

Timer Account

*Timers, when you see your judge assignments, it will **APPEAR** that you are not assigned in one of the rounds of competition, but you **ARE** assigned! See below for more info!*

1. Login to manage.speechwire.com
 - a. Under “Today’s Tournaments,” select **PUT NAME OF TOURNAMENT HERE**
 - b. Login
 - i. Username: **PUT ASSIGNED USERNAME HERE**
 - ii. Password: **PUT ASSIGNED PASSWORD HERE**
2. Once in, click “Check/Time rooms”
 - a. Select your assigned category next to “Please select a grouping” and hit “set grouping.”
 - b. Select your assigned round next to “Please select a round” and hit “set round”
 - c. You should then see the rooms for that category and that round. Click “Open NSDA Campus room” for the section/room you have been assigned!
 - d. Once in, please identify yourself to the speakers and judge as the timer.
3. Enter the room and round you have been assigned to time
 - a. Round 1
 - i. **LIST TIMERS, ROOM/SECTION ASSIGNMENTS, & CONTACT INFO HERE**
 - b. Round 2
 - i. **LIST TIMERS, ROOM/SECTION ASSIGNMENTS, & CONTACT INFO HERE**
 - c. Round 3 or Power
 - i. **LIST TIMERS, ROOM/SECTION ASSIGNMENTS, & CONTACT INFO HERE**
4. General Directions on [HOW](#) to be a timer can be found on our website (includes instructions for the judge too)
 - a. Also, [READ the handbook](#) (pages 51 & 56)
 - b. PRINT the time cards!!!!!!!
 - i. [Group Improvisation](#)
 - ii. [Impromptu Speaking](#)