



Windber Area School District Board of Directors Regular Meeting Agenda FEBRUARY 18, 2025

Windber Area Central Administration Office
WASD BOARD ROOM - 7:00 pm
2301 Graham Avenue Windber, PA 15963

An Executive Session will be held beginning at 6:30 p.m.

1. Opening

- 1.1 Call Meeting to Order
- 1.2 Pledge of Allegiance to the Flag
- 1.3 Roll Call
- 1.4 Welcome to Visitors
- 1.5 Public Comment (3-minute limit)
- 1.6 Board President Message
- 1.7 Superintendent's Report - Mr. Michael Vuckovich
- 1.8 Solicitor's Report - Ronald Repak, Esquire, Solicitor
 - a. Dillon McCandless King Coulter & Graham L.L.P.

2. Presentation(s)

- 2.1 [Kotzan - Audit Results](#)

3. Approval of the Minutes and Agenda

- 3.1 Approve the Minutes of the [January 21, 2025 Regular Meeting Minutes](#) as submitted.

4. Board Reports

- 4.1 PA School Boards Association Legislative Council – **Mr. Mark Portante**
- 4.2 Greater Johnstown Career & Technology Center – **Mrs. Toni Rummel, Mr. Portante, Mr. Walker, Mrs. Amy Rummel, Alternate.**

5. Finance & Operations

Committee Co-Chairs: Mrs. Toni Rummel & Mrs. Amy Rummel

- 5.1 Motion to approve the [January 2025 Financial Reports - EXHIBIT A](#)
- 5.2 Motion that the [Uncollected School Tax Summary](#) and the [Tax Duplicates Report](#) be approved. [EXHIBIT B](#)
- 5.3 Motion for the district to accept the following donations:
 - a. In Memory of Mrs Vickie Huston
 - b. Christmas contribution to the Life Skills program
- 5.4 Motion to approve the following Committed Funds:
 - a. Capital Projects \$2,500,000
 - b. Special Education \$1,050,000
 - c. Health Care \$2,250,000
 - d. Retirement \$1,700,000
- 5.5 Motion to approve the [Lease Agreement between Windber Sports Complex and Windber Medical](#). - EXHIBIT C
 - a. Hours and locations defined - [contract](#)
 - b. 3-year deal
 - c. \$21,000 per year in rental fees, \$63,000 over the course of the agreement
- 5.6 Motion to approve the use of Camp Hamilton for Run Home Camp from June 16-21 and July 21-26. Transportation services are also requested to transport their campers from Camp Hamilton to their local daily activities. Transportation will only be honored if there are any Windber students in attendance.
- 5.7 Motion to approve the [Greater Johnstown Career and Technology Center Tentatively Adopted 2025-26 Projected Secondary Budget - EXHIBIT D](#) in the total amount of \$7,826,912. Will be a roll call vote.
- 5.8 Motion to approve the GJCTC tentatively adopted [2025-26 Adult/Workforce Development, Grants, and Non-Secondary Funded Budgets - EXHIBIT E](#). Will be a roll call vote.
- 5.9 Motion to approve a [Memorandum of Understanding \(MOU\) EXHIBIT F](#) between the Windber Area School District and Conemaugh Township School District be approved, contingent upon the approval of the RUS-DLT grant application.
- 5.10 Informational Item:
[Notice of Sheriff Sale EXHIBIT G](#)
 - a. Property of Ronald & Betty Martell - 1112 - 2nd Street, Windber -

- b. Friday, March 14 @ 9:30 am
- c. Cambria County Courthouse, Ebensburg

6. Academic & Extracurricular

Committee Co-Chairs: Dr. Melissa Klingenberg & Mr. Jeff Slatcoff.

