Volunteer Activity Signup (SUG) Request Form

Directions for using this form

To fill in the form:

✓Download the form. ✓Fill in the form electronically. ✓Save the form to your computer.
✓ Email the form as an attachment to **Judi.komins@gmail.com**

When there is a dropdown:

Click choose an item/click the inverted triangle/choose an item from the list.
Example:

Activity Description Information

Activity Name/Description: Planting Vegetables and weeding the garden spaces

Activity Site Name: Glenwood Recovery Garden
Add Activity Site If Not Named in Dropdown: 516 Glenwood Avenue, Baltimore, 21212.
Located in the Woodbourne-McCabe neighborhood.

Activity Code: Therapeutic Gardening
Add Activity Code If Not Named in Dropdown:

Activity Date: Saturday, May 31st, 2025
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Activity Address – please include full address: 516 Glenwood Avenue, Baltimore, 21212.
Located in the Woodbourne-McCabe neighborhood.

Activity Time and Number of Participants

Activity Start Time:
12:00
Activity End Time:
4:00
If there are shifts – please list here:
Shift Begin Time:
Shift End Time:
Shift Begin Time:
Shift End Time:
Shift Begin Time:
Shift End Time:

Number of Master Gardeners (if applicable indicate per shift):   We welcome all volunteers!

Number of Interns (if applicable indicate per shift):   We welcome all volunteers!

Contact Information and Miscellaneous Information

Name of Contact for this Activity: Chad Cover

Phone Number for Contact: 617-230-4682

Email for Contact: chaddcover@gmail.com

Miscellaneous Information to Include (e.g. – parking, tools to bring):   If you have a trowel and any other favorite weeding tools, please bring them

Timeliness is truly appreciated - we have lots to do!

- **If you sign-up to participate and are unable to make it, PLEASE try and remove your name from Signup Genius so that others can sign up.**
- **If you are unable to do so, please text Chad so that someone else can have your spot.**
- **We are asking for participants to provide a phone number in the event that we have to cancel a session on short notice.**