Meeting Minutes

- Fencing issues
- Board suggest that the next board should increase the community fee based on the inflation rate. It was last updated in 2020-2021. It is becoming very difficult to run the association. Especially the stipends for unit representatives, community coordinator and other positions need to be increased.
- The way to do the increase can be discussed in the next PRB meeting. Next President should join the next month's PRB meeting.

ARA Update

- Programming efforts in the community- Event in Sawtelle, possibility in other communities. It is in works for the other communities.
- Fencing Project and major maintenance: Will keep posted about who are helping with the process.
- Reslife website might be updated hand in hand with the UASRA website.

UCPD Liaison

Tiara: Not there on call today but can be shared with them.

Aparamita: Homeless situation between Sawtelle and Sepulveda has not been resolved. The crossing was closed due to the shooting in the past. Can UCPD relay the concerns to the LAPD?

Tiara: We relay the information to Liaison. They give the individuals alternative spaces to setup encampments. The city also clears any leftovers. We can also coordinate with housing safety and security unit. Sergio is the campus safety ambassadors that work with the housing unit. They do the rounds in the community and also help with any incidents.
The incident about shooting was under LAPD jurisdiction. No one is discouraged to report to UCPD or LAPD about the incidents.

IT

David: Started the Sawtelle project. We have done 5 buildings but postponed due to a technicality. Will continue the project starting Tuesday. 3100 to 3140 are finished and starting 3150 will be done starting Tuesday. Please send any concerns to Tech center email or STC.

Erika: Calls in the office. Prior to the update, the instructions about the existing equipment are not clear. New equipment should not be returned. But the previous equipment need to be returned to Spectrum.
How to watch TV: If you have a smart TV or Roku or Wifi device connect, that can be used. The cable boxes will not work.
David: We are also leaving a small flyer in each apartment a day before physically. It contains the information about "Why you need to return the equipment" and "hjow

Housing Maintenance
Leslie: Bikes will be till 22nd. The residents can get a tag at the office if they wish don't want the bikes to be removed. All the bikes not tagged will be removed and stored for a short period of time.

Ortega: Exterior lights progress. We are continuing to follw up
3255 progress will be done by next week.
Plumbing emergencies, we acted fast on them within a day or two.

Floor for public is open.

Tiara: If any questions come up, please get in touch with UASRA or Reslife representation.

The campus colleagues were excused.

Aparamita: Reminder about the voting. Last year, they couldn't do the training because of the unavailability of previous board and transition being late. The ex-officers were not engaged starting July. It would be highly recommended to finish the elections by the start of June. The team has been informed too about the transition.

Tiara: Transition documents for the new team?

Aparamita: Secretary and Vice President keeps the note of these documents. And the stipend is not released if these documents are not received by the team.
We want ourselves to be available for the new team though.

Ice breaking activities could have been nice. The team has never met this year. We are going to have one meetup on 8th June. Please keep note of the event.

We have an informal messaging group with board members. The VP proposed to do something about who don't behave well with the UASRA representatives. The garden supervisor role is immensely tough. Most people are understanding but we do get harsh emails from the residents about the garden. It is a tough job and answering to those questions is tough where people are wrong. One idea could be:

- Let everyone know about the owner of the plots. It might let everyone know who is the owner and if the people can help each other about the state of the plots.

Video messages about the team for the 8th June event.

Treasurer: Reimbursement form signed. They are in the office.

Romantic: Sepulveda side, unstable delivery from the only delivery person. He promised to bring regular food on Sepulveda side.
On Saturday, the deliveries are happening for both Sawtelle and Sepulveda.
Green Coord assistant Kunie had a surgery and needs a month for recovery and I have been covering her duty. Also submitted gift cards for Spring quarter for volunteers.
Elections coming up soon, will try to prepare the next GC.

Tiara: Submit accurate receipts sooner than later. Expense reports and receipts can't be approved if they are not legible.

- We still need a receipt if you sent Zelle to vendor. It is important to have a proof of the receipt. Make sure you submit the receipts to Sourabh.
- Make sure we have a proper record of the receipts and the finance aspect.

Aparamita: The checks will be envelopes from next time.

Garden Supervisor absent.

Evri: It is important that we check the gardens, even though it is hard to check. We should have system to check the gardens regularly.

Aparamita: Waitlisted families can report the plots which are empty and are not fully utilized. This policy was implemented during my time. For now, we give plots to waitlisted families who are ready to become master gardeners.

Evri (CCC): The garden supervisor should check the garden plots every 2 months in all the housings.

Aparamita: Sufia suggested to allow master gardener to take stand and not allow autonomy just in garden supervisors' hands. But we should also find ways how to report the unused plots.

Evri: ESL classes are going on. Rec classes are coming to an end. A sound class by a neighbor is also coming soon.

A complaint form can be created wherein any resident can put in the plot number and complaint along with the photos.

Yuting: Not much updates. Will help with the videos for projector and final officer events.

Event Coord: Event on 18th May and 25th May. Told the volunteers about event. We can setup a table with snacks and price tags on both sides.
Tiara ordered the food from Mendocino Farms for the Rose event.

Election Chair (Sorina): The ballot is going to be released tomorrow. The website and ballot process is updated.
A resident submitted a nomination form and found their nomination is not there on website. Should we ask them to write in their name for certain position or add them in the voting process?
The resident should have the receipt email about the submitted form and they should be able to present it to the election chair to confirm they filled in the form. Otherwise, they should be allowed only to write in their name.
Switch the timeline on the website, change it to May 29 for the results.

Tiara: Great jobs done by the team and the election chair. PRB will take a break for summer.

Unit reps update
Nazira: We are done with our 2 events and the welcome event. Going to volunteer for the garage sale. Emailed the walkthrough report, wondering if follow up is needed.
Aparamita: She calls maintenance to get things fixed around. Is it possible to get a faster response from the maintenance team?
Nazira: Call the maintenance most of the times. Lights in the playground can be taken care of soon.
Tiara: Please send an email. Would like to get a context about it from the maintenance. They might not be able to see the work order until business hours. Call the maintenance number during the day, doing it in night might have caused the information not to get transferred soon.

Naseim: Finished the 2 events for the year. Sep D Mommy and Me yoga session on Saturday as a bonus event.

Gaz: No new updates. Did the event with Naseim.

Urfa: Completed the events and updated the team last month. Helping Cat with hosting the event.