



SUBJECT: SUPERVISION AND LEADERSHIP IN EDUCATION

CREDIT HOUR: 3

SUBJECT CODE: EDS 1230

SEMESTER: 1

TOPICS

CHAPTER 1: SUPERVISION FOR SUCCESSFUL SCHOOL

PENYELIAAN UNTUK SEKOLAH YANG BERJAYA

CHAPTER 2: THE DYNAMIC SCHOOL

SEKOLAH DINAMIK

CHAPTER 3: REFLECTIONS ON EDUCATIONAL BELIEFS, TEACHINGS AND SUPERVISION

REFLEKSI MENGENAI KEPERCAYAAN PENDIDIKAN, PENGAJARAN DAN PENGAWASAN

CHAPTER 4: SUPERVISORY BEHAVIOR CONTINUUM

PERUBAHAN BERTERUSAN BAGI PERILAKU PENYELIAAN

CHAPTER 5: DEVELOPMENTAL SUPERVISION

PEMBANGUNAN PENYELIAAN

CHAPTER 6: OBSERVING SKILLS

SKIL PENGAWASAN & PENYELIAAN

CHAPTER 7: IMPLEMENTATION AND EVALUATION SKILLS

KEMAHIRAN PELAKSANAAN DAN PENILAIAN

CHAPTER 8: PROFESSIONAL DEVELOPMENT

PEMBANGUNAN PROFESIONAL

CHAPTER 9: ACTION RESEARCH

PENYELIDIKAN TINDAKAN

CHAPTER 10: FACILITATING CHANGE

MENGADAPTASI PERUBAHAN

CHAPTER 11: ADDRESSING DIVERSITY

MENANGANI KEPELBAGAIAN

ASSESSMENT

1. ASSIGNMENT
2. FINAL ASSESSMENT

GRADING

ASSIGNMENT 1	: 35%
ASSIGNMENT 2	: 35%
CONCEPT PAPER	: 30%

 100%

FORMAT OF ASSIGNMENT

- Use Times New Roman font
- Font size: 12
- Spacing: 1.5
- Justify
- Cover page
- Reference using A.P.A Style
- Cover page must include:
 - ✓ University College Logo
 - ✓ Assignment title
 - ✓ Name
 - ✓ Matric Number
 - ✓ Course/Program
 - ✓ Subject & Code of subject
 - ✓ Lecturer's Name

1. ONLINE ASSIGNMENT 1 – (INDIVIDUAL) 35%

Supervision is one of the primary criteria for a school to thrive under its institutional mission and vision. There are several supervision strategies that a manager needs to execute in their daily operation in school. Identify what are those strategies and explain why it is important to implement it in any institution.

Penyelidikan adalah salah satu kriteria utama untuk sekolah berkembang di bawah misi dan visi institusi. Terdapat beberapa strategi pengawasan & penyelidikan yang perlu dilaksanakan oleh pentadbir dalam operasi harian mereka di sekolah. Kenal pasti strategi-strategi yang digunakan dan terangkan mengapa ianya penting untuk melaksanakannya di institusi mana pun.

Your assignment must include the following:

- a) Table of Content
- b) Introduction
- c) Literature review
- d) Justification of chosen strategy
- e) Ways to implement the strategy
- f) Limitation of the strategy
- g) Recommendation and Conclusion
- h) Appendices (if any)
- i) Reference

2. ONLINE ASSIGNMENT 2 - (INDIVIDUAL) 35 %

You are required to critically review ONE journal article. Have it approved by the instructor. Choose one of the topics below:

Anda diminta untuk mengkaji secara kritikal SATU artikel atau jurnal, ulas dan bincangkan artikel / jurnal tersebut. Pilih salah satu topik di bawah (sila dapatkan persetujuan pensyarah untuk tajuk artikel / jurnal yang dipilih):

- Supervision strategy in school
- Planning and evaluation
- Professional development of teachers
- Leadership style
- Digital supervision
- Professional Learning Community
- Facilitating change in institution

Your assignment must indicate the following:

- a) Background of the study
- b) Gap in the literature, as pointed by the author(s)

- c) Objective(s) of the study
- d) Methodology of the study
- e) Briefly explain analysis used and findings
- f) Conclusion or Recommendation

3. CONCEPT PAPER – 30%

Timeline: Throughout the course

Suggested length: 7-10 pages.

The concept paper is an important step before developing a research proposal. It should be consisting of thoughts and ideas that can be considered as a foundation of a research paper. It should have title, introduction, background of the study, problem statement, review of literature, objective, research question, significance of the study, research methodology and reference (APA style).

Kertas konsep adalah langkah penting sebelum membangunkan cadangan penyelidikan. Ia harus terdiri daripada pemikiran dan idea yang dapat dianggap sebagai asas kertas penyelidikan. Ia harus mempunyai tajuk, pengenalan, latar belakang kajian, pernyataan masalah, tinjauan literatur, objektif, persoalan kajian, kepentingan kajian, metodologi dan rujukan kajian (gaya APA).

The range of points from minimum to maximum is as follows:

The introduction, background, objective, research questions, significance 2 - 20 %

Review of literature 2 - 5%

Research method 2 – 10%

Reference 2 - 5%

PLAGIARISM IS A SERIOUS OFFENSE. IF DO SO, YOUR MARKS WILL BE DEDUCTED ACCORDINGLY