

Ralls County R-II School District  
Regular Board Meeting

July 15, 2021  
Library  
Mark Twain High School

**CALL TO ORDER**

The regular meeting of Ralls County R-II Board of Education was called to order on Thursday, July 15, 2021, by President Ron Evans at 7:10 p.m. Prior to the meeting a walking tour was provided of the facilities to view the various construction projects.

The following officials were present or absent as indicated:

Member	Title	Present/Absent
Ron Evans	President and Member	Present
Pete Hilgenbrinck	Vice President and Member	Present
Michael Boling	Secretary and Member	Present
Jason Liter	Treasurer and Member	Present
Jake Moss	Member	Present
Scott Hodges	Member	Present
Ritchie Palmer	Member	Absent

Others in attendance included Tara Lewis, Ellen Britt, Natalie Gibson, Carey Scherder, Deacon Windsor, Jen Hays, and Cody McCann. The President of the Board of Education called the meeting to order.

**PUBLIC SESSION**

**III. COMMUNICATIONS TO THE BOARD**

**III. 1. Administrative Reports (CSIP 1.1, 2.2 1.10, 1.11):**

ECSE & Special Education (Ellen Britt):

- DESE makes an annual determination of each local education agency (LEA) under Section 616 of the Individuals with Disabilities Education Act (IDEA). This annual determination is a federal requirement and is not a part of or related to the special education compliance monitoring. We were notified recently that our district's annual determination category for 2021 is: Meets the Requirements and Purposes of the IDEA.

The chart below provides information about our district's scores in each area reviewed as well as the overall determination score. The range of scores is 1 (low) to 4 (high). An average score of 3.33 or higher results in a determination of Meets Requirements.

<b>DETERMINATION AREA</b>	<b>DISTRICT SCORE</b>
Special Education Audit Findings	4
Timely/Accurate Data	4
Graduation Rate	4
Dropout Rate	4
Assessment Participation	NA
Assessment Performance	NA
Disproportionality	4
Initial Evaluation Timelines	4
Part C to Part B Transition Timelines	4
Secondary Transition Planning	4
<b>Determination Score</b>	<b>4</b>

- This determination is due to the phenomenal team of staff we have and their determination to do what is best for our students and for our district.

Ralls County Elementary (Carey Scherder & Natalie Gibson):

- The elementary building is looking great. Thank you to our amazing custodial staff for all their hard work this summer.
- Mrs. Scherder has gotten settled in and is excited about the upcoming school year.
- Several Elementary staff members were able to attend Missouri PBIS Summer Institute Virtually, which provides great training on supporting student behaviors throughout the school year. These trainings can be accessed long term and information from the training will be shared out and acted on throughout the year.
- We continue our preparations for the next school year. Our focus is on student enrollment, staff training, building schedules and procedures, and welcoming everyone back for the 2021-2022 school year.
- Summer Journey was a blast! The kids were disappointed to see it come to an end. We averaged 183.57 students in attendance daily. It was so fun getting to meet the new kindergarten students and their parents.
- All federal plans and budgets were submitted with approval by July 1st. Once it is determined if Perry Christian Academy is going to be active for the 2021-2022 school year, the budgets will be revised and finalized for DESE's approval.
- Our district counseling team has assisted Dr. Gibson and Miranda Anderson from NECAC with plans for the Back to School Fair.
- We are thankful to keep our building open for outside counselors to meet with our students and families during summer break. This is an amazing service to our families that we should all be proud of!

Mark Twain Junior High School (Jennifer Hays):

- I have greatly appreciated the warm welcome to Ralls County R-II!
- MTJH is in great shape with new flooring in the 6th grade hallway and HVAC units being installed this month.
- Sixth grade classrooms and the JH counselor's office have been moved to better accommodate students.

- I am looking forward to working with an excellent team and an exciting 2021-2022 school year!

Mark Twain High School (Deacon Windsor):

- WOW - CAMPUS PROGRESS!!
- Mark Twain has Amazing Staff & Students!!
- Great to see Coaches/Sponsors/Teachers/Students on Campus making Progress!!
- 3 Cheers to Our Custodial Staff - Very different Summer and they are flexible!!
- Hats off to Maintenance - Non-stop pulling in all directions!!
- Thanks to Our Students who helped with Summer chores - WOW Full of PRIDE and Always willing to help!! Becca Peters - Noah Joiner - Ayedin Taylor - Andrea Astorino!!!!
- High five to Mrs. Ross for All she does daily with Pride!!
- Thanks Mr. Bogue!! He had 16 Students in Credit Recovery - Most took advantage of the Opportunity!!
- Officially an Official Welcome to Mrs. Hays and Mrs. Scherder - Welcome to the Best TEAM - WE are Fortunate to have You join US!!!!!!

