ACP Portfolio Requirements

1. Introduction
    a. Biographical Information
        i. Include: Name, Age, Family, Work Experience, Hobbies, Talents, etc.
    b. Academic Career Plan
        i. ACP Plan Template
        ii. Personalized Post Secondary Plan
2. Assessment
    a. Transcript
    b. ASVAB
    c. ACT
    d. ACT Aspire (9th and 10th grade)
3. Post-Secondary Planning
    a. Transitions Expo Reflection
        i. During sophomore or junior year
    b. College Applications (if education bound)
        i. Confirmation email or admission letter/email
    c. Financial Aid (if education bound)
        i. FAFSA (confirmation email)
    d. ACP Conference Sheets
        i. Senior Year
        ii. Junior Year
        iii. Sophomore Year
        iv. Freshman Year
4. Employability
    a. Letters of Recommendation
        i. Three total
    b. Resume
    c. Cover Letter
5. Awards and Recognition
    a. Certificates and Awards (scans or pictures)
    b. Community Service Documentation
6. Completed Job Shadow Experiences (if completed a job shadow)
    a. Mentor Evaluation of Job Shadow
    b. Student Evaluation of Job Shadow
7. Best Works
    a. Best 16 projects created during high school. Include copies of the top 4 documents or projects you made during each of your four years. These can be copies of the documents or pictures/scans of the projects.