

Northwood Public School



CONTINUITY OF SERVICES PLAN

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Disclaimer: This is a working document. Changes may be made based on the most current state and local guidance. Please refer to our website for the most updated information.

www.northwoodk12.com

Northwood Public School American Rescue Plan Act of 2021 Continuity of Services Plan

The purpose of this document is to outline Northwood Public School's continuity of services plan with the utilization of the American Rescue Plan Act of 2021 Elementary and Secondary School Emergency Relief Fund (ARP ESSER) support allocated for Northwood Public School. Per the ARP ESSER requirements, an LEA that receives ARP ESSER funds must, within 30 days of receiving the funds, make publicly available on its website a plan for the safe return to in-person instruction and continuity of services.

Northwood Public School safely returned students to in-person instruction in August 2020 using our Health and Safety Plan. The 2020-2021 Northwood Public School Health and Safety plan is currently suspended. The ARP ESSER plan will focus on the **continuity of service**. This plan will address academic and social-emotional supports.

Northwood Public Schools will continue with full time face-to-face instruction for the 2021-2022 school year and will provide the following supports:

Academic Supports

- Progress monitoring using district benchmark assessments
- Elementary Multi-tiered System of Support (MTSS) - Will ensure tools and data are available to provide support to address learning loss.
- Students in 7-12 will have access to peer tutors.

Social-Emotional Supports (SEL)

- Top 20 Training (which focuses on social-emotional learning) to students, staff, and parents in Fall 2021.
- Social-Emotional curriculum will be implemented in the 2021-2022 school year.
- Access to counselors and school psychologists as needed.

Northwood Public School will analyze our parent/student surveys and academic data to determine what further supports are needed to address learning loss and social/emotional needs.

Northwood Public School Smart Restart Plan

SUSPENDED – This plan was used during the 2020–2021 School Year

Mission Statement

We create an innovative and supportive environment that prepares students for future success.

Vision Statement

We strive for excellence and continuous growth, encouraging all students to become lifelong learners.

Beliefs

- Building relationships to ensure students feel safe and valued
- Engaging all students through effective, research-based practices
- Enhancing learning through collaborative, technology-rich experiences
- Developing critical thinkers and problem solvers
- Involving parents and community
- Setting high standards

Assurances

- Every student should have the opportunity to engage in learning, regardless of the spread of COVID- 19 in our community.
- Schools have a vital role in providing safe environments for students, focusing on both social- emotional and physical health.
- By working together with educators, staff, health care professionals, parents, students, and community members we can solve most challenges.
- Our district will make decisions based on the most current guidance from local, state, and national health care officials.
- Our School Board will ensure our plan meets the needs of our students, educators, staff and community.

No Guarantee

Our actions, as outlined in this plan, will not prevent any student or staff member from being in contact with the virus.

Response Team & Coordinator

Our Response Team

- Shane Azure, Superintendent/Parent
- Sarah Burger, High School Principal/Parent
- Cydnee Strand, Elementary Principal/Parent
- Brittany Ness, COVID Coordinator/RN
- Brian Twete, School Board Member/Parent/Medical Provider
- Erik Thorsgard, School Board President/Parent/Business Owner
- Sandy Hedland, Northwood Educator/NTA President
- Lisa Beaudin, Northwood Food Service/Parent
- Jaimee Eken, Northwood Educator/Parent
- Josh Nelson, Northwood Educator/Parent
- Danielle Gratton, Grand Forks Public Health

COVID-19 Coordinator

North Dakota's Department of Public Instruction requires each school building to have an identified COVID-19 Coordinator who will be responsible for the health and safety preparedness and response planning. Coordinators will make themselves available to the NDDoH 24 hours a day / 7 days a week to respond to phone calls from public health. This position will assist public health in identifying and notifying close contacts in the school setting. The coordinator will report cases of COVID-19 found in the school setting to health officials and the State Superintendent's office.

Northwood's coordinator will be Brittany Ness. In the event she cannot be reached, the secondary contacts will be Shane Azure, Sarah Burger or Cydnee Strand.

