UNDERGRADUATE ACADEMIC PROGRAM REVIEW
SUBCOMMITTEE MINUTES

Friday, September 19, 2025
1:00PM - 2:00PM

PRESENT: Andrea Roach, Raja Rosenhagen, Andres Jauregui, Fred Nelson, Stephanie Smith (non-voting), Sagata Bhawani, Samuel Rodriguez, Reuben Addo, Bernadette Muscat, Celeste DeMonte (non-voting)

ABSENCE REQUEST: Shuyi Liu, Earvin Balderama

1. AGENDA

M/S/C to approve Agenda for September 19, 2025 Fred/Andres

2. MINUTES

M/S/C Samuel/Sagata to approve Minutes of May 13, 2025. Abstention Raja (who was not yet a member as of last meeting.)

3. COMMUNICATIONS AND ANNOUNCEMENTS

Introductions

Update from Andrea regarding changes made to the UAPRS Charge document. The charge has been updated and was approved by the Senate on September 15, 2025. Per APM 220, UAPRS needs to post agendas in addition to minutes.

Input regarding Program Review self-study template. Fred, who is currently working with the template found a number of issues, primarily with formatting. He also questions some of the content (budget) and found a replication of requested information. Several members noted that it would be helpful to have the instructions embedded within the template instead of as a separate document.

Andrea asks whether Interfolio (used for faculty review) is a possible solution to the issue of document sharing. Celeste will inquire.

4. OLD BUSINESS

5. NEW BUSINESS

Election of this year's chair of UAPRS. Fred nominated Andrea Roach, Reuben seconded and the vote passed to elect Andrea Roach.

Andrea presented Women's, Gender and Sexuality Studies. Committee members offered several suggestions and comments to be added to the UAPRS review. M/S/C Fred/Andres to rate the program as one of Quality and Promise. Andrea will make several small edits to the report to finalize it.

M/S/C to adjourn Bernadette/Andres

Meeting dates for AY 2025-26:

October 17, 2025
November 21, 2025
December 19, 2025
January 16, 2025
February 20, 2025
March 20, 2025
April 17, 2025
May 8, 2025