

# John Smith

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## WORK EXPERIENCE

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### Top Company

**Oct. 2017 – Present**

*Founder & CEO*

*Denver, CO*

- As Founder & CEO, I oversee our core strategies, product roadmap, ops, marketing, and fundraising.
  - Tens of thousands of units sold in 2 years of operation with thousands of 5-star reviews.
  - Sub-bullets are for more detail if needed, like key performance stats or a portfolio / website link.
- Core responsibility #3. Pretend this is where they stop reading your resume. Whether Work or Education is your top section, the first 3 things they see better be your most impressive stuff, period.
- Core responsibility #4. Bullets #1 and #2 are for high-level descriptions of the company and/or your role.
- Achievement #1: Challenge/Action/Result
- Achievement #2: Challenge/Action/Result

### Company Name

**Month Year – Month Year**

*Job Title*

*City, ST*

- Core responsibility #1.
- Core responsibility #2.
- Achievement #1: Challenge/Action/Result
- Achievement #2: Challenge/Action/Result

### Company Name

**Month Year – Month Year**

*Job Title*

*City, ST*

- Core responsibility #1.
- Core responsibility #2.
- Achievement #1: Challenge/Action/Result
- Achievement #2: Challenge/Action/Result

## EDUCATION

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### University Name

**Graduation Month, Year**

*Degree (e.g., BS), Majors (e.g., Computer Science)*

*City, ST*

- List your honors like *summa cum laude* or Economics Honors Society; 3.X/4.0 GPA (list only if GPA is over 3.3)
- Studied abroad in City, Country during spring/fall 20YY semester (University Name)
- Any other fun stuff like varsity sports, fraternity/sorority, or something that gives you a little color

## SKILLS

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Strategic planning; strategic partnerships; revenue modeling & forecasting; retail partnerships, sales, & distro; contract negotiations; account management; Amazon marketing; channel marketing; crowdfunding; copywriting; content marketing; brand marketing; DTC; Shopify; supply chain management; Keynote / PPT presentation

For more ATS friendly templates, check out [Resumatic](#).