

THE Snohomish WEDDING GUILD

MEMBERSHIP TERMS & CONDITIONS

1. **Membership Criteria** - The Board of Directors shall have the authority to establish detailed membership qualifications, dues, responsibilities, and privileges. The Board shall further have the right to revise such membership requirements from time to time in its sole discretion and without Member approval.
2. **Initial Membership Requirements** - Membership in the Association shall be comprised of professional individuals or entities that provide goods, services, or venues to weddings, the wedding industry, or wedding related events, in the Snohomish Area. Additionally, prospective Members must:
 - a. If a venue, must be physically located in, Snohomish County Limits.
 - b. If a service/goods provider must be willing to provide services in the Snohomish Area
 - c. Complete and submit the online Membership application and accept the Association's Bylaws and other Terms and agree to abide by the Association's Code of Ethics;
 - d. Timely remit the initial Membership fee and annual Membership fee in the amount determined by the Board of Directors;
 - e. If a Business entity Member, be duly authorized to conduct business in the State of Washington and be in compliance with all state, county, and local licensing and regulatory requirements. Business entity Members must provide a valid Washington UBI number and/or tax ID number on the Membership application.
 - f. Consent to receiving all notices and communications sent from the Association, the Board of Directors or any individual Director or Officer thereof, via email and must provide a valid email address to the Association upon making application for Membership. A Member is solely responsible for updating its email address with the Association.
3. **Member Code Of Ethics** - Members of the Association agree to abide by these ethical standards:
 - a. Conduct their business in a professional and ethical manner.
 - b. Provide customers and prospective customers with timely, complete and unambiguous information about all prices, products and services, options and contract provisions.
 - c. Communicate professionally with customers, potential customers, suppliers and other business contacts, returning telephone calls and answering letters and emails promptly.

- d. Respect intellectual property rights of others, including trademarks and copyrighted materials.
- e. Honor all contracts and other agreements with customers, suppliers and other business associates.

4. **Business/Trade Names** - A Member is limited to the use of one business or trade name per membership and for purposes of participation in the Association and the enjoyment of the Association benefits. A Member that owns or operates under more than one business or trade name, must hold a valid Membership for each business or trade name that such Member desires to use in its participation with Association benefits, events, and efforts.
5. **Voting and Other Membership Rights** - In order to be eligible to vote as provided herein, hold office, or serve on a Committee, a Member must: meet all Membership requirements and criteria, be current on all Membership dues or fees; and be in good standing with the Association. The Board of Directors shall have the authority to revise or amend this criteria in its sole discretion.
6. **Other Membership Privileges** - In accordance with the purposes of the Association, the Association will promote itself and its Members through various media and marketing events. The Association shall maintain a website available to the public with one listing per Member that includes the contact information provided by the Member and one link per Member to such Member's website, as well as information on upcoming Association events and meetings. Additional listings and advertising opportunities may be available for purchase from the Association.
7. **Termination of Membership** - Membership in the Association may be terminated in accordance with such procedures and policies that the Board may establish.
 - a. A Member may resign its Membership in the Association effective upon delivery of a letter of resignation to any Officer or Director of the Association. No refund of dues will be paid.
 - b. Upon non-payment of membership dues at time of membership expiration.
 - c. Removal by way of affirmative vote of two-third (2/3) majority of the Directors then currently in office. An allocated portion of unused dues will be returned to terminated member if removed by Directors.
8. **Membership Meetings** - General Membership meetings shall be held the second Tuesday of the months of January, March, May, July, September and November, or on such other day as is communicated by the Association. The Board of Directors shall set the time and location of Membership meetings in its sole discretion and shall be held at alternating Member venues. The Board of Directors may alter or eliminate one or more Membership meeting provided that at least one annual Membership meeting occur for the purpose of voting as provided herein.