

AUTHOR GUIDELINES • JNUS 2026

Author Guidelines for Manuscript Preparation

Prepared from the layout and structure of the submitted JNUS Vol. 7 No. 2 (2026) article. The reference recency and source-quality requirements below are added as editorial guidance.

QUICK FORMAT

- A4 paper; 2 cm margins on all sides; portrait orientation.
- First page/front matter: one column. Main article text: two columns with approximately 0.46 cm spacing.
- Primary font: Cambria. Main text: 11 pt. Headings and subheadings: dark green.
- Abstract and Abstrak appear on the first page and are followed by Keywords/Kata Kunci.
- Citation and reference style: APA 7th edition, author-date system.
- References should prioritize recent peer-reviewed journal articles, generally from the last 5 years and, where appropriate, up to the last 10 years.

1. General Manuscript Format

Element	Specification	Author Guidance
Page size	A4 (21 × 29.7 cm)	Use portrait orientation.
Margins	2 cm on all sides	Keep margins consistent throughout the manuscript.
Columns	Front matter: 1 column; main text: 2 columns	Column spacing approximately 0.46 cm.
Header	JNUS journal title p-ISSN/e-ISSN	Publication element; normally finalized by the editorial office.
Footer	Volume/issue/year DOI page number	Publication element; DOI and issue details may remain placeholders at initial submission.
Main colors	Dark green #1F4E2C; sage #567D6F	Use dark green consistently for headings and key labels.
Table accent	Light green #DCEAE4	Use restrained shading and thin borders.

2. Manuscript Structure

- Article Type:** Place the article label at the top, e.g., “RESEARCH ARTICLE • OPEN ACCESS”.
- Title:** Use an informative and specific title that accurately reflects the central focus of the study.
- Author(s):** List author names without academic titles. Use superscript numbers for affiliations and an asterisk (*) for the corresponding author.
- Affiliation and E-mail:** State institution and country; provide the corresponding author e-mail and co-author e-mail(s).
- Article History:** Received, Peer Reviewed, Revised, Accepted, and DOI are displayed in a metadata table. Authors may leave these as placeholders until assigned by the editor.
- Abstract and Abstrak:** Provide an English Abstract and Indonesian Abstrak. Each should be one concise paragraph covering purpose, method/data, major findings, and contribution.
- Keywords / Kata Kunci:** Use specific, indexable terms separated by semicolons (;). The example article uses five keywords; the exact number should follow editorial policy.
- Main Text:** Use numbered main headings. The source format includes Introduction, Methodology, analytical/theoretical sections as needed, Conclusion, Declaration, and References.
- Declaration:** Include Author Contributions, Funding, and Conflict of Interest. Add Ethics Approval, Informed Consent, and Data Availability when applicable.
- References:** Arrange references alphabetically and ensure complete correspondence between in-text citations and the reference list.

3. Typography and Color Specifications

Element	Font	Size	Format	Color
Article label	Cambria	8.5 pt	Bold, uppercase	Dark green
Article title	Cambria	17.5 pt	Bold	Dark green
Author names	Cambria	11 pt	Bold	Dark green
Affiliation/e-mail	Cambria	9 pt	Regular	Gray
Dates/DOI metadata	Cambria	7 pt	Regular, centered	Gray
Abstract/Abstrak	Cambria	10 pt	Label bold; text justified	Black / dark green
Keywords/Kata Kunci	Cambria	10 pt	Label bold	Dark green
Main text	Cambria	11 pt	Justified; 1.15 spacing	Black
Main heading	Cambria	11.5 pt	Bold; numbered	Dark green
Subheading	Cambria	11 pt	Bold	Dark green
Block quotation	Cambria	10 pt	Italic; indented	Dark gray
Table caption	Cambria	9 pt	Bold; centered	Dark green
Table text	Cambria	9 pt	Regular	Black
References	Cambria	10.5 pt	Single; hanging indent	Black

4. Paragraphs, Headings, and Section Layout

Main text: justified alignment, 1.15 line spacing, approximately 3.5 pt after each paragraph, and first-line indent of approximately 0.25 cm.

Main headings: numbered sequentially, bold, dark green, with the journal's green accent line.

Subheadings: bold and dark green. When used as run-in analytical labels, place the bold subheading immediately before the explanatory paragraph.

Use italics consistently for foreign terms, selected analytical terms, and titles where required by APA 7th.

Example: 3. Results and Discussion

Define Problems. The analysis may begin immediately after a run-in subheading when the argument follows a structured analytical model.

5. Abstract, Abstrak, and Keywords

Place the Abstract and Abstrak on the first page in a very light-colored field. Each version should communicate equivalent content and should summarize the study without unnecessary background.

Abstract: English; one paragraph; normally avoid citations unless absolutely necessary.

Abstrak: Indonesian; substantively equivalent to the English Abstract.

Include the research purpose, method/approach, data or participants, principal findings, and the study's contribution.

Keywords/Kata Kunci: separate terms with semicolons (;), and select terms that improve discoverability and indexing.

The example article does not explicitly establish an abstract word limit; follow the journal's current editorial requirement when specified.

6. Tables, Figures, Equations, and Quotations

6.1 Tables

Number tables consecutively: Table 1, Table 2, etc.

