

AGENDA - PTF General Meeting

TIME: 7:30 pm

LOCATION: [ZOOM](#) Meeting ID: 311 619 2733

DATE: Jun 9, 2026

- I. Meeting called to order and attendance:
- II. Secretary's Report (approval of minutes from 3/10/26 meeting)

Motion to approve:

Second:

- III. Treasurer's Report

Motion to approve:

Second:

- IV. Discussion:

1. Enrichment recap:

Kindergarten- Year-long program of mindfulness & yoga

First Grade- Field Trip to the Southwick Zoo & Handwriting App (60 licenses) + 60 Styluses

Second Grade- Light workshop from the Discovery Museum & Field Trip to the Hanover Theater to see Ada Twist

Third Grade- Two Worlds Meet Workshop from the Concord Museum & Field Trip to the Concord Museum

Fourth Grade- Field trip to the Ecotarium

Fifth Grade- a portion of Nature's Classroom on Wheels

Sixth Grade- Archaeological Dig + Deposit for Boda Borg

Author Visits- K-2: Jarrett Lerner, 3-4: Raul the Third, 5-6: Melissa Stewart

Whole School Enrichment- March Madness books, recess cart, chorus performing at Railers game, science assembly after the Fun Run

2. Past events recap:

- i. Teacher Appreciation Week

- ii. All-School Photo

- iii. Staff & Student Soccer

- iv. Spirit Wear Swap Cancelled/Postponed

3. Upcoming events:

- i. All-school photo distribution - week of June 15th

- ii. Spirit Wear - launch before end of school

- iii. Field Day - 6/17 - shirts distributed at school

- iv. Graduation Flowers fundraiser - 6/18

- v. End of year teacher gifts from PTF

- vi. Fifer's Day Parade - 6/20

- vii. Last day of school lunch for teachers - 6/25

V. Vote to strike [AB Forward PTF Fund Distribution](#)

VI. Vote for new board members

1. **Mairin Gulliver - Member at Large**

Mairin Gulliver is a new Blanchard parent and also an educator. She's worked at Blanchard for the past five year as a literacy coach and is eager to join the community as a parent. Mairin also has a three year old. She serves on the Acton Cooperative School's Parent Board supporting fundraising. She grew up in Acton, attended the AB schools K-12 and enjoys being back as a teacher and mom.

2. **Catalina Gray - Member at Large**

My name is Catalina Gray! I am a parent to an upcoming fifth grader who will be new to the Blanchard elementary next year. I grew up in Acton and love being back in the AB community as a parent and love to be involved!

3. **Ashley Jayne - Vice President**

Hi, my name is Ashley Jayne. I grew up in Acton-Boxborough and recently moved back home the summer of 2025. I've worked in education for 15 years as a teacher and a school administrator. I have a current first grader and an incoming kindergartner at Blanchard. I'm really passionate about supporting our schools and creating fun experiences for our students, which is why I'm interested in serving as the Vice Chair of PTF. I'm excited to be involved and help support our school community!

4. **Rachel Long - Digital Media**

As I move from the president position, I would enjoy continuing to support the PTF through my last year as a Blanchard parent. Having previously held the digital media position, and working in digital marketing professionally, I would be excited to move to the Digital Media role.

5. **Alex MacLean - Corresponding Secretary**

Hi everyone! I'm Alex MacLean, mom to Teddy who is in 3rd grade and Claire who is in Kindergarten. We live in Acton and are so happy to be part of Blanchard. I've loved volunteering for the various events the PTF holds each year and am looking forward to formally being a part of continuing to build this great community!

6. **Bio for Martina Kenyon - PTF Treasurer**

I am thrilled to be considered for the Treasurer role in the Blanchard PTF! As a former district-level Curriculum Coordinator, I was responsible for managing a budget of more than \$100,000. In this role, I created and managed the curriculum department budget and presented it to the School Committee as part of the district's overall budget process.

Prior to becoming an administrator, I worked as both an engineer and a high school math teacher. These roles helped me develop strong project management, analytical, and organizational skills, as well as the ability to work comfortably across a variety of software platforms.

For the past several years, I have been a stay-at-home parent to my children, one of whom currently attends Blanchard and another who will begin this fall. I recently returned to work as a travel advisor. I currently serve as Treasurer for my daughter's Girl Scout troop, managing troop finances and overseeing expenditures in support of the troop's activities and goals.

I believe my experiences as an educator, administrator, engineer, and parent give me a broad perspective that will allow me to contribute effectively both as Treasurer and as a member of the Blanchard PTF. Thank you for this opportunity.

7. Michelle Norris - President

Michelle Norris is our current Vice Chair and after 2 years is running for Chair of the Blanchard PTF. Michelle is a mom to Robby (rising 3rd grader) and Reese (rising 1st grader) and lives in Boxborough with her husband, Patrick.

During the day Michelle is Director of Executive Operations at Quickbase where she manages a team of Executive Assistants while supporting the CEO herself. Her experience as a leader and in Operations helps prepare her to lead the PTF. Under Michelle's tenure as Vice Chair, the PTF exceeded their Fundraising goals allowing us to increase our enrichment budget and staff appreciation budget. Michelle looks forward to the opportunity to lead us in a rebuilding year at Blanchard with new staff and an increased student population to serve.

8. Janki Patel - Classroom Coordinator

Since moving to Boxborough in 2019, I've really enjoyed being part of the Blanchard community as a parent to a 1st and 4th grader. I'm interested in the Classroom Coordinator role because I enjoy building connections and helping keep families informed and engaged. My professional experience across healthcare, academia, and real estate has made me highly organized, responsive, and comfortable managing communication. Additionally, my flexible schedule allows me to be fully present in supporting the needs of the PTF and our teachers.

I look forward to the opportunity to work collaboratively to help create a supportive and well-connected environment for our students and families.

9. Kyle Puzikov - School Spirit Co-Chair

Hi there! My name is Kyle Puzikov, and I am so excited for the opportunity to help coordinate spirit wear and school events for the Blanchard PTF! As a teacher here at Blanchard and the proud mom of a rising 3rd grader, our school community holds a truly special place in my heart, both professionally and personally. I absolutely love showing my school spirit, and I am thrilled at the prospect of bringing a fresh perspective, creative energy, and a lot of enthusiasm to our upcoming community events and apparel. I look forward to working together to make this year unforgettable, inclusive, and packed with Blanchard pride for all of our amazing students and families!

10. Brittany Sterling -Member at Large

I am a Blanchard alumnus 😊 and mom to a rising fourth grader and rising sixth grader at Blanchard. I'm a clinical psychologist with a background in child development, anxiety, and ADHD. I was fortunate enough to serve as a recording secretary for the PTF three years ago and a member at large this past year. Volunteering for the PTF has been an honor. I would love to come back as a member at large to find new ways that I can be helpful to the community!

VII. Additional Comments/Community Questions:

ADJOURNMENT OF MEETING (NOTE TIME):

Notes: