

2024 Robinson Principal Hiring Process

COMMITTEE MEMBERS: TBD

COMMITTEE CHAIR: Patrick Reen

TENTATIVE TIMELINE

2/16/24 Position Posted

2/16/24 Input Survey Sent to RES Staff

2/19/24 Input Survey Sent to RES Community

3/1/24 Committee Identified

3/3/24 Input Survey Deadline

3/7/24 Organization Meeting of Search Committee

3:30 - 5:30 in the Central Office Conference Room

- Review the process, confidentiality, overview of candidate evaluation form
- Review input from survey
- Identify desired characteristics
- Generate/review draft interview questions

3/10/24 Application Deadline

3/11/24 - 3/14/24 Evaluation Window

- Committee members evaluate each candidate using candidate evaluation form

3/14/24 Committee Meets to Identify Candidates to Interview

3:30-5:30 in the Central Office Conference Room

- Review candidate evaluation forms
- Identify up to 4 candidates to interview
- Finalize interview questions

3/15/24 Jennifer to Schedule Interviews for Candidates Selected

3/15/24 - 3/18/24 Patrick Checks References

3/19/24

1:00 - 6:00 in the Central Office Conference Room

- Interview up to 4 candidates
- Consider Candidates to Advance

3/26/24 Candidates Visit RES & Meet Community

3/27/24 Committee Considers All Feedback and Information and Recommends Two Candidates to Patrick

3:30-5:30 At Central Office

- Review Feedback
- Advise Patrick

3/28/24 Patrick Notifies Committee on His Selection

3/28/24 Patrick Makes Offer to Candidate

3/29/24 Patrick Announces New Hire