

# Agenda for the Board of Directors Meeting

## Diagonal Community School District

403 West 2<sup>nd</sup> Street

Diagonal, Iowa 50845

(AI) – Action Item

(IO) – Information Only Item

(DI) – Discussion Item

### Agenda

#### Time and Place

Wednesday, July 17, 2024

5:30 p.m. in the District Office

#### 1. (AI) Call to Order/Roll Call

\_\_\_Whittington \_\_\_Allee \_\_\_Stamps \_\_\_Grace \_\_\_Parrott

Time: \_\_\_\_\_

**Vision:** Empower students in achieving their educational and personal goals leading to a fulfilling future in the greater community.

**Mission:** The Diagonal community school believes in successful cooperative relationships between students, staff, parents, and community members to prepare responsible citizens to navigate all life settings, through a quality comprehensive education.

#### 2. (AI) Approval of Agenda

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Board Action:

#### 3. (IO) Audience to Visitors

#### 4. (AI) Consent Agenda

*Approval of the Consent Agenda approves all the agenda items listed under this heading without further discussion or review.*

*Any board member may remove any item from the Consent Agenda and that item will be considered separately after the vote on the Consent Agenda. If Board members have questions about the items on the Consent Agenda, they should ask about them prior to the meeting or ask that the specific item for which they have a question be removed from the Consent Agenda. Administration recommends that the Board approve the Consent Agenda items as listed below.*

##### 4.1. Minutes

4.1.1. June 19, 2024

##### 4.2. Financial Reports

##### 4.3. Invoices

##### 4.4. Staff Resignations

##### 4.5. Staff Contract/Letter of Assignment Approvals

4.5.1. Curt Greene - Bus Driver - \$20/hour

4.5.2. Jaela Cox - Administrative Assistant - \$18/hour

4.5.3. Megan Pierce - Custodian - \$18/hour

##### 4.6. Open Enrollment Request

4.6.1. 2 - IN from Mount Ayr

4.6.2. 2 - OUT to Iowa Connections Academy

##### 4.7. Out of State / Overnight Trips

##### 4.8. Fundraisers

##### 4.9. Contracts

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Board Action:

#### 5. (IO) Board Reports

5.1. Principal Clark

5.2. Superintendent McNutt

#### 6. (AI) Bread Bids

**Recommendation:** Move to approve

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Board Action:

#### 7. (AI) Imagine Learning Quote for online classes for Social Studies & Spanish for \$15,000.

**Recommendation:** Move to approve the Imagine Learning Quote for online classes for Social Studies & Spanish.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Board Action:

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#### 8. (AI) Cyber Incident Response Plan

**Recommendation:** Move to approve the Cyber Incident Response Plan as presented.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Board Action:

#### 8. (AI) Secondary, Elementary and Staff Handbooks

**Recommendation:** Move to approve the Elementary Student, Secondary Student and Staff Handbooks as presented.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Board Action:

#### 9. (AI) Student Fees for 204-25 School year

- Registration fee is \$50 for full paying families and \$25 for reduced families. Free families are free. **Recommend keeping this the same.**
- **Technology Fee.** It is currently \$50.00. **Recommend keeping the fee the same.** Students who do not turn in computer or chargers will repay this the next year. If everything is turned they only pay once.
- Lunch charge is \$3.25 for full paying families and \$.40 for reduced. The \$.40 is state set. **Recommend keeping the same.**
- Breakfast charge is \$1.95 for full and \$.30 for reduced. The .30 is state set. **Recommend keeping the same.**

**Recommendation:** Move to approve the student fees for the 2024-25 school year as presented.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Board Action:

#### 10. (DI/AI) Legislative Priorities

Review the IASB 2024 Platform for 2025 legislative priorities. Please identify up to four priority issues. We will complete the Call for Legislative Priorities survey. The deadline to submit our priorities is August 7, 2024. The information gathered from school districts helps guide IASB legislative and grassroots advocacy efforts. It is especially helpful when speaking to legislative influencers when we can show them the data of what issues are particularly important to school districts in their area.

Review the 2024 IASB Legislative Resolutions and make note of any issues or edits that are of interest to your district. Select your top four legislative priorities and then complete the IASB Call for Legislative Priorities survey. This short questionnaire will allow you to select the priorities discussed as well as submit new, amend, or remove resolutions.