Facilities, Athletics, & Transportation (Cody McCann):

-Transportation-

- Finishing up end of the year report
- New buses will be here the week of the 13th
- Pre-K bus we do not have a confirmed date for its arrival
- We have signed up to be a training center through FMCSA. We have to wait 4-6 weeks for approval. We will train our own drivers, not drivers for other districts.

-Facilities-

- We are working to set up a time to drill holes for school zone flashers and scoreboards
- We have I-Beams to hang the scoreboards on
- Turf has been installed on the sidelines of the football field
- Football concession stand, baseball and softball infields and fence lines have been sprayed. (7/7)
- Around buildings and parking lots have been sprayed (7/7)
- Construction is everywhere

-Athletics-

- Summer basketball has ended. Great turnout and summer for all programs
- Football has camp at the end of July. HS football has attended 7v7 at Palmyra and Winfield.
- Youth football camp is July 19th and 20th
- Softball is finishing up their summer. They broke in the new facility with summer games
- Baseball will host and travel for summer games in July
- New football bleachers are expected to be shipped on 7/16, installation is included.

**IV. CONSENT ITEMS**

1. Adoption of Agenda/Additions to Agenda
2. Minutes, Bills & Treasurer's Report
3. MACC Dual Credit Agreement

Jason Liter made a motion to approve the consent items as presented. Jake Moss seconded. Motion passed, 6-0.

**V. SPECIAL REPORTS**

1. MSBA Delegate Report – The link for the monthly video report was shared with board members.

## **VI. ITEMS FOR DECISION**

### **VI. 1 Facility and Long Range Planning (CSIP 4.1, 4.4)**

1. Change orders to date will be discussed.

#### **Construction Updates**

#### **Project: Ag Building Addition (Freise), FieldHouse Building (Freise), MT Interior Renovations**

Bid \$1,795,700

Paid to Date \$210,331.69

Contingencies \$75,000

##### **Change Orders**

1. Remove FB coach shower \$605
2. Include additional resinous flooring (4 gym areas) \$1,523
3. Replace sewer line from concession \$3,080 (while this line will only be used for the next 5 months, it was preferred over renting portable toilets for the football season and eliminating the concession stand grey water)
4. Soil Testing \$1,765.72
5. Joe Dameron requested consideration for adding a door from classroom to shop, the plans include adding a window for supervision of both areas, a price quote has not been obtained yet.

#### **Project: Track, Lighting, Fencing (Byrne & Jones)**

Bid \$747,000

Paid to Date \$318,250

Contingency \$25,000

##### **Change Orders**

1. Rack for Electrical Control Panel \$2,500
2. Installation of access road \$1,500-\$2,500?

#### **Project: MT Entry/Windows/Doors (Schwada Builders)**

Bid 1,245,352 (\*with change orders) Paid to Date: \$1,118,542.35

Contingency \$0

##### **Change Orders**

1. HS Principal's Office \$13,861
2. Carpet to VCT in Office, Data ports, add window in JH Sped room, corner guards \$12,831
3. Window Film deduct (\$15,340)

2. A chalkboard was removed from the football locker room and the adhesive was found to be asbestos. The price quote for Friese to have this remediated was \$800. Dale Rucker, former maintenance for Ralls County R-II was contacted to see if he would use his training to remove the asbestos adhesive for \$400, he accepted. This was approved by Board President Ron Evans June 22nd. In addition, as Stewart Refrigeration is replacing the HVAC units throughout MT, the flooring underneath is asbestos and the original team for asbestos removal (Thornburg) finished their work in the second week of June. Dale Rucker has been asked to work with Stewart Refrigeration to remove the asbestos tile prior to the new units being installed. A final price for this has not been established as a final count is not determined yet. He is not "clocking in"; this project is being paid for as a purchased service.

It has also been discovered the asbestos tile removed the past three summers was never delivered to the landfill, but was taken to 'Fort Knox' and is sitting there bagged up and will need to be properly removed prior to transferring the building to the City of Center.

