



# METAMORA GRADE SCHOOL

## PTO MEETING MINUTES 2023-2024

 **LOCATION:** MGS Conference Room | **DATE:** 8/10/23  **CALL TO ORDER:** 7:02PM by PTO President, Alysia Short

 **ATTENDEES:** Alysia Short, Lisa Cole, Jolynn Hodel, Kari Dalpiaz, Janice Brattvet, Rebecca Eisele, Kaleigh Christ, Tim Damery

 **SECRETARY'S REPORT:** Minutes of the previous meeting were presented and approved as amended. Lisa Cole motioned to approve minutes; Alysia Short seconded

 **PRESIDENT'S REPORT:** Alysia Short went over the new committee chair's we have for this year. She also shared the potential for supporting Black Partridge School staff at some point this year. After discussion with the group an estimate of \$200 was determined to be used. Mr. Damery also shared it's possible a grade level/students could do this as a service project.

 **VICE PRESIDENT REPORT:** Lisa Cole informed she will help Jen train new volunteers for the Workroom.

 **TREASURER REPORT:** Jolynn Hodel shared last year's final report and the proposed budget for discussion and vote next meeting. (Details re: budgets for committee's listed under committee)

 **PRINCIPAL'S REPORT:** Mr. Damery highlighted upcoming events including updates for this coming school year. He also shared MTHS Key Club could come to MGS to help PTO as needed. He also gave an in-depth update on the Playground including a potential major donator.

### COMMITTEE REPORTS:

 **ART TITLES:** Last year the event revenue was \$3,000. The cost/expenses of installation will be on 23/24 income sheet with an estimated \$300. There are no plans to have this event in 23/24 school year.

 **CLASSROOM COORDINATOR:** Budget for this school year: \$0

 **CRAFT AND VENDOR SHOW:** Last year the fair net profit was \$2,058 after expenses. The proposed budget after discussion for 23/24 is \$2,000 revenue, \$300 expenses with profit of \$1,700

 **FAMILY FUN NIGHT:** Kari Dalpiaz presented a rough draft plan for 4 events this school year and reasons for dramatically increasing budget for this committee. The request was made for a budget of \$2,000 with donations of \$200 for a total of \$1,800 from PTO funds. After lengthy discussion, Jolynn was going to look at the budget after the meeting.



 **FUN DAY:** Mr. Damery shared another vendor for rentals out of Washington. T-shirt sales were a topic of discussion. Kari Dalpiaz made a motion to sell t-shirts again for \$15, Janice Brattvett seconded. Mr. Damery added it would be a good idea to have t-shirt sales before field trips begin. Last year, after t-shirt sales Fun Day cost the PTO \$62. The proposed budget by Jolynn was a budget of \$1,000. Kari Dalpiaz proposed a budget of \$1,400 with estimated \$400 in t-shirt sales for a cost to PTO of \$1,000.

 **GRADUATION CELEBRATION:** Last year the event cost PTO \$227. The proposed budget for this school year is \$450.

 **KRISPY KREME:** Last year this fundraiser's profit was \$3,777 to PTO. The proposed profit for this school year is \$3,600.

 **PARENT OUTREACH:** Last year there were no expenses or income to this committee. The proposed expense for this school year is \$200.

 **PUBLICITY:** Last year there were no expenses or income to this committee. The proposed expense for this school year is \$100.

 **RAISERIGHT:** Last year this fundraiser net profit was \$1,154 to PTO. Jolynn proposed a profit of \$450. The committee proposed elevating to \$675 profit after \$75 in expenses and \$750 revenue from sales.

 **REDBIRD STORE:** Last year this committee's expenses to PTO were \$485. The proposed expense for this school year is \$500.

 **RESTAURANT NIGHT:** Last year this fundraiser's revenue was \$2,359. The proposed revenue for this school year is \$2,400. Jolynn Hodel also proposed combining Round Up- IGA into Restaurant Night. It was shared on behalf of Nicole Couri-Malson there will be a restaurant night with Dairy Queen on 8/21.

 **SANTA STORE:** Last year this fundraiser net profit was \$1,962 to PTO. The proposed net profit for this school year is \$1,500 after \$6,500 in revenue and \$5,000 in expenses.

 **STAFF APPRECIATION:** Kari Dalpiaz presented a rough draft plan for the 23/24 school year including the addition of administration sponsored events. Last year staff appreciation expense to PTO was \$4,024. Jolynn proposed \$3,800 for this school year. Erika Wilkerson and Kari Dalpiaz are asking for a budget of \$4,300 with estimated \$300 in Panera gift card donations for a cost to PTO of \$4,000.



 **STUDENT SUPPLY PACKS:** Last year this fundraiser's net profit was \$722 to PTO. The proposed income for this school year is \$710.

 **SUPPLY CLOSET:** Budget for this school year: \$0

 **WORKROOM:** Proposed budget for this school year \$50 (to be included in the miscellaneous category)

 **OLD BUSINESS:**

 **NEW BUSINESS:**

 **NEXT MEETING:** September 14, October 12, November 9, December 14, January 11, February 8, March 14, April 11, May 9

 **ADJOURNMENT:** Meeting adjourned at 9:11 PM by PTO President, Alysia Short.