

Gratitude Letter to stakeholder | TOUR

Objective: Thank our community stakeholder for their time, knowledge, and support in our agricultural education.

Direction:

- ☐ 1. Construct a solid gratitude letter by writing it down on loose leaf paper/scrap paper. Use the template on the second have of this sheet of paper.
 - ☐ 2. Get it approved by Liddane
 - ☐ 3. Using a blank thank you letter write in PEN your gratitude.
 - ☐ 4. Address the envelope to the stakeholder and our return address
Holmen FFA
1001 McHugh Road
Holmen, WI 54636
 - ☐ 5. Give Liddane the addressed envelope and written in pen final copy of the card and she will read. If all good, then she will seal it and put it in the school mail. :)
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Template- you do not need to follow this fully but will be helpful for you. Fill your card and write neatly. Add facts and show excitement and appreciation through your words.

Dear _____,

State what they did and thank them for that. Share a specific aspect you remember and another aspect you found valuable and interesting. Use descriptive words and reference their business name. Thank them for their time and cite something specific that you appreciate about them/ their tour (a material they showed, specific info they shared, etc.)

Thank them again for hosting the Holmen FFA

Your name,
Holmen FFA
Ag Class Name