Decisions are requested on the above items.

Motion was made by Scott Hodges and seconded by Jason Liter to put the door between the current Ag classroom and shop as well as the window already included in the plans. Motion passed 4 to 2

Pete Hilgenbrinck made motion and Jake Moss seconded to make other change orders mentioned above. Passed 6 to 0

3. Concrete (outside the scope of current projects)-

- a. Additional concrete is needed to expand the sidewalk near the baseball/softball field concession so there is room for the barbeque grill and to allow spectators to safely walk on the sidewalk. Ground has been prepared, forms are needed. Digrite has been called and every utility has marked or cleared the locations.
- b. Additional concrete is needed on the north side of the concession stand to finish an area completely. Ground has been prepared, forms are needed. Digrite has been called and every utility has marked or cleared the locations.
- c. Concrete is needed to set the posts (beams) for both scoreboards (softball and baseball) as well as the posts for the school zone flashers. Digrite has been called and every utility has marked or cleared the locations.
- d. The west side of the MTJH building has gravel for the parking area, this would be great for concrete to eliminate all gravel on the campus between the buildings. This area has not been prepared or contacted for marking by Digrite. \*The JH multipurpose foyer area has pea gravel as an improvement over the dirt a few years ago. It was suggested to remove the pea gravel and pour concrete. After checking in to this suggestion it has been advised to not pour concrete as under this area there are multiple utilities and over the past few years access has been needed on more than one occasion.

Jake Moss made a motion to approve concrete extensions around concession, the gutter for drainage and extension to softball/baseball extension project not to exceed \$10,000, seconded by Jason Liter seconded passed 6 to 0

4. The septic tank at the baseball/softball field and concession stand filled up rapidly during the Spring 2021 baseball season. However, recent rain did not fill the tank again. A decision for a solution needs to be made so this can be remedied prior to Fall softball season. An alternative is to have the tank emptied more frequently as a temporary solution.

This was tabled for August discussion and September decision.

## **VI. 2. Surplus Items (CSIP 1.1, 4.4)**

**A surplus list of items is included on the following page. All employees were encouraged to add items to the list from their spaces so our district can continue to dispose of unsafe, unused, and outdated items.**

### **Recommendation:**

Approve the surplus list and give direction to the superintendent for specific items if you believe revenue can be gained through the sale of any item(s).

Motion by Pete Hilgenbrinck to approve the change orders as listed, seconded by Scott Hodges ( 6 to 0)

### **VI. 3. Valedictorian/Salutatorian Phase Out (CSIP Goal 2.3)**

Mark Twain High School Principal, Deacon Windsor, is recommending the phase out of graduation honors including Valedictorian and Salutatorian. The Laude system introduced three years ago will continue and will be the sole distinction of graduates beginning with the Class of 2025, the incoming Freshman class. This change requires announcement prior to students earning their first GPA so they fully understand the expectations for graduation honors they may seek to earn. The phase out will be explained to parents and students.

#### **Recommendations:**

Consider the recommendation per your discussion from the June regular meeting and the past month's opportunities to discuss this in the community.

Motion by Jake Mossto approve elimination of Valedictorian and Salutatorian seconded by Pete Hilgenbrinck (6 to 0 )

### **VI. 4. Handbook Updates (CSIP 1.1, 2.8)**

The principals and directors included handbook revision ideas in the June regular meeting packet. These recommendations coincide with policy and will be integrated into the handbook for the upcoming school year. If you have any questions, please speak with one of the administrators during the meeting so they can clarify the information.

#### **Recommendation:**

Approve the handbook updates as presented to ensure handbooks are current with any necessary changes.

Motion by Pete Hilgenbrinck to approve the handbooks for 2021-2022 as listed, seconded by Scott Hodges (6 to 0 )

### **VI.5 District Curriculum Updates (CSIP 1.11)**

Dr. Delores Woodhurst has reviewed the submitted curriculum. All curriculum is available for public viewing on our district website. A notice has been published to ensure parents/patrons are aware of the curriculum updates and availability.

#### **Recommendation:**

I recommend the curriculum updates are approved as published on our website.

