

**Upper Perkiomen School District
Education Center
Board Meeting Minutes
March 13, 2025 - 7:00 p.m.**

I. CALL TO ORDER TIME: 7:02 pm

- A. Pledge of Allegiance
- B. Roll Call
Emily McCormick, Trina Schaarschmidt, Leah Cianfrani, Melanie Cunningham, Keith McCarrick, Elizabeth Fluckey, JP Prego, Sarah Bieber, and Peg Pennepacker
- C. Introductions of Staff
Drew Bishop, Georgiann Fisher, Dr. Andrea Farina, and Dr. Allyn J. Roche
Others in attendance: Kyle Somers, Chris Montes, and Ruth Padilla

II. BOARD PRESIDENT'S REPORT

- Cyber Charter school spending and budget impact
- Congratulated Ms. Paul on retirement
- Passing of Dr. George Bonekemper

III. SUPERINTENDENT'S REPORT

- Fantastic theater performances
- Perk Up Mug Club
- Read Across America Week
- National Junior Honor Society visit to elementary schools
- Bocce team won Upper Montgomery County Championship
- 2025-2028 Comprehensive Plan
- High School Superintendent Listening Tour starts March 31st
- UPSD Arts Fest May 2025
- Graduation is on Tuesday, June 3rd at 5 pm, rain date of June 4th
- Congratulations to Dr. Giblin on earning Doctorate
- Community Conversations with Dr. Roche

IV. STUDENT REPRESENTATIVE TO THE BOARD REPORT

- Provided an update on everything going on at the High School
- Spring sports update

V. SOLICITOR'S REPORT/SUNSHINE ACT ANNOUNCEMENTS

Reviewed the public comment sections of the agenda

VI. PRESENTATIONS/DISCUSSION

- A. Upper Perkiomen Valley Library - Christine Bates (Branch Manager)

VII. PUBLIC COMMENTS ON ACTION ITEMS

None

VIII. APPROVAL OF AGENDA

Motion to Approve Keith McCarrick
Second Motion JP Prego
Vote 9-0

IX. APPROVAL OF MINUTES

A. Motion to approve the February 13, 2025 School Board Meeting Minutes ([Attachment A](#))

Motion to Approve Keith McCarrick
Second Motion JP Prego
Vote 9-0

X. OLD BUSINESS

XI. NEW BUSINESS

A. PERSONNEL REPORT

i) APPOINTMENTS

(1) SUPPORT STAFF

- (a) Richard Pickwood, Cafeteria/Playground Aide at 4th and 5th Grade Center,** to be hired, effective date TBD, subject to review of his required employment history and clearances, at \$11.25/hour for the 2024-2025 school year.

(2) SUPPLEMENTAL POSITIONS

AREA	POSITION	NAME	STIPEND
Intramural Girls Flag Football- Spring 2025	Advisor	Lori Cascioli	\$550.00

ii) LEAVES

- (1) Alexis Jenofsky,** Maternity Leave/Family and Medical Leave, beginning approximately June 6, 2025 through August 29, 2025.
- (2) Lisa Colapietro,** Family and Medical Leave, beginning on April 2, 2025 through April 21, 2025.
- (3) Shannon Noska,** Family and Medical Leave, beginning on December 2, 2024 through April 11, 2025.
- (4) Lindsay Callado-** Maternity/Family and Medical Leave, beginning on approximately August 19, 2025 through November 12, 2025.

iii) Grant Tenure status to the following:

- (1) Michelle Sokalsky**

Motion to Approve Keith McCarrick
Second Motion JP Prego
Vote 9-0

XII. ACTION ITEMS

- A. Motion to approve Agreement with Milagre Kids School for summer school session from June 21, 2025 through August 21, 2025 in the amount of \$9,044.50 per month.