PROCESSES

Processes for Monitoring Students and Staff

Daily Health Checks: To accomplish our goal of reopening our schools and keeping them open, it will be important for students, staff, parents and patrons to do their part by using the following decision tree provided by the North Dakota Department of Health:

Send home or deny entry if **ANY** of the following symptoms are present:
Fever (100.4°F or higher) **OR** loss of taste and/or smell **OR** two or more of the following symptoms: fatigue, headache, muscle/body aches, chills, cough, shortness of breath, sore throat, congestion/runny nose, nausea, vomiting, diarrhea, abdominal pain. This is in addition to [general infectious disease exclusion guidance](#). Parents of children who are ill should contact their child's health care provider. **When there is more community transmission, the likelihood that individuals with symptoms actually have COVID-19 is higher. Therefore, symptom screenings may be more helpful when COVID-19 transmission in the community is high. Parents/caregivers should be encouraged to monitor their children for signs of infectious illness every day.**

Child is ill, but has seen a health care provider:

Tested for COVID-19^{a,c}

Stay home awaiting test results. If **positive**, stay home at least 10 calendar days from onset of symptoms (or collection date of test if no symptoms) **and** for 24 hours with no fever (without the use of medication) **and** improvement of symptoms – **whichever is longer**. If **negative**, stay home until fever-free for 24 hours (without the use of medication) and feeling better.

Clinically diagnosed (not tested) with COVID-19^{a,c}

Stay home at least 10 calendar days from onset of symptoms **and** for 24 hours with no fever **and** improvement of symptoms – **whichever is longer**.

Child has a diagnosis from a health care provider of an illness besides COVID-19 (e.g., norovirus, strep throat)^d

Follow provider directions/ recommended treatment & return guidance. Follow the [Child Care and School Infectious Disease Guidance](#).

Students and staff who tested positive for COVID-19 in the past three months do not need to quarantine if identified as a close contact within 3 months of a positive test.

If both the case and their close contacts were wearing a mask at all times during exposure, then the close contacts would not need to quarantine.

^c (Teal Box) = COVID-19
^d (Green box) = Other symptoms

Child is ill, but has not seen a health care provider:

Symptoms listed above^c

Stay home at least 10 calendar days from onset **and** for 24 hours with no fever **and** improvement of symptoms – **whichever is longer**.

Other symptoms not consistent with COVID-19^d

Follow the [Child Care and School Infectious Disease Guidance](#).

^a (Blue Box) = Close Contact.

^{*} Siblings & household contacts to a confirmed COVID-19 case will need to monitor themselves and quarantine during the case's infectious period (this is typically 10 days) **AND** for their designated quarantine periods. Quarantine will end 14, 10, or 7 days after the case's infectious period ends.

⁻It is recommended that you quarantine for 14 days from your last exposure to someone who tested positive for COVID-19.

⁻You may be released from quarantine **AFTER DAY 10** if you remain symptom free.

⁻You may be released from quarantine **AFTER DAY 7** if you remain symptom free and test negative for COVID 19 (the test cannot be administered more than 48 hours prior to release).

Child was identified by public health as a close contact to someone with covid-19:

Regardless if symptoms present or not^{*}

May quarantine for the full 14-day quarantine period **OR** if you remain symptom-free, you may reduce your quarantine period from 14 days to 10 days. If you receive a negative result from a COVID test, you can reduce your quarantine to seven days. Your test can be collected no earlier than 48 hours prior to your quarantine release date, so the earliest you can be tested is day six from your last exposure date.

Adapted from the Minnesota Department of Health
12/03/2020

www.health.nd.gov/coronavirus

Process to Rapidly Notify Students and Staff of Exposure

Staff, students, and parents will be notified of exposure through our swiftk12 global alert system. If a student has been in close contact with a positive case, a school representative will notify the parents/guardians and a letter will be sent from the ND Department of Health. Please see the following guidance from the North Dakota Department of Health: [Recommendations for Schools](#), [Close Contacts in School Settings](#), and the [ND Restart Guide](#)

Process to identify and protect children and staff at higher risk with distance learning and teaching

- If a student is at-risk, based on a health professionals' diagnosis, parents/guardians should contact the school. This information will be provided to the building principal who

will contact the family and discuss instructional model options.

- Employees who are high risk should notify their building principals or superintendent. The administration and employee will work to coordinate adjustments to the work schedule or workplace.

Processes for Quarantine and Isolation

If a student or staff member becomes sick at school (or school event)

- Student
 - The student will be escorted to a designated room.
 - The child shall be isolated in a designated room and asked to wear a mask until leaving the school.
 - The parent /guardian will be contacted to pick up their child.
- Staff
 - The staff member will inform administration immediately and wear a face mask / shield until they can be replaced if supervising students at that time.
 - The staff member will leave the school building/grounds and consult with a healthcare professional.
 - Staff members are considered essential employees according to the ND Department of Health and the Center for Disease Control and Prevention. Essential employees would have the option to return to work if identified as a close contact as long as they remain asymptomatic and follow this guidance:
 - Decisions would be made on a case-by-case basis by administration to allow the employee to return to work.
 - Employees would need to pre-screen prior to work every day with the school nurse.
 - Employees would be required to wear a mask at all times when in the workplace.
 - Employees would maintain six-foot distance from others throughout the day.

