

**Grand Magnolia Early Learning Center
Lead Teacher
Job Description**

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To receive full consideration, please [submit your application form here.](#)

Grand Magnolia seeks an energetic, engaged, and creative lead teacher to support the mission and values of this play-driven learning home for young explorers. The lead teacher will:

- Spend approximately 4 hours per day (about 20 hours each week) providing direct childcare services (approximate availability needed: 12.00-5.30p Monday through Friday).
- Supervise and monitor the safety and hygiene of children.
- Organize activities to stimulate children's creativity and holistic development.
- Assist in maintaining schedule of activities and help on learning excursions.
- Monitor each child's development (socially, emotionally, and physically) and communicate concerns as needed.
- Keep detailed, daily and comprehensive records for children.
- Communicate effectively with current and prospective families.
- Maintain cleanliness and tidiness of the learning home and its contents.

Essential Skills

- Creativity.
- Organizational Skills.
- Reliability, Responsibility, and Punctuality.
- High Energy and Positivity.
- Excellent Child Supervision Skills.
- Physical Requirements: lift toddlers; push 4-child strollers; change diapers; and engage in other toddler-care activities as needed.

Minimum Education

High school degree. Bachelor's degree and/or early childhood education-related degree or significant experience in early childhood education preferred.

After completing the interview and prior to finalizing an offer for the position, the candidate will also be required to submit verification of education and certifications, criminal background check report from Bright from the Start, and First Aid/CPR certification card for infants, children, and adults.