



UNITED NATIONS HUMAN SETTLEMENTS PROGRAMME
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FOR A BETTER URBAN FUTURE

Terms of Reference

Project/Area title:	MULTI-SCALE INTEGRATED TERRITORIAL APPROACH FOR NORTHERN MOZAMBIQUE
Grade:	Service Contract (SB1) - Nationals Only
Functional Designation:	Community Engagement Assistant
Duration:	The appointment will run for a period of 1 year with possibility of extension.
Starting date:	June 2025
Applications Deadline:	7 days after publication
Duty Station:	Nampula, with possible inland missions
Address for application:	unhabitat-moz@un.org

1. Background

The United Nations Human Settlements Programme (UN-Habitat) is the United Nations programme working towards a better urban future. Mandated by the UN General Assembly in 1978 to address the issues of urban growth, UN-Habitat is a knowledge institution on urban development processes and understands the aspirations of cities and their residents. Its mission is to promote socially and environmentally sustainable human settlements and the achievement of adequate shelter for all.

In October 2016, at the UN Conference on Housing and Sustainable Urban Development – Habitat III – member states signed the New Urban Agenda. This is an action-oriented document which sets global standards of achievement in sustainable urban development, rethinking the way we build, manage, and live in cities. Through drawing together cooperation with committed partners, relevant stakeholders, and urban actors, including at all levels of government as well as the private sector, UN-Habitat is fostering the implementation of the New Urban Agenda and Sustainable Development Goal 11 – to make cities inclusive, safe, resilient and sustainable.

In Mozambique, UN-Habitat has been working since 2002, implementing a range of projects dealing with several interconnected issues such as access to adequate and resistant shelter, basic and social services, secure land tenure, sustainable urban planning and development, local governance, natural disasters risk reduction and climate change adaptation, among others key issues to promote sustainable development. One of its crucial areas of intervention has been building resilience to climate, tackling the problem of vulnerability of people and human settlements, which leads to recurrent damage, loss and negative impact in the economy. Urban development has been another crucial area of intervention, addressing rapid urbanization and urban population growth, which in Mozambique has led to the emergence of new slums or to the consolidation of the existing ones. UN-Habitat's work in Mozambique is guided by the Habitat Country Programme Document (HCPD 2022-2026) which provides the overall framework for operations across the country. Currently, UN-Habitat has offices in Maputo, Beira, Tete, Nampula and Pemba.

Since 2017, the northern Province of Cabo Delgado has been plagued by extremist attacks perpetrated by armed groups, which has resulted in widespread violence, particularly against women, girls, children and young people, as well as significant destruction of public and private infrastructure such as schools,

hospitals and mainly housing. The conflict in Cabo Delgado Province generated a large-scale population displacement (more than 850.000 people) that influenced the human geography of Northern Mozambique. Several cities and towns have doubled in size in just a few months, and new villages have been created due to the high number of internally displaced people looking for safer areas. This situation has caused an exponential increase in the population's needs in terms of access to basic services and infrastructure, adequate housing, food, livelihoods and employment/income opportunities which brings great challenges in terms of social cohesion, security and protection. At this juncture, there is a need to carefully assess the socio-economic impacts of long-term investment decisions.

To respond to this context, UN-Habitat in Mozambique developed the Northern Mozambique Umbrella Programme (2022 – 2026) which seeks to propose a set of coherent interventions at different territorial scales to transform the crisis affecting Northern Mozambique into an opportunity to achieve the Humanitarian-Development-Peace Nexus in alignment with strategic Government tools such *Programa de Resiliência e Desenvolvimento Integrado do Norte (PREDIN)*.

For this purpose, UN-Habitat intends to reinforce its capacity in the Northern Sub-office to support the implementation of the Umbrella Programme projects in Nampula, Niassa and Cabo Delgado province in this critical initial stage. **To achieve this, a Community Engagement Assistant will be hired under a Service Contract (SC) for the period indicated above to be based in Nampula city with possible missions to the districts.** The candidate should have experience and expertise in

2. Duties and responsibilities

Under the overall supervision of UN-Habitat Head of Northern Sub-Office and the direct supervision of the Administration and Finance Officer, the **Community Engagement Assistant** will be responsible for supporting implementation of community mobilisation and engagement and socio-economic studies and surveys of urban resilience and reconstruction/recovery projects, and she/he will fulfil the following duties and responsibilities:

- Ensure equitable community participation in project activities, with special attention to the inclusion of the most vulnerable groups such as women, children, the elderly and people with special needs.
- Carry out and propose creative actions to engage and coordinate communities, local leaders, NGOs, local governments, contractors and other local partners in project activities.
- Knowing and disseminating the values of the United Nations to communities and partners in a didactic way, sensitive to local realities and traditions, helping with the necessary advocacy and sensitization activities.
- Relate to local communities and partners in a transparent and ethical manner, respecting the rules and values of the United Nations.
- Conducting missions and demographic and socio-economic data surveys in the field, drawing up reports, verifying statistics and pointing out trends.
- Support in drawing up work plans, monitoring and evaluating the implementation of activities in the field.
- Constantly monitor the engagement of communities and other local partners and report clearly and honestly to supervisors.
- Support the planning and conduct capacity-building workshops for communities, contractors, master builders, artisans, NGOs and government officials.
- Facilitate the coordination, logistical, administrative, organizational, communication and project implementation processes between UN-Habitat and the provincial, district and municipal partners, such as preparing missions, hiring contractors, among others.
- Comply with the work plans on time and prepare objective monthly reports on the activities implemented and the needs for the next phases of implementation, reporting honestly and ethically.

- Perform other duties as required

3. Qualifications/Experience/Skills

Education

- University degree in Sociology, Anthropology, Communication, Arts, Pedagogy, Social Work or other relevant discipline related with this position is required.

Experience

- A minimum of five (5) years of progressively work experience in community mobilisation and engagement and socio-economic studies and surveys of urban resilience and reconstruction/recovery projects.
- Experience working with relevant expertise of participatory planning, housing, public building, basic services (re)construction with community approach
- Experience working in areas prone to natural hazards and/or affected by conflicts is an advantage.
- Experience working with UN and/or international organizations is desirable.
- Experience in humanitarian and development environment is required.

Language Requirements

- Good knowledge of Portuguese, and professional working proficiency in English is desirable.

Skills

- Solid computer skills (Excel, Word, PowerPoint, KoboToll Box and/or other data collect tools),
- Capacity to analyse and synthesize information
- Ability to work independently with a high degree of responsibility, in a flexible manner and often under pressure
- Ability to conduct interviews and trainings
- Good communication skills and capacities to lead and to coordinate with partners

Other Requirements

- Immediately availability is desirable
- Work under pressure while remaining calm, in control and good humoured is desirable
- Respond positively to critical feedback and differing points of views
- Provide helpful feedback and advice to others in the office

4. CONTACTS AND SUBMISSION

For the interested candidates, please share your CV, Cover Letter and copy of bachelor's degree in civil engineering to the below address with the following subject: **“Candidate for the vacancy of Community Engagement Assistant –Nampula”**

Date for submission of application: **30th of May 2025**, Electronic address for submission of application:

unhabitat-moz@un.org

Only short-listed candidates will be contacted.