**Harm Reduction Health**

**HRH Program Harm Reduction Nurse**
**Preceptor Checklist**

The following is a list of recommended activities and skills to review during the preceptorship. By the end of the preceptorship, the harm reduction nurse should be able to demonstrate understanding and ability to perform the following skills.

- Client Services
  - Review the process for obtaining the client's consent for healthcare services.
  - Review taking a risk assessment history including:
    - sexual behaviors,
    - IV or other illicit drug uses,
    - previous infectious disease(s) and treatment(s),
    - last menstrual period,
    - contraceptive uses/needs.
  - Review HIV, HCV, and STI testing services and processes including:
    - contacting NJDOH & RWJ to establish an LOA and to order testing supplies,
    - providing instructions for anatomical testing for STIs at 3 sites,
    - accessing MyNewJersey, creating an account, and entering lab requisitions,
    - labeling specimens,
    - arranging for courier pick-up,
    - setting up a fax or secure email for STI results.
  - Review treatment protocols for chlamydia, gonorrhea, syphilis, and trichomoniasis according to the CDC STI guidelines.
  - Review the approved medications for the NJ 340 STD Medication Program, NJDOH contacts, the process for ordering medications, and the medication tracking log.
  - Review recommended vaccinations for those who are HIV(+), using IV drugs, men having sex with men, and/or trading sex for resources.
  - Review wound assessment skills and essential care supplies.
  - Provide training on Narcan administration, distribution, and documentation.
  - Review counseling and educating clients on harm reduction including:
    - safer sex,
    - HIV and HCV risk reduction,
    - PrEP,
    - safer injection technique,
    - overdose prevention,
    - reproductive health,
    - nutrition,

▪ prenatal care.

- Documentation
  - Review written orders for all services provided, signed annually by the agency's Medical Director.
  - Review the New Jersey Department of Health's (NJDOH) protocol for reporting a positive [chlamydia](#), [gonorrhea](#), and [syphilis](#).
  - Review charting forms. Practice writing complete nursing notes for documenting service delivery and review necessary components for complete charting. A charting checklist is available on the ARCH Program [website](#).
  - Review documenting care in state databases.
  - Discuss formatting a client ID number.