

Valencia High School
English Learner Advisory Committee (ELAC) Minutes
November 30, 2022

Mandated Legal Requirements for ELAC to be covered during the school year.
Check topics covered at THIS meeting.

Mark with an (X)	
	Training via Zoom
11-30-22	Elections (Members ; DELAC Rep & Alternate; SSC Rep; Officers)
	Needs Assessment Questions (Review & get input on questions)
11-30-22	Needs Assessment Results (Review the results with ELAC & show how the needs tie to school plan)
11-30-22	Performance Data (SBAC, ELPAC, Local assessments)
11-30-22	SPSA/WASC Review & Input
	EL Program Placement
	EL Program Description (Designated & Integrated ELD)
11-30-22	Reclassification (part two)
	Importance of Daily Attendance (Input from ELAC on ways to make parents aware of this)

A. Welcome and Introductions

Mrs. Douglas welcomed parents to the meeting and introduced our team; Mrs. Shermer (ELD Chair/EL Teacher), Mr. Herzfeld (Principal), and Mr. Truong (Asst Principal). Parents signed in.

B. Call to Order

The meeting was called to order at 5:31pm in ou Valencia Library by Mr. Elvin Alonzo.

C. Approval of Proposed Agenda

A motion was made by Mrs. Placida Caravantes to adopt the agenda. Mrs. Edith Herrejon seconded the motion. No discussion. The agenda was approved.

D. Review and Approval of Minutes (from April 20, 2022)

A brief summary of our October minutes was given by Mrs. Douglas. A motion was made by Mrs. Rosa Cruz to approve the minutes. Mrs. Edith Herrejon seconded the motion to approve the minutes. No discussion. The minutes were approved.

E. Unfinished Business/Administration Report

- a) Mrs. Rosa Cruz, DELAC rep, gave a very detailed report of the last DELAC meeting from October 24th. She and Mrs. Maria Franco were in attendance, in addition to Mrs. Douglas, counselor. Nominations, elections, DELAC parent membership, parent annual notifications, EL Program Description and Placement discussed.
- b) Updates from Administration- Principal Herzfeld delivered a report regarding the events that have passed since our last meeting including the following: Future Ready Day, WASC Visit. He also summarized events that have or will happen soon: Band Festival, Choir concert, Orchestra, House of Representatives went over the importance of having student voices and representation from across programs. We also shared that we have a few students reps from our EL/Newcomer programs and we provide a peer translator. New bilingual secretary in counseling. IB and Cambridge orientations on Tuesday, Dec. 5th for 8th graders. Annual Toy

Drive for Lot 318 where we deliver hundreds of toys to our local community. Local business Tom's Place delivered 7 Thanksgiving dinners to VHS families in need. We also discussed a change in convenience for senior pictures in that the photography company will be taking pictures here at VHS.

F. New Business - (Legal Requirements)

- a) SPSA /WASC Review and Input and Performance Data: Assistant Principal Will Troung addressed the group about our SPSA Goals. It included the list of goals that are in line with our WASC goals. Data that led us to select those goals. Mentioned that we will look at the data through an EL lens. EL data was highlighted on each slide for ELs

- Demographics
- CAASPP results
 - ELA
 - Math

Action Plan:

Math goal- VHS will increase the % of students who successfully complete Alg II/Trig or equivalent math class by their 11th grade year. We will be using a diagnostic assessment to determine level and allow us to suggest more support mathematically. Funding after school tutoring at VHS and Paper.co available 24 hrs. Freshmen Success class will help support math strength. Future implementation of a block schedule to help ease academic stress in our students and provide more balance to their daily learning.

- During the pandemic we experimented with it during distance learning and students reported positive outcomes

Algebra support class to help more students struggling in lower level math classes and providing smaller class size. Having more opportunities to practice those types of questions and style of online testing to practice and become accustomed to the test before their junior year. Looking to reduce the numbers of students enrolled in Alg 1A and 1B to better support the students.

2nd goal: Reduce the number of students who are Long Term English Learners and align our English classes to ensure that students are learning the same thing in all classes. Increase the number of opportunities in ELD to practice listening and continue to train our teacher for ELPAC preparation. Limit the size and distractions while the EL students are taking the exam and continue using English 3-D for our Expanding/Bridging students. Help students and parents understand the benefits of reclassification and provide practice before students take the test. One tool that we will continue to use is ELlevation which is an online data program for ELs.

3rd goal: Encouraging more students to meet the A-Gs by reducing the Ds and Fs and taking advanced classes. Educating parents and students about the importance of reducing the low grades and going beyond the graduation requirements and figuring out ways to reduce the number of Ds and Fs.

4th goal: For families who have lower income to ensure the students can continue to participate in sports and activities of the school. Also making sure that students have what they need to be successful.

- b) EL Needs Assessment- reviewed the results from our Parent EL District Survey and areas of strength and areas for growth. 71 respondents in total. Some parents reported few concerns on the survey.
- c) ELAC Membership/Elect members. Membership was discussed and new parents were encouraged to become ELAC members. Mrs. Placida Caravantes- expressed interest in becoming a new member as did Mrs. Maria de Jesus and both were approved/elected by our parents.
- d) Reclassification (continued from October): Teresa Shermer- presented about reclassification requirements and answered questions from the floor. She also broke down the test components and discussed ways to have the students do their best. Discussed best practices, tips for testing on ELPAC.

G. Items From the Floor/Public Comments: A member asked about how students can meet with their counselors. Carolyn Douglas answered and also discussed how they can meet to discuss electives. She explained that we have 6 counselors and what their roles are.

Financial aid night Dec. 14th 5:30 pm, Final Exams and end of semester

Other items from the floor: flyers for NOCE/adult education, Care Solace and our staff directory which is a helpful resource to parents.

H. Next Meeting: Wednesday, Feb. 15th @ 5:30pm in VHS Library

I. Adjournment

We concluded our meeting at 7:05pm with Mrs. Placida Caravantes making a motion to adjourn. Raffle, coffee and desserts.