

Record Book Evaluation and Rating Sheet

Scoring form only needs to be completed for record books considered for any county awards. Person(s) reviewing the books at the club level complete the form. Written comments may be added to a separate sheet. Include form in book if book is passed on for county consideration. Forms are returned to members.

Member Name: _____

Poor	Good	Best	Score
Cover & Cumulative Project List Incomplete <i>0 -1 Points</i>	Cover and list complete, but poorly presented – difficult to read <i>2-3 Points</i>	Complete – Accurate and neat <i>4-5 Points</i>	
Introduction Page None, Incomplete <i>0 -1 Points</i>	Have one, but no picture. Paragraph is not about yourself <i>2-3 Points</i>	Have a picture. Paragraph is about you. <i>4-5 Points</i>	
Table of Contents None, Incomplete <i>0-1 Points</i>	Complete – but material not correct or neat. <i>2-3 Points</i>	Complete – Accurate and neat. <i>4-5 Points</i>	
MPE-A Incomplete – Missing parts; Difficult to read; not neat; limited member involvement <i>1-8 Points; 0 Points if missing</i>	Complete but story, outline or photo essay is not about club activities – incorrectly placed. <i>9-17 Points</i>	Complete – Neat – Demonstrates strong member involvement. <i>18-25 Points</i>	
Club Meetings Attended less than 50% of club meetings <i>0 Points</i>	Attended 50-79% of club meetings <i>3 Points</i>	Attended 80% or more of club meetings <i>5 Points</i>	
MPE <i>(score is for all projects combined)</i> Little or no goal-setting. Lack of focus on learning/skills – focused more on fair outcome – missing parts <i>0-12 Points</i>	Demonstrates goal-setting – showed some growth/learning – some parts incomplete – story could have been detailed. <i>12-23 Points</i>	Demonstrates goal-setting – showed growth/learning, completely filled out – story well written and complete. <i>24-35 Points</i>	
Parent/Guardian Comments None <i>0 Points</i>	Some – but not for every project. <i>1-2 Points</i>	Done for every project. <i>3-5 Points</i>	
If no PFR or special forms are required, award member 10 points			
PFR/Special Forms <i>(score is for all required projects combined)</i> Incomplete – missing parts. <i>0-4 Points</i>	Complete but poorly presented – difficult to read – placed incorrectly. <i>5-10 Points</i>	Complete – Accurate and neat. <i>11-15 Points</i>	
Extra Points - Tabs, Newspaper or Newsletter Clippings, Photos if using story or outline format, 4-H Memorabilia <i>1-3 Points</i>	Some present <i>1-3 Points</i>	Has most/all present. Neat. Correctly placed <i>4-5 Points</i>	
0 Points for any missing form needed for that project. Deduct 5 points for book turned in past club deadline			TOTAL:

50 to 74 Points = Bronze

75 to 89 Points = Silver

90 to 105 Points = Gold

