



# Southern Nevada Soccer Association

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## SNSA ROSTER GUIDELINES

- Roster Access:** Login to your PlayMetrics account and **select your Coach role** at the top left side of the page. Click on your team, then click on the “Roster” tab to view a list of players rostered to your team. Toggle “Contacts View” for player contact information.
- Player Contacts:** Coaches have an obligation to make an effort to contact each player listed on the roster to inform them of information related to the team, including practice times, game times, league information and team events. If you have attempted to contact a player at all phone numbers listed on the roster form and are unable to reach the player over a two-week period, please notify us via email.
- Emergency Medical Release Forms:** Click on a player name to view the player profile. Click the “Resources” tab to access the player’s medical consent/waiver release digital document. You can print the document if you wish, but so long as you have the PlayMetrics app on your phone you will have access to this form when needed.
- Roster Omission:** If there is a player that you were expecting to be assigned to your team who does not appear on your roster, notify the league registrar ([info@snsasoccer.com](mailto:info@snsasoccer.com)). The player may have been assigned to another team in error, or the player may not have registered by the registration deadline. If your roster is at the maximum level, we will not be able to move a player off of your team to make room for a player who registered late.
- Player Additions:** Teams with rosters below the maximum roster level may add a player to their roster **so long as other teams in the division are at or above the standard roster level**. Coaches who wish to add a specific player that is not registered and is not on the waiting list must wait until the waiting list in their team’s geographic area is cleared before adding the player of their choice. **Please do not promise a parent that your team has an opening;** advise the parent to register the player and request your team, and the league will make the placement if rostering criteria are met.
- Player Drops:** If a player drops from your team, you need to inform the league registrar and the drop must be confirmed by the league before adding a replacement player to your roster.
- Team Staff Additions:** Teams may have up to two registered assistant coaches and one team manager. To register as a team staff member, the applicant needs to submit a team staff registration form and complete the coach certification training courses. **ID cards for Spring 2026 team staff who did not participate in the Fall 2025 season will be distributed at Uniform Pickup Day.**
- Final Roster:** No player or team staff additions will be made after **April 6, 2026**.
- Playmetrics Features:** The Playmetrics league management system offers a variety of resources for our coaches, including calendar for scheduling team practices & events, advanced communication features, attendance tracking, and age-appropriate drills and sessions. *Note - the game scheduling feature is disabled for coaches.* Click [Working as a Coach in PlayMetrics](#) for further information!