

Lisvane Tennis Club

Minutes of Committee Meeting held on 29 April @7pm

Present and apologies

Paula, Caroline, Des, Angela, Clive, Tony N, Victoria, Emma RJ, Geraint, Jim, Leigh,

Apologies - Richard HP, Robyn, Tony SH

Matters arising from minutes

None.

Social

Wimbledon ballot night – CJ offered to manage this helped by LC.

VM reminded all committee members that we need a TEN for ANY event where we sell alcohol (either by direct or indirect selling).

Need a 'named' person in charge at the fun run for the TEN (VM will apply for it, but needs to know person in charge). Tony Nash volunteered. VM will sort. Catering will be organised by the committee.

Tony Nash felt that the legal requirements were tightly drawn and the club needed the licence in place for every sale of alcohol so he was prepared to be the responsible person for this particular application. TN argued that neither the club nor individual committee members could take the risk of selling alcohol without a licence going forward so other members may need to step up and be the 'person in charge' for future events. This blanket approach to alcohol sales would then avoid individual committee members having to take personal responsibility for any breach of licencing laws.

It was noted by all that the BBQ at the fun run should be lit at 11.15 am and no later.

Dinner dance – sold 50 tickets. Thank you for the raffle prize donations.

Need to find a suitable day for the family tournament. Will still look into.

Finance

Funding has £3120.08

Other account has £76

Last month – payments made:

- £300 for defib
- £108.77 tennis balls and will probably need to order more balls (LC will invoice CAC for these). They are balls specifically for clay courts.
- Cardiff council for fly tipping - £274.05 – Clive will query with Cardiff Council as this was high bearing in mind how long they were here. Also querying as half of it was not on our land so LC and TN to discuss claiming some of this back from the land owner. Action for TN to find out the owner.

Captains

All teams won their first matches.

House & Grounds

- Electricity Meter: new electricity meter installed 29 March.
- Car Park: S Finch still trying to get action out of his Network Rail contact.
- Outside Toilet Refurbishment: five quotes obtained. One selected and others advised. Work to start early May.
- Courts 1-3: Courtstall have undertaken to revisit and spread/brush in remaining infill. Unfortunately a date for this has been hampered by bad weather before Easter and holiday of my contact. Where possible the infill that is swept up and gathered from outside the courts is being recycled; we have already recycled the equivalent of 2-3 25Kg bags.
- Shed and Security Protection: Tractor is now etched with address. Also ground anchor installed immediately beneath tractor with substantial chain and lock installed.
- New Leaf Blower: a new Stihl leaf blower has been purchased and has been used several times already. There is need for regular use at the moment to remove the tree seeds which are falling heavily on Courts 1 and 3.
- Fly tipping: incident happened on night of 15 April. Council removed it on 23 April but this will be at our cost. As only half of the tipping was on our property there is potential scope to try and reclaim from the owner of the land immediately south of us.
- Weed Killer: Spraying of weed killer has taken place around the patio areas, along the side of Court 1 and the practice area, and around the outside edge of all courts. The chemical typically takes 2-3 weeks to kill off the weeds.
- 5 Bar Gate: the Gate at the entrance to the access lane keeps being opened into the lane resulting in it being jammed on the tarmac or off the edge of the tarmac. Modifications have been made to the latch mechanism that will now hopefully prevent this, allowing it to be only opened one way. The post box has also been refurbished.
- Committee discussed CCTV. VM to write article in the Lisvane Link about us getting CCTV.
- Discussed RHP suggestions re: extra screening. GR to ask Jo re: screening.

- Discussed hitting wall – moss to be sorted. How much would it cost to install a wall on the side of courts 4 and 5. GR to research.
- Honours boards are in the Cardiff Athletics Club rooms. DW will ask if we can have them up here.
- GR mentioned that there are some small stones on all the courts (possibly picked up from the path up to the club). Can we ask if that will damage the courts long term. CB will ask Courtstall.

Membership

Booking system – can't see who booked it. CB to change the system so the name of the person is visible.

DW circulated up to date membership figures.

29.04.2019		Male	Female	Total	Diff previous yr
	Adults	32	25	56	7
	Juniors	21	15	36	-3
	Over 65	8	8	16	1
	School yr 6	25	13	38	10
	Students	2	0	2	2
	Weekday	5	4	9	1
		<hr/>	<hr/>	<hr/>	<hr/>
		92	65	157	18
Family	Adults	12	12	24	-16
	Juniors	9	7	16	-7
	School yr 6	4	5	9	-12
		<hr/>	<hr/>	<hr/>	<hr/>
		25	24	49	-35
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Overall total	207	-16
Down		-16

DW to open renewals in May.

TN queried whether the committee should be concerned about the reduction in family memberships.

Coaching

Coaching Programme September 2019 - July 2020

TN outlined the proposal to mitigate impact on adult members. TN to discuss with TSH times.

Membership survey to help inform this.

Welfare

CJ asked for clarification re: child protection issues when under 18s are travelling to away matches. ERJ looking into – Ellie at Tennis Wales – hasn't come back to ERJ yet.

The committee agreed that the club paying for DBS checks for all captains and those who manage children here at the club (so team managers too). ERJ to organise.

AOB

Agreement of survey wording - VM to amend as per discussion.

Send the survey out to adult members asap to help inform our coaching discussions. Then will send out a slightly amended version to parents of children in the coaching programme (as some of the questions won't be relevant).

DW query re: free class on a Saturday am. TN to ask TSH.

Date of next meeting

24 June - 7pm

OUTSTANDING ACTIONS

Date	Action	Who	Update
25022019	Invite Mark Lewis to a meeting	ERJ	TN spoke to him and he will come at some point. Date TBC
25022019	ERJ to go over safeguarding polity with TSH	ERJ	done
240417-02	Carpark	SF	Update – April – Steve still trying with NR
29042019	Arrange DBS checks for all required	ERJ	