Return to School

- Staff and students will be able to return to school following guidelines from the North Dakota Department of Health and the [Center for Disease Control](#).
- Students that need to quarantine as required by the North Dakota Department of Health, will not be allowed to return to school until their quarantine period is complete. These students will switch over to distance learning until they return to school.

The following phases will be used to define the community risk level associated with COVID-19. The school will take into consideration the color-coded guidance in the ND Smart Restart Plan and the risk level within our county and community. Each level is reported to schools by the NDDoH after rigorous testing and assessment of cases in the community. Protocols will differ based on the current phase.



School districts are required to utilize the phases outlined by the North Dakota Department of Health, North Dakota Department of Public Instruction, and Governor's Office. The district has created guidelines that correspond to each phase. To accommodate specific needs within the school district and building levels, the district may opt to implement health and safety measures at a higher tier. This may include school closures. This will only be done after consultation with Grand Forks Public Health Department and the building's Covid-19 Coordinator and Response Team. Any change to phase would be immediately communicated to allow for appropriate implementation for families and at the building level.

Learning Model Snapshot

Phase #1	Phase #2	Phase #3	Phase #4	Phase #5
Face-to-face five days a week	Face-to-face five days a week	7-12 students will move to a hybrid model or	K-12 students all transition to distance	K-12 students in distance learning

Parents can opt for full distance learning Activities may be allowed	Distance learning days for 7-12 may be implemented Parents can opt for full distance learning Activities may be allowed Physical distancing is a focus Facial coverings will be required when physical distancing is not possible	full distance Special populations brought in as needed K-6 will be face-to-face five days a week Activities may be allowed Physical distancing and facial coverings continue	learning M-F Special populations brought in as needed No activities allowed	Only essential staff in the building No activities allowed
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***Elementary and High School could be in different phases based on risk levels in each building.**

Full Description of Phases

PHASE #1

Phase #1 (the new normal) will focus on cleaning and hygiene. Face-to-face instruction will resume in a traditional manner.

PHASE #2

K-6 students will remain face-to-face five days a week. Students in 7-12 will be face-to-face five days per week, except for the following dates that will be full-distance: January 13, January 27, February 10, and February 24. Additional distance learning days may be added if necessary.

Communication/Training	• All staff will receive training in COVID-19 protocols. • Teachers and students will be trained in distance learning practices, including the use of Google Classroom. • Students will be trained in the proper use of facial coverings, hand washing, and hygiene.
Physical Distancing	• Physical distancing practices will be followed wherever possible. • Classroom spaces will be arranged to allow for optimal distancing of students. • Multiple doors will be used for entry.
Facial Coverings	• “When you move, you mask” will be the model for NPS. • Facial coverings will be worn by staff and students in grades K-12 indoors when physical distancing is not possible. • Students should bring facial coverings to school. If families are unable to provide face coverings, they should contact the school. • Staff members must wear face masks, not gaiters or face shields.
Hygiene and Cleaning	• School spaces will be routinely cleaned, with special focus on high-traffic areas. • Hand sanitizer stations will be available throughout the school. • Proper hand washing will be practiced and encouraged throughout the day. • Our air filtration system allows for multiple layers of protection and provides high-quality filtered air for our students and staff. • Our Geothermal system includes an individual unit for each classroom, which ensures air is not shared outside each room. • Airless disinfectant sprayers have been purchased to aid in cleaning.
Food Service	• Lunch times will be staggered to allow for physical distancing in the lunch line and while seated. • K-3 students will eat breakfast in their classrooms. 4-6 will eat breakfast in the lunchroom, and 7-12 will eat breakfast in their 1st hour classroom or High School Commons area. • Only cold breakfast will be available at this time. • Visitors will not be allowed to have lunch at school. • School staff will dish up food to eliminate students handling utensils.