Motion to Approve Items A, B, and C Keith McCarrick

Second Motion JP Prego

Vote 9-0

- B. Motion to approve an Educational Services Agreement for the following student whose name is on file in the Office of the Director of Special Education
- i. Student 3/13/2025 - 1
- C. Policies for Approval
- i. 915.1 - [Booster Organizations](#)
 - ii. 351 - [Controlled Substance Abuse](#)
 - iii. 351 AR -0 - [Drug Free Workplace Notice](#)
 - iv. 351 AR -1 - [Record of Reasonable Suspicion of Controlled Substance Abuse](#)
 - v. 222 - [Tobacco and Vaping Products](#)
 - vi. 222 AR -0 - [Controlled Substances/Paraphernalia](#)
 - vii. 222 AR -1 - [Tobacco and Vaping Product Violation Parental Notification](#)
- D. Motion to authorize the administration to work with the Marlborough Elementary School PTFS and the identified contractor(s) for the donation of an outdoor classroom / pavilion at Marlborough Elementary School in alignment with Board Policy 702 as recommended by the Facilities Committee. Cost of the project, permits, materials and labor will be 100% paid by the Marlborough Elementary School PTFS. When completed, the Board will be informed of the total cost of the project and the donation of the structure will be placed on a future Board Meeting agenda for acceptance.

Motion to Approve Keith McCarrick

Second Motion JP Prego

Vote 9-0

- E. Motion to reinstate the Boys Indoor Winter Track program at Upper Perkiomen High School beginning in the 2025-26 school year with a projected budget of \$14,300.

Motion to Approve Emily McCormick

Second Motion Keith McCarrick

Vote 9-0

- F. Motion to approve the following Krise Staff for 2024-2025:
- i. Joann Chiarolanza

Motion to Approve Keith McCarrick

Second Motion JP Prego

Vote 9-0

XIII. FINANCIAL REPORTS ([Attachment](#))

- A. Operating Reports - February 2025
- i) Budget to Actual Summary

- ii) Budget to Actual Detail
- iii) Revenue Summary
- iv) Expenditure Summary
- B. Cash Reports - February 2025
 - i) Cash Balance Summary
- C. Payroll - February 2025
- D. Cafeteria - February 2025
- E. Bills
 - i) General Funds Expenditures
 - ii) Capital Reserve Fund Expenditures

Motion to Approve Keith McCarrick

Second Motion Trina Schaarschmidt

Vote 9-0

XIV. NEW FOLLOW UP ITEMS

None

XV. PUBLIC COMMENTS

- Maggie Buckwalter (Upper Hanover Twp) - Comprehensive Plan

XVI. BOARD COMMENTS

- Director McCormick - Musicals
- Director Schaarschmidt - Gifted program in Comprehensive Plan
- Director Pennepacker - Musicals and Dr. Bonekemper
- Director Bieber - Shoutout to Western Center students
- Director Prego - Shoutout to students for Read Across America
- Director Cunningham - Shoutout to High School Nurse

XVII. ADJOURNMENT TIME: 7:53 pm

Motion to Approve JP Prego

Second Motion Trina Schaarschmidt

Vote 9-0

Drew Bishop

FUTURE BOARD & COMMITTEE MEETINGS			
Policy Committee Meeting	3/17/25	5:00 pm	Education Center
Extra-Curricular Committee Meeting (3rd Monday)	3/17/25	6:00 pm	Education Center
Facilities Committee Meeting (3rd Monday)	3/17/25	7:00 pm	Education Center

UPPER PERKIOMEN SCHOOL DISTRICT

Educational Programs & Services Committee Meeting	3/20/25	5:30 pm	Education Center
Finance Committee Meeting (4th Monday)	3/24/25	6:00 pm	Education Center
Communications Committee Meeting	3/27/25	6:00 pm	Education Center - Conf Room A
School Board Workshop	3/27/25	7:00 pm	Education Center
WMCTC JOC Meeting	4/7/25	5:00 pm	Zoom
School Board Meeting	4/10/25	7:00 pm	Education Center

The Upper Perkiomen Board of School Directors appreciates your interest in
and support for the students and their school experience.