



Ohio District of Circle K International

August Emergency Board Meeting Minutes

2026 - 2027 Administrative Year

August 2nd, 7:00 PM, Zoom

Ohio District of Circle K International

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The Ohio District Board of Circle K International met on August 2nd, 2026 for an emergency board meeting on Zoom. **District Governor Brooke Ehorn** is the meeting chairperson, **District Secretary-Treasurer Alexa Rose** is the meeting secretary. The following members were present at this meeting: 13. The following members were not present: 6. This meeting was an executive, lieutenant governor, and Kiwanis committee meeting, without the obligation of chairs.

CALL TO ORDER: 7:00 PM

Governor Brooke called the August emergency board meeting to order on August 2nd, at 7:01 PM.

ROLL CALL

Executives	Lt. Governors
Governor: Brooke Ehorn	Western Reserve Division: Willie Malkoski
Secretary-Treasurer: Alexa Rose	Erie Division: Matthew Anderson
Bulletin Editor: Annie Grimes	Buckeye Trails Division: Kennedy Firth
	River Hills Division: Kimi Patel
Chairs	Capital Division: Emma Geesling
Club Building: Olufemi Odiah	
ICON: Ian Saunder	Kiwanis Committee
Service: Sanya Patel	District Administrator: Shawn Sech
Kiwanis Family Relations: Vacant	Assistant Administrator: Andrew Littlefield
Fall Rally: Nick Straich	Assistant Administrator: Brandi Bowen
Fall Rally: Mackenzie Adams	Assistant Administrator: Jason Miller
DCON: Vacant	
Laws, Regulations, and Awards: Neha Pasupuleti	

Blue: in Attendance; Black: absent

Vacancies: DCON | Kiwanis Family Relations



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ADOPTION OF AGENDA

The agenda is adopted as written.

OLD BUSINESS

I. EXECUTIVE REPORTS

- A. Governor Brooke Ehorn: She is working on chartering new clubs and keeping them in good standing, and looks forward to the next recruitment season.
- B. Secretary-Treasurer Alexa Rose: The district budget was updated during a meeting with Brooke, the Secretary-Treasurer Google Drive folder is more organized, and a Notion database is being created with club information to organize goals. She will transfer the information from Notion to Google Sheets to distribute during awards season.
- C. Bulletin Editor Annie Grimes: She is preparing content for social media and posting for district events and award preparation.

II. LIEUTENANT GOVERNOR REPORTS

- A. Western Reserve Division Willie Malkowski: He is continuing to rally support and interest in his division. He is working on the Case Western Reserve University and Kent State University club charters, among others.
- B. Erie Division Matthew Anderson: He has been encouraging interest for the University of Toledo, and is attempting to find a faculty advisor. He also called the OSU Lima club president and got information on their support needs.
- C. Buckeye Trails Division Kennedy Firth: She has been in contact with Ohio University's club president with a meeting planned to prepare for the academic year. She is posting on the Shawnee State Instagram account to increase engagement.
- D. River Hills Division Kimi Patel: She reached out to the University of Miami and University of Cincinnati club presidents to plan an interclub event. She also emailed Xavier University's club to find they had a full board, but they still need a faculty advisor.
- E. Capital Division Emma Geesling: She is emailing through the division with district and ICON updates. She is working with Olufemi Odiah, as he got the Kenyon College executives' contact information for networking. She attempted to reach out to Capital University's president to plan convenient meetings with club officers.



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III. KIWANIS COMMITTEE REPORTS

- A. District Administrator Jason Miller: He is preparing for the Kiwanis District Convention, where he will do a workshop with CKI executives and communicate with Key Club.
- B. Assistant Administrator Shawn Sech: She is working on club building for Kiwanis and charting a club for Xavier University. She is also promoting CKI with the help of Kiwanis Governor Marcia Copeland Hudson. She had a long conversation about the University of Toledo.
- C. Assistant Administrator Andrew Littlefield: He is meeting with the Fall Rally Team and planning the budget for the event.
- D. Assistant Administrator Brandy Bowen: She is continuing to promote KICK funding for the CKI district

NEW BUSINESS

I. APPROVAL OF THE 2026-27 DISTRICT BUDGET

- A. Presentation of the District Budget - Alexa Rose
 - **Secretary-Treasurer Alexa Rose** presented a proposal for the district budget, including changes made since the last presentation. These changes include a membership count of 270 and an anticipated surplus of \$123.00. There was subsequent discussion to amend the budget.
- B. Approval of the District Budget
 - **Governor Brooke Ehorn** entertains a motion to approve the district budget. **Bulletin Editor Annie Grimes** moves to adopt the motion. **Lieutenant Governor Matthew Anderson** seconds. **Governor Brooke Ehorn** calls for a discussion, and there is a question from **Administrator Shawn Sech** about the DCON profit of \$1,000. The anticipation of this profit is a reach. Suggestions include updating the anticipated profit to \$500 and increasing the KICK budget with the help of **Assistant Administrator Brandy Bowen**. By the end of discussion, the proposed budget has a surplus of \$23.00. **Bulletin Editor Annie Grimes** moves to amend the budget, and **Lieutenant Governor Matthew Anderson** seconds the motion. **Governor Brooke Ehorn** calls for a vote. Everyone says "aye." The motion was carried unanimously. **The 2026-2027 district budget is amended.** Afterward, **Governor Brooke Ehorn** calls for discussion on the