Motion by Jake Moss to approve the curriculum updates as presented, seconded by Pete Hilgenbrinck (6 to 0 )

## **VI.6 MoDOT Match Grant for HWY 19 Turn Lane (CSIP 1.1)**

The match grant application was submitted in April and approved June 17th. Notice was received July 8th. A copy of the notification letter is included on the following page. Tara will be meeting with District Director, Brian Untiedt, prior to the regular meeting Tuesday or Wednesday to gain a better understanding of the grant agreement.

These are the provided costs:

The school's application had the total cost of the project in the application at around \$449K. We bumped the estimate up a little to \$452K for some construction inspection. The construction cost stayed the same at around \$368K, but the Design and Construction Inspection changed the cost a little. We will give you credit for what you have paid Prairie so far for design, I think it was around \$2,500. MoDOT district funds will take care of the rest of the design and construction inspection costs which add up to the \$81,007. Our cost share fund will add the \$145,354 to get MoDOT's share up to 50%. The schools 50% will be \$226,362 which includes the \$2,500 you spent so far on preliminary designs.

	Costs	% Share
MoDOT (District Staff):	\$81,007	18%
MoDOT (Cost Share):	\$145,354	32%
Entity (Ralls County R-II School District):	\$226,362	50%
Other:	\$0	0%
TOTAL:	\$452,723	

### **Recommendation:**

Options are:

1. Approve the match grant
2. Decline the match grant
3. Table the decision until a future meeting....Acceptance is required within 6 months of the approval (June 17).

Motion by Jake Moss to table topic until next month meeting, August 19, seconded by Jason Liter (6 to 0 )

## **ITEMS FOR DISCUSSION**

### **VII.I Facilities and Long Range Planning (CSIP 1.1, 4.3, 4.4, 4.5)**

1. I have included the last construction update meeting summaries. Twice a month, Jacques meets with the construction managers and myself to review progress and follow up on materials, timelines, and change order recommendations. The next meeting is scheduled for July 26th.
2. The school zone flashers are ready for installation. All materials have arrived

in May and are at the bus barn. MoDOT has remarked the locations since the first locations were incorrect. Dig Rite will be contacted to mark the dig locations for all utilities a second time due to the error. Installation is planned for July 13th.

## **VII.2 ESSER III Funds/Bids/Options (CSIP 1.1)**

ESSER III funds have been estimated, but not appropriated yet. The spreadsheet on the following page lists the approved items as well as ideas and cost estimates for additional considerations.

Prior the June 30th, our district received the reimbursement for all CARES Funding and ESSER II funds.

**Discussed learning loss portion could be used to help update website for offsite learning etc. We are working on starting with Math textbook and getting a rotation through the curriculum.**

## **VII.3 Tax Levy Hearing (CSIP 4.2)**

The annual tax levy hearing will be held August 19th at 7:00 p.m. The regular meeting will follow immediately after.

## **VII.4 Annual Audit of Finances and Data (CSIP 4.1)**

The annual audit is scheduled for Friday, July 30, 2021. There will be one day of on site work by multiple accountants and many documents will be shared for their study off site. The annual audit must be completed and approved by the Board of Education by December 31, 2021.

## **VIII. COMPREHENSIVE SCHOOL IMPROVEMENT PLAN**

A summary of monthly activities toward the district's CSIP Goals was reviewed and discussed.

CSIP Goal 1: Academic Achievement

CSIP Goal 3: Graduation & Beyond

CSIP Goal 2: Community & Communication

CSIP Goal 4: Facilities & Finances

## **IX. ITEMS FOR INFORMATION**

The following items were reviewed and discussed.

1. Food Service Report (CSIP 4.1)
2. Transportation Report (CSIP 4.1)

At 8:41 p.m. Pete Hilgenbrinck made a motion, seconded by Jake Moss, to adjourn to closed session. Motion passed (6-0)

Jake Moss motioned to hire staff as presented, seconded by Jason Liter. Roll call vote: Boling-yes, Hilgenbrinck-yes, Hodges-yes, Liter-yes, Moss-yes, Evans-yes, motion passed 6-0.

Pete Hilgenbrinck motioned to leave closed session at 8:51 p.m., seconded by Scott Hodges. Roll call vote: Boling-yes, Hilgenbrinck-yes, Hodges-yes, Liter-yes, Moss-yes, Evans-yes, motion passed 6-0.

Michael Boling motioned to adjourn at 8:52 p.m., seconded by Jake Moss, motion passed 6-0.

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President

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Secretary