

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
RICHARDSON BAY SANITARY DISTRICT

November 19, 2024

The Richardson Bay Sanitary District Board of Directors met in Regular session on Tuesday, November 19, 2024. The place of the meeting was the Richardson Bay Sanitary District office at 500 Tiburon Boulevard, Tiburon, California.

The meeting was called to order by President McIntosh at 4:00 p.m.

1. CALL TO ORDER AND ROLL CALL

Board Members present: Peter McIntosh, Jeff Slavitz, Patrick Walravens,
Mark Slater

Board Members absent: Mark Fitzgerald

District Staff present: Johnny Tucker, District Manager
Paula Pfeffer, Recording Secretary

District Staff absent: None

Guests present: None

2. APPROVAL OF AGENDA ORDER

The motion to accept the agenda order, M/S Slavitz, Slater, passed unanimously.

3. ORAL COMMUNICATIONS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA

No member of the public where present.

4. CONSENT CALENDAR

The Consent Calendar was approved, M/S Walravens, Slavitz, the motion passed unanimously.

5. FINANCIAL MATTERS

The financial matters were accepted, M/S Walravens, Slavitz, the motion passed unanimously.

6. SASM REPORT

President McIntosh reported in writing on the SASM August 15 & September 19, 2024 meeting.

7. MANAGER'S REPORT

A. District Collection System Operations

1. Pump Stations

a) All Pump Stations are running smoothly.

2. Line Maintenance

a) There were no SSO's to report this period.

B. General District Operations

1. All District Operations are running smoothly.
2. Preparing documents to submit a pipebursting project to Nute Engineering.
3. Pond Closure Updates;

Town of Tiburon (TOT) contractor West Rock is close to completing the pond closure rehabilitation. They have framed the portion of the RBSD property that will be asphalted and a fence will be installed (fence will be split down the middle of RBSD and TOT property). RBSD has contracted with West Rock to pay for the asphalt portion of the project at a price of \$40,000. Manager Tucker requested a separate bid from West Rock to pave the final portion of RBSD staging area, which is currently gravel. West Rock gave a verbal bid of \$55,000. The Board gave Manager Tucker the go ahead to have the area paved.

TOT has temporarily stored the bricks from the dismantled retaining wall in the staging area on RBSD property. They stated that they will be renting a forklift to remove them from RBSD property. The Board instructed Manager Tucker to inform TOT that the bricks will need to be removed from RBSD property by the end of December 2024.

When RBSD has been officially been released for the Water Reclamation permit by the State Water Quality Control Board, District staff will start decommission of the RBSD Facility by removing all pumps and reclaimed water piping on our property. The sand filter will also need to be removed and a contractor will be hired to demolish. TOT is using electricity supplied by RBSD to run the sprinklers for the McKegney Green Field. Prior to them switching to MMWD to water the field, they used to purchase reclaimed water from RBSD and they were allowed to connect to RBSD power. Once District staff has completed the decommissioning of the facility the breaker that is supplies power to

McKegney Green Field will no longer be needed by RBSD. The Board instructed Manager Tucker to inform TOT that they will need to find an alternate power supply.

8. ANNUAL ROTATION OF OFFICERS 2025

President – Peter McIntosh

Secretary – Patrick Walravens

Finance Officer – Mark Fitzgerald

SASM Representative – Peter McIntosh

SASM Alternate Representative – Mark Slater

9. NEW BUSINESS/INFORMATIONAL ITEMS

Nothing to report

10. ADJOURNMENT

The Board unanimously adjourned the meeting at 4:49 p.m., M/S Slavitz, Walravens.

Reviewed by _____

APPROVED _____

President

Secretary