

# Proposal template

## **Analytics Guild**

**Example taken from Dev Guild:**

<https://www.notion.so/Program-Proposal-Framework-b4d7a83fbf344ab3998357d9f85ace9a>

## **Proposal Creation & Requirements**

A *Guild Proposal* should include the following information:

- **Project Champion**
  - The single point of contact for the proposal and any subsequent programs.
- **Proposal Name**
  - What's the proposal called?
  - Include a Season Suffix (ex. Figma Expenses - Season 1)
- **Justification**
  - Describe the intent of this proposal. How will the funds be used? Do you have any supporting documentation?
- **Specification**
  - Describe and details relevant to the proposal (e.g. if role election define the role purpose, responsibilities; if a bounty define how the bounty program will be be operationally managed and parties involved, etc)
- **Terms**
  - How much \$BANK do you require?
  - Is this a recurring/streamed amount or a single lump sum?
  - How long will the program last?
    - We don't want programs to last forever; proposals should expire & request renewal in a timely fashion

## **Proposal Submission & Consensus**

1. See guild governance framework