

JOB TITLE	Mower Operator	GRADE	3
POSITION CODE		OFO CODE	
DIVISION	Facilities and Infrastructure (Grounds and Gardens)	INCUMBENT	Various
SUPERVISOR/MANAGER	Supervisor: Mowing Operations	JOB TYPE (ACADEMIC/SUPPORT)	Support
PERMANENT OR CONTRACT (IF CONTRACT – LENGTH OF CONTRACT)	Permanent	FULL-TIME OR PART-TIME (IF PART-TIME HOW MANY HOURS PER DAY)	Full Time
COUNCIL FUNDED POST OR OUTSIDE FUNDED	Council	DATE APPROVED	27 January 2016 - JE Committee, updated 8 July 2026 – Ref: P&C035/26

MAIN JOB OBJECTIVE/S

To assist with all mowing duties as required by Grounds and Gardens to maintain a positive and aesthetic image of the University.

DESCRIPTION OF KEY RESPONSIBILITY AREAS

PROVISION OF MOWING SERVICES - 85%

KEY PERFORMANCE INDICATORS

- Perform mowing duties: -
 - Cutting grass
 - Mowing grass
 - Edging
- Completion of tasks listed above as per allocated schedule.
- Removal of rubbish, litter and stones before mowing.
- Digging of roots.
- Planting grass and top dress grass.
- Will be required to carry out any other lawful basic labour tasks.
- Complies with all relevant standard operating procedures as well as the safety requirements stipulated in the OH&S Act.

MACHINERY - 5%	• Ensure that tools and equipment is used as per operational instructions and maintained in a clean and serviceable condition at all times. • Attend to mechanical failure and/or malfunctioning of equipment and report problems as well as operational shortfalls. • Use different kinds of grass cutting tools, e.g. weed eater, mower, kudo etc. • • • Pick up and return of equipment on a daily basis.
GENERAL DUTIES - 10%	• Will be expected to assist in other areas of Grounds and Gardens as the need arises, e.g. in the sportsfields and provide support to the Sportsfield Attendants as required. • Dropping and removal of rugby posts. • Will be expected to assist with the combat of grass fire as per the training that has been provided. • Attend to other duties as assigned during rainy periods.

JOB REQUIREMENTS
EDUCATION & EXPERIENCE Grade 10 and 6-months relevant work experience, where such experience includes: - • Operating mowing and related equipment • A certificate in mower operation and maintenance would be an advantage.
COMPETENCIES, I.E. ,KNOWLEDGE, SKILLS AND ATTRIBUTES The job incumbent is expected to demonstrate the following competencies: - PRACTICAL SKILLS • Sound knowledge of operating mowing and related equipment • Proficient use of a weed eater • Sound knowledge of maintaining mowing equipment • Sound knowledge of relevant safety procedures and standards as per the OH&S Act • Knowledge of all road ordinance requirements relating to driving a mowing machine PEOPLE AND COMMUNICATION SKILLS • Ability to interact with a diverse range of people in a friendly manner

- The ability to read and write basic English.
- The ability to communicate in another official language will be an advantage.

WORK BEHAVIOURS

- Customer service ethic with a track record of good customer service and continuous improvement
- Able to work independently as well as be a member of a team
- Punctuality
- Shows and uses initiative
- Displays concern and understanding for work quality and quantity
- Complies with all relevant University, Infrastructure Operations & Finance Division & Grounds & Gardens operating procedures and Mission & Vision Statements
- Adheres to the University's disciplinary code

FUNCTIONAL RESPONSIBILITIES (only if applicable)

PLANNING

(i) What is the longest (macro) period that the jobholder has to plan ahead?

1 to 2 days

(ii) Typically, how long are the micro-phases/time periods that the macro planning is divided into?

Daily

ADDITIONAL INFORMATION

None.

FOR P&C USE ONLY - TO BE COMPLETED BY P&C

RemChannel Code

362

Note: Any changes made to the job profile (other than the name of the incumbent, the position code and OFO code) must be approved by the Director: P&C or the Senior Manager: HR Specialist Services.