**Recommendation:** Move to approve the Legislative Priorities as presented and discussed \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Board Action:

#### 11. (AI) Board Policies

- First Reading of the Following Policies: [link](#)
  - 405.02 – Licensed Employee Qualifications, Recruitment, Selection
  - 411.02 – Classified Employee Qualifications, Recruitment, Selection
  - Rescinded - 504.5 Student Fund Raising
  - Rescinded - 504.5R1 Student Fund Raising Regulation
  - 507.08R1 – Special Health Services Regulation
  - 704.01 – Local-State-Federal-Miscellaneous Revenue
  - 704.06 – Fundraising Within the District formerly titled Online Fundraising Campaigns/Crowdfunding
  - New 704.06R1 – Fundraising Within the District Regulation
  - 706.01 – Payroll Periods
  - 706.02 – Payroll Deductions
  - 706.03 – Reduction in Employee Pay formerly titled Pay Deductions
  - 706.03R1 – Reduction in Employee Pay Regulation
  - 707.01 – Presentation and Publication of Financial Information formerly titled Secretary's Report
  - Rescinded - 707.02 – Treasurer's Annual Report
  - Rescinded - 707.03 – Publication of Financial Reports
  - 707.04 – Audit
  - 707.06 – Audit Committee
  - 200.04 – Board Member Social Media Engagement

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- 206.03 – Secretary (opt. I)/Secretary-Treasurer (opt. II)
- 206.04 – Treasurer
- 401.06 – Limitations to Employment References
- 402.03 – Abuse of Students by School District Employees
- 501.03 – Compulsory Attendance
- New 501.09 – Chronic Absenteeism and Truancy (formerly titled Student Absences – Excused)
- New 501.09R1 – Chronic Absenteeism and Truancy Regulation
- Rescinded 501.09E1 – Request for Remote Learning Form
- Rescinded - 501.10 – Truancy – Unexcused Absences
- Rescinded - 501.10R1 – Truancy – Unexcused Absences Regulation
- 501.14 – Open Enrollment Transfers – Procedures as a Sending District
- 501.15 – Open Enrollment Transfers – Procedures as a Receiving District
- 502.06 – Weapons
- 505.02 – Student Promotion-Retention-Acceleration
- 603.01 – Basic Instruction Program
- New! - 603.12 – Postsecondary Education Counseling
- 607.02 – Student Health Services
- 710.01 – School Nutrition Program
- 801.03 – Educational Specifications for Buildings & Sites
- 803.02 – Lease, Sale, or Disposal of School District Buildings & Sites
- 905.03 – Weapons in the School District
- New-106.01 - Title IX – Discrimination and Harassment Based on Sex Prohibited
- New -106.01E1 – Notice of Non-Discrimination
- New -106.01R1 – Education on Title IX Purpose and Requirements
- New-106.01R2 – Non-Discrimination in Pregnancy and Related Conditions
- New-106.01R3 – Responding to Complaints of Sex Discrimination
- New -106.01R4 – Grievance Procedure
- New-106.01R5 – Informal Resolution Procedure
- 501.012 – Pregnant Students
- 708 – Care, Maintenance and Disposal of School District Records

**Recommendation:** Move to approve the first reading of the policies listed above.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Board Action:

#### 12. (DI/AI) Superintendent's Evaluation

Closed Session to Discuss Personnel matters as per Iowa Code 21.5.1.i To go into a closed session, the board must vote to do so in open meeting. After motion and second, a roll call vote is required. The board president then determines when to return to open session, with no motion or board action.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Board Action by Roll Call:

\_\_\_\_\_ Allee \_\_\_\_\_ Whittington \_\_\_\_\_ Grace \_\_\_\_\_ Stamps \_\_\_\_\_ Parrott

#### To Return to Open Session

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Board Action by Roll Call:

\_\_\_\_\_ Allee \_\_\_\_\_ Whittington \_\_\_\_\_ Grace \_\_\_\_\_ Stamps \_\_\_\_\_ Parrott

#### 13. (AI) Annual Notices for Nondiscrimination

Section IV-O of the Office for Civil Rights (OCR) Guidelines on Elimination Discrimination in Vocational Education Programs of 1979 requires an annual notice prior to the beginning of each school year.

**Recommendation:** Move to approve the Annual Notices for Nondiscrimination for publication.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Board Action:

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**14. (IO) Communication/Correspondence/Comments**

**15. (IO) Confirm Date and Time of Next Meeting**

- o Regular Board Meeting - Wednesday, August 21, 2024 @ 5:30pm in the District Office
- o Regular Board Meeting - Wednesday, September 18, 2024 @ 5:30pm in the District Office

**16. (AI) Adjournment**

**Time:**\_\_\_\_\_ **Motion by**\_\_\_\_\_ **Seconded by**\_\_\_\_\_ **Board Action:**