	• Tables will be sanitized between each group of students. • Some students may eat lunch in other areas of the school if necessary.
Transportation	• Northwood Public School will no longer provide a city bus route. • Physical distancing will be practiced as much as possible. • Students will be assigned seats. • Facial coverings will be worn on buses. This includes all K-12 students and adults. • Buses will be cleaned and sanitized after each route. • Parents/Guardians are encouraged to provide transportation to/from school whenever possible to reduce bus congestion.
Additional Safety Measures	• Water fountains will be unavailable, but water bottle fill stations may still be used. Every student is encouraged to bring a water bottle. • At this time, visitors will only be allowed in the front office. • All students will wear a face mask while transitioning in and out of the building. • K-3 students will enter through the elementary entrance (door #19), 4-12 students will enter through the main entrance (door #1). • School supply lists will be updated to reduce shared supplies. Shared items will be sanitized. • Recess time/locations will be staggered to limit the number of students utilizing space and equipment used at one time. Playground equipment will be used by one class at a time and sanitized between classes. Students will sanitize their hands before and after using playground equipment.
Activities	• NPS will follow guidelines from the NDHSAA. • Some activities or events may be postponed or cancelled. • The Hatton-Northwood Co-op Governing Board will release guidelines for participation in Thunder activities. • Please see NDHSAA's Guidelines for return to competition and the Sport Specific Rule Recommendations.
Distance Learning Option	• Parents/guardians may enroll their student in distance learning.

	• Students may move to distance learning at any time; however, once the move to distance learning has been made, the student will remain in distance learning for the rest of the quarter for K-6 and semester for 7-12. • Students that need to distance learn due to illness or quarantine will be allowed to return to school once they are cleared. • Students in 7-12 will be able to enroll in a full load of courses, with a limited number of electives available. • Distance learning will cover the same standards and content as the face to face classroom. The expectations will be significantly increased from the instruction that occurred in the spring of 2020. • Daily participation and engagement will be expected. • The same grade scale will apply to distance learning.
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PHASE #3

Learning Model	• When Northwood Public School enters the yellow phase, the K-6 students will remain face-to-face. • Students in grades 7-12 may move to a hybrid model. Half of the students (A Group), will be in school on Monday/Wednesday and the other half (B Group), will be in school on Tuesday/Thursday. Students will be distance learning on days they are not in the school. All 7-12 will be distance learning on Friday. • Students in grades 7-12 may also move to full distance learning.
Communication/Training	• Practices and protocols of distance learning will be reinforced in preparation for a possible move to the orange phase.
Physical Distancing	• Physical distancing practices will become more stringent, limiting movement throughout the school.
Facial Coverings	• Staff and students will continue to use facial coverings as they did in the blue/green phase.
Hygiene and Cleaning	• School spaces will continue to be cleaned regularly.

Food Service	• Lunch schedules may be staggered further to ensure more physical distancing. • Students may eat in their classrooms. • 7-12 students who move to distance learning will be able to pick up lunch from the school.
Transportation	• All safety measures present in the blue/green phase will continue.
Additional Safety Measures	• All safety measures present in the blue/green phase will continue.
Activities	• NPS will follow guidelines from the NDHSAA. • Some activities or events may be postponed or cancelled. • The Hatton-Northwood Co-op Governing Board will release guidelines for participation in Thunder activities. • Please see NDHSAA's Guidelines for return to competition and the Sport Specific Rule Recommendations.
Distance Learning for 7-12	• Students may be brought in to school in small groups or on an as-needed basis for instruction. • Distance learning will cover the same standards and content as the face to face classroom. The expectations will be significantly increased from the instruction that occurred in the spring of 2020. • Daily participation and engagement will be expected. • The same grade scale will apply to distance learning.

PHASE #4

Learning Model	• When Northwood Public School enters Phase #4, all K-12 students will enter distance learning. • Special populations will be allowed in the building on an as-needed basis.
Hygiene and Cleaning	• School spaces will continue to be cleaned regularly.

Food Service	• The school will provide a cold breakfast and a warm lunch to students who are enrolled at NPS if requested. • Students will be charged for the meals based on the school lunch fee schedule. • Meals will not be delivered. • Meal pick up will be at 11:00a.m. daily at door #5. • Kim Johnson and Lisa Beaudin will coordinate food service during distance learning.
Transportation	• All safety measures present in the blue/green phase will continue.
Activities	• No activities will be allowed.
Distance Learning	• We will follow the guidelines in the Distance Learning Plan.

PHASE #5

When Northwood Public School enters the Red Phase, the school will close for general in-person instruction, with only essential staff in the building. We will follow all the guidelines in Phase #4, and the guidelines in our [Distance Learning Plan](#).