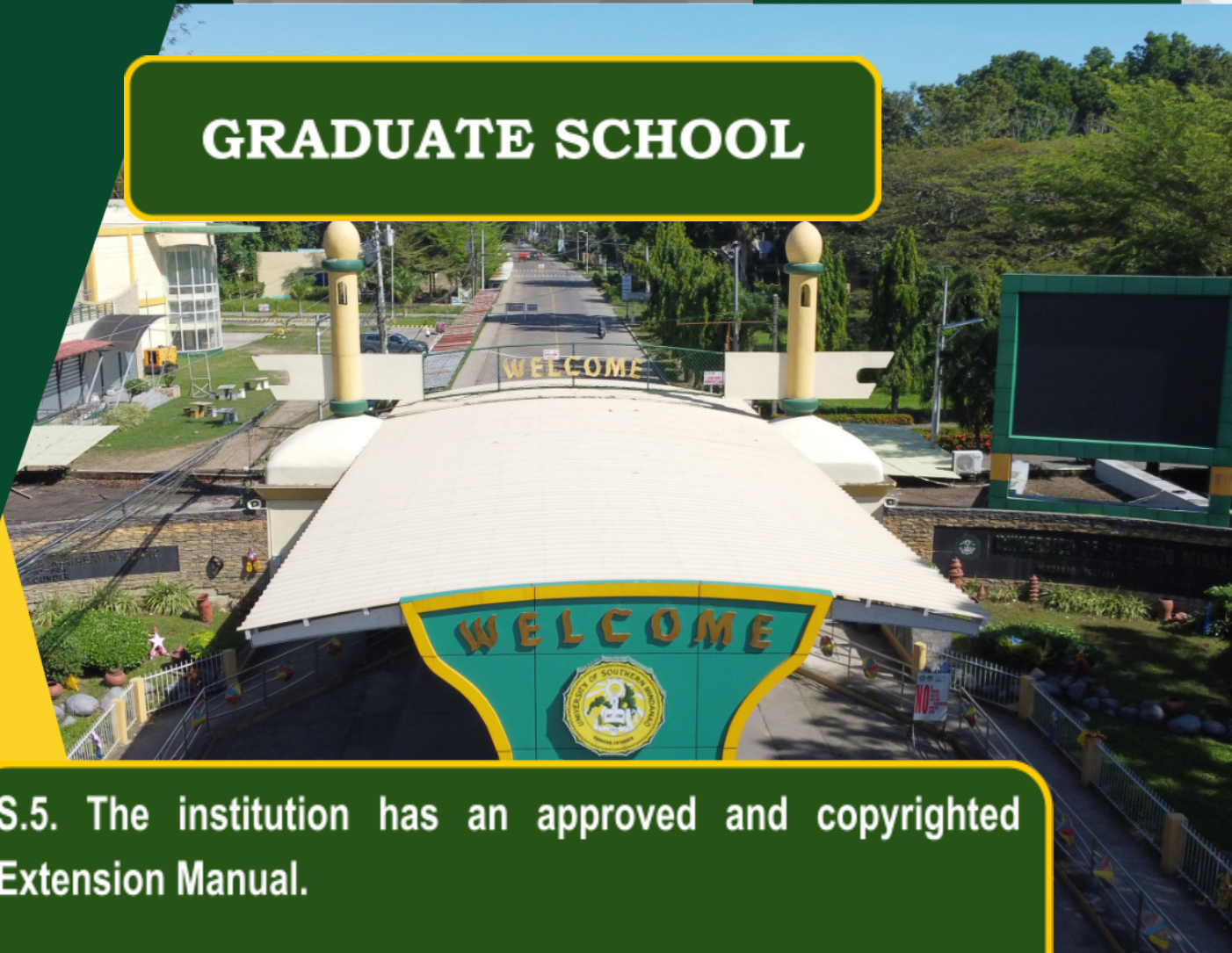


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The USM Extension Agenda

- 1. Strengthening of linkages between local government and communities through diverse and meaningful extension partnerships and collaboration;
- 2. Intensification of public information and education campaigns on extension services and programs / projects;
- 3. Protection and commercialization of knowledge-based products; and
- 4. Adoption and implementation of Integrated Sustainable Development Approach for Community-based extension Program/ Projects.





USM RESEARCH, DEVELOPMENT, AND EXTENSION (RDE)

MANUAL

2024

Republic of the Philippines
UNIVERSITY OF SOUTHERN MINDANAO
Kabacan, Cotabato
9407 Philippines



The USM Research, Development and Extension (RDE) Manual
Revised 2024

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PREFACE

This manual is a general reference on various guidelines and procedures in the conduct of research, development and extension (RDE) and its related activities in the University of Southern Mindanao (USM). As a premier university, USM is committed to providing quality RDE, a vital component of our institution's progress. This RDE Manual is a practical and comprehensive resource for researchers, extensionists and students to carry out research, development, and extension activities efficiently and effectively in a manner that promotes productivity, quality, and innovation.

The RDE manual is a product of process documentation that covers various aspects of RDE including proposal development, planning, and implementation of research and development projects. The manual is intended for use by either new or experienced researchers, undergraduate and graduate students. It was developed to serve as a handy reference in developing, writing and publishing or even patenting ones' scientific work. It provides guidance on the step-by-step procedure, related mandates, proper ethics and other applicable rules and information beneficial and essential in coming up with the best RDE outputs. This revised RDE manual is relevant to the needs of our institution and gives direction to ensure accuracy, relevance, compliance, consistency, and effectiveness in carrying out R&D activities.

Information in this manual was gathered from existing documents, as well as from deans, directors, and other heads of units, namely: Angelo R. Agduma, Alina Falla S. Arancel, Marry Grace S. Balbuena, Janice M. Bangoy, Edward A. Barlaan, Rezin G. Cabantug, Mary Joy S. Cañolas, Roselyn M. Clemen, Pia Amabelle M. Flores, Jurhamid C. Imlan, Efren E. Magulama, Marianne I. Meriales, Josephine R. Migalbin, Abubakar A. Murray, Lydia C. Pascual, Jasmin A. Pecho, Krizler C. Tanalgo, and Jan Clyden B. Tenorio.

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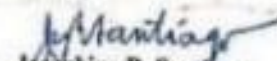
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