

Docutek End-Of-Life FAQ

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Why is the Library moving away from Docutek?

We are ending support for Docutek for 2 main reasons: 1) drastically reduced usage of the system in recent years and 2) technical reasons relating to vendor support for the server operating system used by Docutek.

When is this going to happen?

Support will end as of October 2022

Can you retrieve my old documents from the system?

Yes! Please submit a request [here](#)

Can I retrieve my own documents?

If you would like to retrieve your own documents, we have provided instructions [here](#). You will need to have login credentials to the Docutek system.

How will I distribute my course readings without Docutek?

Faculty already use a variety of methods to distribute readings, including but not limited to Canvas, OneDrive, and GoogleDrive. The library is happy to provide you with assistance distributing readings via Canvas if that is your preference.

Canvas sites need to be created via CourseHub. Information about how to do that can be found [here](#). You may also want to give Kellam Ayres access to your Canvas site as a “teacher” if you would like her assistance in uploading documents. [This page](#) explains how to add users to a course in Canvas.

I like the way Docutek kept all articles in one file for a course; students could peruse all the readings for a course in one place. Can I do that in Canvas?

Yes! In Canvas there is a section called “Files” where you can store all your readings if you prefer to do that rather than integrate them into the weekly timeline of your course. [Here is some basic information](#) about working with files in Canvas.

Do I still need to worry about copyright issues? Who should I talk to about copyright if I have questions?

Yes, absolutely. Please continue to abide by fair use requirements, share readings only with class members, and remove or restrict access to them once the class is finished. If you have questions about copyright please feel free to email either [Library Reserves](#) or the Library’s copyright advisor, [Terry Simpkins](#).

Where can I get support?

The library will continue to offer limited support for those faculty transitioning to a new distribution platform for the next academic year. Please contact [Library Reserves](#).