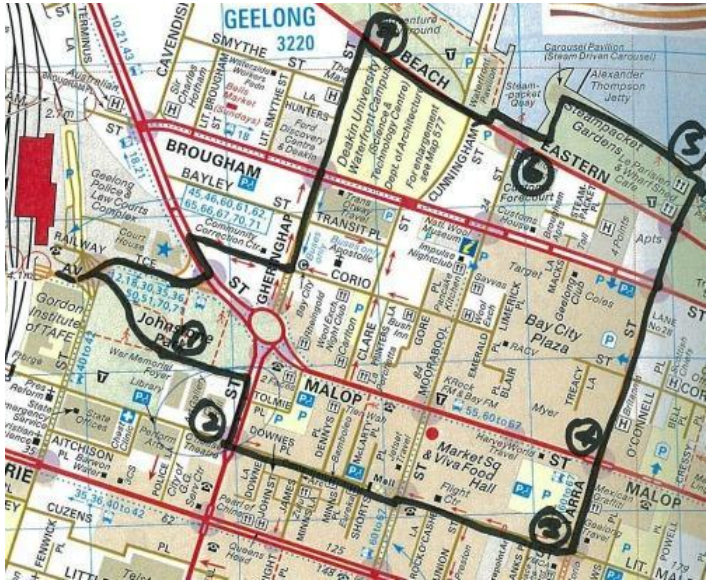
Walking Maps content template – electronic version

This template is designed to help you to prepare your information before uploading your walk onto www.walkingmaps.com.au. It is most useful for:

- Longer walks or walks that contain detailed information, or
- Walks that are a collaboration of people working together and/or that require content to be approved (eg. by your manager, communications team) before uploading onto the website.

You can save a copy of this file if you would like to work on it in Word.
The PDF version may be better if you wish to print it out.

1. CREATE ROUTE	
Name of walk (45 characters or less is recommended)	
Level	*Choose* - Very easy, easy, moderate, challenging, very challenging
Distance & time	These will be calculated by the website. You can increase the minutes for hard walks with tricky or steep terrain.
Summary (max 200 characters)	Describe walk highlights here
Description (max 3,000 characters)	Use this section to give detailed directions if needed, or describe overall background, history or features of the walk. Are there any rules (eg dogs permitted but must be on lead)? You can add links in this section, too, so note the text and full URL – these don't count in your character limit.

Relevant website link	*Optional*
Mark your walking route	1. Using a GPS App or device to track your route as you walk it (PAW project materials include some tips for this) OR 2. Manually mark your route ● Sketch a map, marking street names, facilities and amenities (toilets, picnic spot etc). ● Mark your route clearly. ● Mark the location of each Point of Interest with a corresponding number. You can add the route directly on walkingmaps.com.au. Alternatively, if working to draft your walk using Google My Maps, you could "draw" your route there and exporting it as a gpx file that you can upload (similar to option 1; see our supporting instructions). 

2. POINTS OF INTEREST

	Title	Photo	**Description** (max 200 characters) **& optional hyperlink**
EG	Historic tree	EG 1 (or your filename or intended image)	Mayor John Smith planted this acacia tree in 1925 to commemorate a disastrous flood. www.smithcouncil.vic.gov.au/acaciawalk
1		POI 2	
2		POI 2	
3		POI 3	

4		POI 4	
5		POI 5	
6		POI 6	
7		POI 7	
8		POI 8	
9		POI 9	
10		POI 10	
	Add more if you wish!		

3. WALK DETAILS AND PHOTOS

WALK TYPE & FEATURES	TICK ✔		TICK ✔
Historical interest		**Public transport access**	
Local treasures		**Public toilets**	
Art and culture		**Playground**	
Nature trail		**Picnic spot**	
Coast / River / Lake		**Pram friendly**	
Parks / Gardens		**Wheelchair friendly**	
General		**Drinking water available**	
Dog off-leash		**Seating available**	

Source: walkvictoria.org.au with some modifications by Karen for sharing within a project by Parklands Albury Wodonga.