

**SOCIALIST REPUBLIC OF VIETNAM**  
**Independence - Freedom - Happiness**

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**DECLARATION TO RECORD IN THE CIVIL STATUS BOOK**  
**OTHER CIVIL STATUS WORKS**

To: (1)

Last name, middle name, first name of applicant:

Place of residence: (2)

Personal papers: (3)

Request the agency to record in the civil status book (4)  
to the person named below:

Last name, middle name, first name:

Date of birth:

Gender ..... Ethnicity: ..... Nationality:

Place of residence: (2)

Personal papers: (3)

Contents recorded in civil status book (4):

According to (5)

number ..... by (6)

..... on dd/mm/yy

I hereby certify that the above declarations are true and take responsibility before  
the law for my commitments.

Request for a copy(7): Yes , No

Quantity:.....

Worked at: ....., date ..... month ..... year .....

**Petitioner**

*(Signature, write full name, middle name, first name)*

.....

**Notes:**

- (1) Specify the name of the agency performing the recording in the civil status book.
- (2) Record according to the place of permanent registration; if there is no registered place of permanent residence, write according to the place of temporary residence registration; in case there is no registered place of permanent residence and place of temporary residence registration, write according to the place where you are currently living.
- (3) Enter information about identification documents such as passports, identity cards or alternative valid papers (*For example*, ID card number 00108912345 issued by Public Security of Hanoi City on 20 October, 2004).
- (4) Specify the type of civil status registered (*For example*: change of civil status).
- (5) Specify the name of the civil status papers issued by the foreign competent authority.
- (6) Specify the name of the foreign agency that has registered the civil status event.
- (7) Please mark an X in the box if a copy is required and specify the quantity.