

Step 1: Sign In to Bing Places

1. **Visit Bing Places for Business:** Go to [Bing Places for Business](#).
 2. **Log in or Sign Up:** Sign in with your Microsoft account. If you don't have one, click "Sign up" and follow the prompts to create an account.
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Step 2: Search for Your Business

1. **Check if Your Business is Already Listed:**
 - Enter your business name and location in the search bar.
 - If your business is found, you can claim it. Otherwise, proceed to add it manually.
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Step 3: Add Your Business

1. **Click "Add a New Business"** if your business is not listed.
 2. **Enter Business Details:**
 - Business Name
 - Address
 - Phone Number
 - Website (optional)
 - Business Category
 - Hours of Operation
 3. **Add Photos:**
 - Upload high-quality images of your storefront, logo, products, or services to make your listing more appealing.
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Step 4: Verify Your Business

1. **Choose a Verification Method:**
 - **Postcard:** Bing will send a postcard with a verification code to your business address.
 - **Phone or Email:** Some businesses may qualify for instant verification through phone or email.
 2. **Enter the Code:**
 - Once you receive the verification code, enter it in your Bing Places account to confirm ownership.
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Step 5: Review and Submit

1. Double-check all information for accuracy.
 2. Click "**Submit**" to finalize your listing.
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Step 6: Wait for Approval

1. Bing will review your submission. The process typically takes a few days.
 2. Once approved, your business will appear on Bing search results and Bing Maps.
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Step 7: Manage and Update Your Listing

1. After your business is live, log in to your Bing Places account to:
 - Update your business information (e.g., hours, contact details).
 - Add promotions or special offers.
 - Monitor insights, such as views and clicks.
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Additional Tips:

- Ensure your information is consistent across all platforms (Google, Yelp, Facebook, etc.) to improve your local search rankings.
- Keep your listing updated with seasonal changes or special events.

[Contact Us HERE for help](#) 🙌

[Learn more HERE](#) 🙌