Abstract (font Arial bold, size 10,5)

Abstract must be no longer than 200 words, written in the same language as the main text, followed by 3 to 5 keywords. All elements must be indented 1.25 cm from the left. Use Arial font size 10.5, justified alignment, with 1.15 line spacing, 0 pt spacing before the paragraph, and 10 pt after. The abstract must present the topic, its relationship to the issue's theme, the article's objectives, the methodology employed, and main results.

Keywords: Keyword 1, Keyword 2, Keyword 3, Keyword 4, Keyword 5

1 Introduction (Title font Arial, size 10,5, justified alignment, numbered in ascending order, with one Tab after the numbering. We recommend to enable paragraph marks and other hidden formatting symbols)

The first section must be titled **Introduction**. It can be followed by a colon and a subtitle. The article must be organized into sections, structured in items. As a suggestion, we recommend the IMRD structure, i.e.: Introduction, Methodology, Results, and Discussion. The author(s) may prefer a different structure, adding or reducing sections according to their needs. Throughout the text, paragraphs are desired to be at least 15 lines long.

2 Body text format (Title in Arial, size 10,5, justified text, numbered in ascending order, with a Tab after the numbering)

The body text format must follow these guidelines: Arial font, size 10.5, with 1.15pt line spacing; spacing set to 0pt before and 10pt after each paragraph; and justified alignment. We ask author(s) to follow the template provided in this file for the presentation of their articles.

2.1 Subtitles (Arial, size 10,5, justified text, numbered in ascending order, with a Tab after the numbering)

The formatting of subtitles and their respective body text must must have a tab before the numbering and follow the same standard as the further sections.

3 Quotations and footnotes

For quotations shorter than 40 words, authors must use the following formatting: “(...) the quotation must be incorporated into the body text and enclosed in quotation marks at the beginning and end of the excerpt, with a reference indicating the source, including the page numbers.” (Author, Year, p. start-end) for references with a single author, or (Author 1 & Author 2, Year, p. start-end) for quotations with two authors, or (Author 1 et al., Year, p. start-end), for references with more then two authors. For quotations exceeding 40 words, the following should be used:

> For quotations exceeding 40 words, the following formatting should be used: 4 cm text indentation; Arial, size 10.5; 1.15 line spacing; paragraph spacing set to 0 pt before and 10 pt after. (Author, Year, p. start-end).

Author notes must be indicated in footnotes[1].

4 Figures, tables and charts

All horizontal figures must be justified and occupy the same width as the body text, following the same margins of the text, as shown in Figure 1. The number of figures should be mentioned in the text. The figure caption must be located below the image, justified, with 10 points after the paragraph. All images must have a resolution of 300 dpi.

---

[1] Footnotes must be in Arial font, size 9, justified, with 10 pt after each paragraph and 1.15 line spacing. To add new footnotes, use copy and paste, replicating the number from the body of the text in order to maintain the formatting required by the journal.



Fig. 1: The horizontal V!RUS Journal logo. Use Arial font, size 9, with 1.0 line spacing; spacing set to 0 pt before and 10 pt after the paragraph; justified. Source: Authors, 2024.

All vertical figures must be aligned to the center, strictly maintaining the same margins as the body of the text, as shown in Figure 2. The number of figures should be mentioned in the text. The figure caption must be located below the image, justified, with 10 points after the paragraph.



Fig. 2: The V!RUS Journal logo should be vertical. Use Arial font, size 9, with 1.0 line spacing; spacing set to 0 points before and 10 pt after the paragraph; aligned to the center. Source: Authors, 2024.

5 Final considerations

Paper must present a properly numbered Final considerations or Conclusions section.

Acknowledgements

Acknowledgments section is optional.

References (no numbering)

References must be incorporated in alphabetical order, following APA guidelines. The formatting should respect the following instructions: Arial, size 10.5, with 1.15 line spacing; spacing set to 0 pt before and 10 pt after; justified text. Paragraphs should have no indentation. Whenever available, please add DOI or URL with active link.

3