

James Brown

238 broadway

New York

NY

United States

To

The HR Manager

XYZ Company

354 F 63rd Street

New York

NY 10022

United States

Subject- Army warrant officer Cover Letter

Dear

I am writing to apply for the position of Army Warrant Officer with the Department of the Army.

I am confident that my qualifications fulfill the requirements of this position, and I hope you will consider me a worthy candidate. I am confident that I am prepared to take on this duty. I am now in the middle of my second tour, thus I am able to apply for this post at this moment, and I have decided to be a military officer as my career objective.

I have thoroughly researched all of my possibilities and am confident that this is the one for me. I have the mental capacity to perform this job and the necessary leadership abilities to handle the responsibilities effectively.

I have previously held a couple of leadership positions, which are detailed in the accompanying resume. I have an outstanding military record that I am confident you will find acceptable. In addition, my sergeant, who is available as a character reference for me, endorsed me for this post.

I am excited to meet with you in person to explore this role. You can reach me at [mention the contact number of the sender].

James Brown

[Handwriting signature]

[Mention the contact details]

[Mention here, if there is any post note to be given]