- 6.1 Motion to approve an additional Assistant Junior High Football Coaching Position for the 2025-26 school year and to advertise and to interview for the position.
- 6.2 Motion to approve _____ as the Head Girls Soccer Coach for the 2025-26 school year.
- 6.3 Motion to accept the letter of resignation from Devan Marhefka as Head Boys Soccer Coach and permission to advertise and interview for the position.
- 6.4 Motion to accept the letter of resignation from Jake Polca as the Head Junior High Track Coach and permission to hire Tony Clement as Head Junior High Track Coach.
- 6.5 Motion to accept the letter of resignation from Amanda Wissinger as Asst Junior High Volleyball Coach and permission to advertise and interview for the position.
- 6.6 Motion to approval the following Athletic Volunteers for the 2024-25 school year.
 - 1) Allen Strick - Varsity Baseball volunteer
 - 2) Greg Burke - basketball camps
 - 3) Tyler Napora - Track & Field
 - 4) Cecilia Bean - Track & Field
 - 5) Jake Polca - Track & Field
 - 6) Amber Polca - Track & Field
 - 7) Lauren Vasas - Track & Field
 - 8) Olivia Cecotti - Track & Field
 - 9) Timothy Bracken - Archery

7. Policy & Personnel

Committee Co-Chairs: Mr. Mark Sotosky & Mr. Ron Walker

- 7.1 Motion to retroactively approve the following updated language in the Student Handbook regarding Incomplete work:
 - a. *"An 'I' or 'Incomplete' grade indicates that some aspect of the student's work has not been completed at the end of the year/term. An 'I' can only be given on a temporary basis with a 10-day (school days) period from the end of the 9 weeks (not 10 days from when report cards are available) to complete the outstanding work unless extended time has been granted by the administration. Failure to meet the established timeline will result in the finalization of the term grade."*

- 7.2 Motion to accept the resignation of Cortney Benton, HS/MS School Nurse effective immediately, and permission to advertise and interview for the vacancy.
- 7.3 Motion to accept letter of resignation from Kyla Harris, Cafeteria Employee and permission to post and interview for the vacancy.
- 7.4 Motion to accept the resignation of Linda Koontz, HS Special Education Aide, effective immediately, and permission to advertise and interview for the vacancy.
- 7.5 Motion to approve Trinity Adams as a Regular Part-Time Cafeteria Employee at a rate of \$12/hour, pending successful completion of all necessary clearances and documentation.
- 7.6 Motion to post and interview for the Director of Education vacancy.
- 7.7 Motion to grant permission to post and interview for the Reading Specialist vacancy for the 2025-26 school year.
- 7.8 Motion to approve the Ignite Substitutes pending successful completion of mandated clearances and documentation:
- | | |
|-------------------------|---------------------|
| a. Boborski, Jordan | Certified |
| b. Summerson, Catherine | Certified |
| c. Smith, Carlie | Emergency Certified |
| d. Hunt, Leah | Senate Bill 1312 |
| e. Murphy, Maleah | Certified |
| f. Bittner, Emily | Certified |
| g. Chelsee Donelan, | Emergency Certified |
- 7.9 Motion to approve the [agreement with Ignite Education - EXHIBIT G](#) to provide a Substitute Health Room Aide at the HS/MS until the School Nurse vacancy is filled.
- 7.10 Approval of the 2nd reading of the following policies:
- a. [#815.1 Use of Generative Artificial Intelligence in Education](#)
 - b. [#005 - Organization](#)
 - c. [#308 - Employment Contract/Board Resolution](#)
 - d. [#823 - Opioid Antagonist](#)
 - e. **Informational Item:** The following policies were updated to reflect the most recent changes effective January 1, 2025 for the amount of purchases subject to public bid increased to \$23,900 and the amount for purchases subject to written or telephonic price quotations increased to \$12,900:
 - 1) 610 - Purchases Subject to Bid/Quotation
 - 2) 611 - Purchases Budgeted
 - 3) 626 - Federal Fiscal Compliance - Procurement Attachment

8. Closing/Adjournment

8.1. Discussion Items

8.2. Notice of Executive Sessions

- a. An executive session was held prior to this meeting beginning at 6:30 p.m. and adjourned at _____ p.m. to discuss_____.

8.3. March Meeting Dates:

- a. Committee of the Whole March 11 - 6:00 p.m.
- b. Regular Meeting Mar 18 - 6:30 Exec Session/7pm Regular Meeting

8.4. Adjournment