Place the table title above the table; center it; use bold 9 pt dark green text.

Use a light-green header row, 8.5–9 pt text, thin borders, and minimal decorative elements.

Wide tables may be set full width by temporarily using a one-column section.

6.2 Figures and Diagrams

Use clear, high-resolution figures and diagrams and place them close to the paragraph in which they are first discussed.

Number figures consecutively and provide a concise caption. Keep label, caption style, and source attribution consistent throughout the manuscript.

All figures and tables must be referred to explicitly in the text.

6.3 Equations

Present equations clearly, with variables defined immediately after the equation where necessary.

Number equations only when they are referred to elsewhere in the manuscript.

6.4 Direct Quotations

Short quotations may remain within the paragraph and must include an author-date citation and page number when available. Highlighted/block quotations may be set in 10 pt italic, dark gray, with modest left/right indentation.

7. Citation and Reference Guidelines

JNUS uses the APA 7th edition author-date citation system. Page numbers should be provided for direct quotations and for precise references to a specific passage in a book or document.

7.1 In-text Citation Examples

Type	Example
One author	(Moqsith, 2016, p. 22)
Multiple sources	(Entman, 1993; Reese, 2001; Scheufele, 1999)
Narrative citation	Eriyanto (2002, p. 122) explains ...
Three or more authors	(Muthaqin et al., 2021)
Direct quotation	(Author, Year, p. xx)

7.2 Recency and Quality of References

Prioritize current scholarship. As a general rule, references should predominantly come from peer-reviewed journal articles published within the most recent 5 years.

Journal articles published within the last 10 years are acceptable when they remain directly relevant, authoritative, and necessary for the argument.

Older references may be used for seminal theories, foundational concepts, classic methods, primary historical sources, or indispensable original works. Their use should be academically justified rather than routine.

Prioritize reputable scholarly journals with transparent peer-review and publication standards, preferably indexed in recognized databases such as Scopus, Web of Science, or equivalent credible national/international indexes.

Use the most relevant original research whenever available. Avoid relying heavily on secondary citations when the primary source can be accessed.

Avoid predatory journals, unverifiable sources, personal blogs, Wikipedia, and non-academic websites as scholarly evidence. Such materials may be used only when they are themselves the object of study or a necessary primary source.

Where a recent systematic review, meta-analysis, or high-quality empirical study is available, use it to demonstrate the current state of scholarship while retaining essential foundational references.

7.3 Reference List Requirements

Every in-text citation must appear in the reference list, and every reference-list entry must be cited in the manuscript.

Arrange references alphabetically by the surname of the first author.

Use APA 7th edition formatting, single spacing, and a hanging indent of approximately 0.46 cm.

Include the DOI in URL format when available. For online sources without a DOI, provide a stable URL where appropriate.

Ensure author names, publication year, article title, journal title, volume, issue, page range, and DOI/URL are accurate and complete.

Use reference-management software such as Zotero, Mendeley, or EndNote to improve citation consistency; authors remain responsible for final accuracy.

7.4 Reference Format Examples

Source type	APA 7th example
Journal article	Entman, R. M. (1993). Framing: Toward clarification of a fractured paradigm. <i>Journal of Communication</i> , 43(4), 51–58. https://doi.org/...
Book	Eriyanto. (2002). Analisis framing: Konstruksi, ideologi, dan politik media. LKiS.
Book chapter	Reese, S. D. (2001). Prologue—Framing public life. In S. D. Reese et al. (Eds.), <i>Framing public life</i> (pp. 7–31). Lawrence Erlbaum Associates.
Thesis/dissertation	Rahma, F. F. (2023). Title of thesis [Undergraduate thesis, University Name]. Repository/Database.
Web/primary document	Organization/Author. (Year). Title of document or page. Site Name. URL

8. Declarations

Author Contributions: state each author's actual contribution clearly and concisely.

Funding: identify the funding source and grant number; if none, state that the research received no external funding.

Conflict of Interest: disclose any potential conflict of interest or state that none exists.

Ethics Approval / Institutional Review: include the relevant approval statement when human participants, sensitive data, or regulated research are involved.

Informed Consent: provide the appropriate consent statement when applicable.

Data Availability: state whether data are available from the corresponding author, a repository, or subject to restrictions, when applicable.

9. Pre-Submission Checklist

- ☐ Title, author names, affiliations, and e-mail addresses are complete.
- ☐ English Abstract and Indonesian Abstrak communicate equivalent content.
- ☐ Keywords/Kata Kunci are separated by semicolons.
- ☐ Main text follows the two-column layout and Cambria 11 pt body style.
- ☐ All headings/subheadings are consistent and use dark green styling.
- ☐ All tables and figures are numbered, captioned, and cited in the text.
- ☐ In-text citations and references correspond exactly.
- ☐ APA 7th edition is applied consistently, including hanging indent.
- ☐ References prioritize peer-reviewed reputable journal articles from the latest 5 years; relevant sources up to 10 years are used where appropriate.
- ☐ Older sources are limited to justified seminal, historical, methodological, or primary works.
- ☐ Author Contributions, Funding, Conflict of Interest, and other applicable declarations are completed.
- ☐ Received/Peer Reviewed/Revised/Accepted/DOI metadata remain placeholders if not yet assigned by the editorial office.