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motion to approve the budget. There is no discussion. Everyone says "aye." **The 2026-2027 district budget is approved.**

II. APPROVAL OF THE 2026 FALL RALLY BUDGET

A. Presentation of the Fall Rally Budget- Nick Straich

- **Fall Rally Chair Nick Straich** presents a proposal for the Fall Rally budget. Mostly, the budget is going to food. The budget totals to approximately \$3440.00.

B. Approval of the Fall Rally Budget

- **Bulletin Editor Annie Grimes** moves to approve the 2026 Fall Rally budget. **Lieutenant Governor Emma Geesling** seconds. **Governor Brooke Ehorn** calls for a discussion, and there is discussion on the flexibility of the budget. After a resolution on its flexibility, **Governor Brooke Ehorn** calls for a vote. Everyone says "aye." The motion carries. **The 2026 Fall Rally budget is approved.**

III. APPROVAL OF THE SUMMER BOARD MEETING MINUTES

A. **Governor Brooke** entertains a motion to approve the summer board meeting minutes.

Bulletin Editor Annie Grimes moves to adopt. **Lieutenant Governor Matthew Anderson** seconds. **Governor Brooke Ehorn** calls for a discussion, and there is no discussion. **Governor Brooke Ehorn** calls for a vote. Everyone says "aye." The motion carries. **The Summer Board Meeting minutes are approved.**

IV. CLUB UPDATES

A. Not in Good Standing

- Central State University: The club paid for 20 members, but had no rosters or school approval. Shawn Sech has emailed with Dick Honeywell to coordinate a meeting, but responses have been sparse. There is some faculty traction, but student interest is needed. There is discussion to introduce social media presence to drive recruitment.
- Shawnee State University: There is discussion to introduce social media presence to drive recruitment, much like Central State. There is some student interest, but also difficulty contacting the local Kiwanis club.
- Terra State Community College: Spotty communication. Matthew has a plan to meet with both Tiffin and Terra State advisors.
- Tiffin University: There have been calls to the Kiwanis advisor, but outreach was referred to multiple numbers, then contact dropped off. This club may also benefit from social media presence.
- University of Toledo: There are at least 10 people interested in leadership. The club is approaching the 15-person benchmark with strong motivation. Matthew is talking with a



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tentative executive board to plan an on-campus recruitment event. Shawn Sech has connections in Toledo about their financial means and paying dues to keep a charter.

B. Charters in Progress

- Ashland University: There is an eager prospective president who wants to charter a club. She has submitted paperwork, but must wait until November to be approved by the school. The potential Ashland club has contact with Mansfield Kiwanis, and they are excited to join the charter. They have chosen a faculty advisor.
- Case Western Reserve University: Willie says he and Olufemi ran a board trainer for the club. The board has a plan for recruitment. They have a faculty advisor and Kiwanis advisor. They are working on school approval and getting 5 more members to charter, but are currently moving forward without school approval as a community club. Shawn Sech discusses a summer charter due to financial resources. They might be able to do an involvement fair on August 23rd.
- Kent State University: Willie says there are no replies with Kent State during outreach. They have a full board now, and Olufemi is preparing to train them. They are in the process of getting both Kiwanis and faculty advisors. One of the identified officers is working on a petition to charter and developing bylaws.
- University of Dayton: There is a partial board, and they have begun to recruit. Dayton Kiwanis agreed to sponsor the club, and there are Kiwanis and faculty advisors in mind. The school approval process has not been started.
- Xavier University: There is a full board. Olufemi will be holding a board trainer soon. Shawn was in contact with Middletown Kiwanis and has identified two Kiwanis advisors. There is discussion of Key Club outreach starting in students' junior years. The new charter cannot operate as a university club or recruit until winter break due to school approval timing. They may move forward without school approval as a community club. They are starting a petition to charter and completed their bylaws.
- Other Club Charter Ideas: Shawn discussed a charter at OU South as well. Matthew discusses a charter at the College of Wooster, since it was previously chartered until 2024.

ADJOURNMENT

Governor Brooke Ehorn adjourned the August Emergency board meeting on August 2nd, 2026 at 7:58 PM.

