

**SCHOOL ADMINISTRATIVE UNIT #34  
P.O. Box 2190  
Hillsboro, NH 03244**

**APPLICATION FORM FOR VOLUNTEERS**

**Please Type or Print**

|                      |       |                |                     |
|----------------------|-------|----------------|---------------------|
|                      |       |                | _____               |
|                      |       |                | Date of Application |
| Name _____           |       |                |                     |
| Last                 | First | Middle Initial |                     |
| Address _____        |       | (    )         | _____               |
| Street               |       | Telephone      |                     |
| _____                |       | _____          | _____               |
| City/Town            |       | State          | Zip Code            |
| E-Mail Address _____ |       |                |                     |

**EDUCATIONAL EXPERIENCE**

| Name and Address of School | # of yrs. attended | Graduate? |
|----------------------------|--------------------|-----------|
| 1. _____                   |                    |           |
| 2. _____                   |                    |           |
| 3. _____                   |                    |           |

**TALENTS, INTERESTS, SKILLS**

Summarize your talents, interests, special job-related skills and qualifications acquired from employment or other life experiences you feel may be helpful in considering your application:

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**AVAILABILITY AND PREFERENCES**

Please note the days and times you are available to volunteer and the school or grade levels you prefer:

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## REFERENCES

List the names and addresses of three references we may contact (do not include relatives):

| Name | Address | Telephone |
|------|---------|-----------|
|      |         |           |
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|      |         |           |

## GENERAL BACKGROUND INFORMATION

You must give complete answers to all questions. If you answer "Yes" to any question, you must provide a detailed explanation on a separate sheet of paper, including dates, and attach it to this application. Please print and sign your name on the sheet, and include your social security number. List all offenses, and for each conviction provide date of conviction and disposition, regardless of the date or location of occurrence.

Criminal Offense includes felonies, misdemeanors, summary offenses and convictions resulting from a plea of "nolo contendere" (no contest).

Conviction is an adjudication of guilt and includes determinations before a court, district justice or a magistrate, which results in a fine, sentence or probation.

You may omit: minor traffic violations, and offenses committed before your 18<sup>th</sup> birthday which were adjudicated in juvenile court under a juvenile delinquency law.

## BACKGROUND AND CRIMINAL HISTORY CHECKS

***"Designated Volunteers"*** will be asked to complete a Criminal Record Release Form and will be fingerprinted at the SAU office. ***Designated Volunteers are defined as those who come in direct contact with pupils on a daily basis or meet regularly with students, i.e. weekly, monthly or meet with students on a one-to-one basis or any other volunteer so designated by the School Board or Superintendent.*** The fingerprints will be utilized by local, state, and federal law enforcement agencies to research the volunteer's background. Volunteering at the schools is conditional upon the successful processing of his/her fingerprints and the receipt of criminal

history and background check results that are acceptable to the School District. (NH RSA 189:13a)

### **CERTIFICATION**

I certify that all of the statements made by me are true, complete and correct to the best of my knowledge and belief, and are made in good faith. I understand that any misinterpretation of information shall be sufficient cause for rejecting my volunteer services.

**Date** \_\_\_\_\_ **Signature** \_\_\_\_\_

*The Hillsboro-Deering School Board in accordance with the requirements of the federal and state laws, and the regulations which implement those laws, hereby declares formally that it is the policy of the Board, in its actions and those of its employees, that there shall be no discrimination on the basis of gender, sexual orientation, race, color, religion, nationality, ethnic origin, age, or disability for employment in, participation in, admission or access to, or operation and administration of any educational program or activity in the School District.*

*Inquiries, complaints, and other communications relative to this policy and to the applicable laws and regulations concerned with non-discrimination shall be received by the Superintendent or his/her designee, SAU #34, P.O. Box 2190, 78 School St. 3<sup>rd</sup> floor, Hillsboro, NH 03244, (603) 464-4466.*

*This policy of non-discrimination is applicable to all persons employed or served by the district. Any complaints or alleged infractions of the policy, law or applicable regulations will be processed through the grievance procedure. This policy implements PL 94-142, Section 504 of the Rehabilitation Act of 1973, Title II of the American with Disabilities Act, Title VI or VII of the Civil Rights act of 1964, Title IX of the Education Amendments of 1972, and the laws of New Hampshire pertaining to non-discrimination.*

