

## **Wetumpka Middle School**

### **2022-2023 Parent and Family Engagement Plan**

**1. Describe how the school will convene an annual meeting to inform parents of the school's participation in Title I and explain Title I requirements, including the 1% set- aside, and the right of parents involved. (Sec. 1116(c)(1))**

Due to COVID, our annual Title I Parent meeting was completed virtually. It was being planned later, but due to COVID, information was sent home in a variety of ways. Wetumpka Middle School held its Annual Meeting of Title I Parents. Parents were notified of the meeting through notices sent home with students, announcements on the school marquis, and School Messenger, FB. This year's meeting was held in August by posting the report on the school's Facebook page and website. Topics discussed at this year's meeting were:-What it means to be a Title I school-The 1% Set-Aside for Parental Involvement -The LEA Title I Plan-The LEA Parental Involvement Plan -The CIP -WMS's Parental Involvement Plan -School-Parent Compacts -Requesting teacher qualifications - Notifications of teachers who are not Highly Qualified -The Annual Evaluation of the Parental Involvement Plan -The process for how all Title I parents may have involvement in the 1% Set Aside, the LEA Title I Plan, the CIP, revising School-Parent Compacts, the LEA and WMS Parental Involvement Plans, and the Annual Evaluation of the LEA Parental Involvement Plan -Introduction of Parent Leaders/Contacts and requesting volunteers interested in becoming Parent Leaders/Contacts this school year.

**2a. Describe how there will be a flexible number and format of parent meetings offered, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, child care, or home visits, as such services relate to parental involvement.**

The faculty and staff of Wetumpka Middle School believe that parental involvement is a fundamental aspect of any educational program. Parent meetings will be held on a flexible schedule throughout the year, allowing all parents to input into their child's education. This year, WMS offered parents of upcoming seventh-grade students a seventh-grade orientation in May to help sixth-graders transition from the elementary to the secondary hallway. Fifth Grade Orientation is held independently of the Open House to allow the administration to provide more in- depth explanations of WMS policies and procedures for students transitioning from elementary to middle school. Open House is held before school from 1 p.m. to 7 p.m. to allow more parents to meet teachers and establish rapport. The Annual Meeting of Title I Parents informs parents of WMS's participation in Title I supplemental services. Parent Report Day is held in September from 1 p.m. to 7 p.m., allowing working parents greater opportunity to meet with teachers. Parental Involvement Committee meetings and Title I Advisory committee meetings are scheduled after school and in the evenings to provide opportunities for greater attendance. Conferences are scheduled after school or during teachers' planning periods. Wetumpka Middle School believes that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in their child's education. The Annual Meeting of Title I Parents encourages parents to be actively involved in their child's education at school by volunteering to serve on the Title I Advisory Committee and the Parental Involvement Committee. The Title I Advisory Committee meets twice a year. The purpose of the Title I Advisory Meeting is to plan, review, and improve Strategies to Increase Parental Involvement at Wetumpka Middle School. The Title I program, including the Federal Programs section of the Continuous Improvement Plan. All Title I parents have the opportunity for involvement in how Parental

Involvement funds will be spent by contacting representatives on the Parental Involvement Committee or attending Parental Involvement Committee meetings. In addition, parents may voice concerns and opinions through the suggestion box on the school website, in the office, through email, or by phone. Parents are requested to fill out a Title I Parent Survey during the second semester.

**2b. Describe how parents will be involved in the planning, review and improvement of the Title I Program (Note: State the school's process for how all Title I parents have the opportunity for involvement in decision-making).**

The Elmore County Code of Conduct and Student Handbook and the WMS Student Handbook Supplement is sent home to all parents on the first day of school. The Handbook describes the school's curriculum and student achievement expectations. -Elmore County's website ([www.elmoreco.com](http://www.elmoreco.com)) has a description and explanation of research-based programs currently used throughout the county: Reading Renaissance, Alabama Reading Initiative (ARI), Alabama Math, Science, and Technology Initiative (AMSTI), STAR Reading and Math, IXL, Math 180, and Edgenuity e2020, and Read 180. -Wetumpka Middle School presents information about its Title I programs, the curriculum, policies and procedures, school academic progress, and forms of assessment used during parent meetings held throughout the fall (Fifth Grade Orientation, Open House, Annual Meeting of Title I Parents, and Parent Report Day). -Progress Reports are sent home weekly in grades 5-6 and every three weeks in grades 7-8. -Report cards are sent home four times a year. -Power School is available to all parents to monitor student progress. -School Messenger is utilized to notify parents by phone and email of important dates, activities, meetings, and information about their child's education. -Remind, Class newsletters, Facebook, individual teacher blogs, and the school website provide updated information to help keep parents informed. Parents can communicate with the faculty through email, notes, or phone. Conferences can be scheduled with teachers or through the office. An interpreter is provided to communicate with ELL parents, and documents are translated to the extent practicable in the language indicated on the Home Language survey.

**2c. Describe how funds allocated for parent involvement are being used in the school. (Sec. 1116(c)(2)(3)).**

The funds allocated for parental involvement are used to purchase materials and supplies for the Title I Parent Meetings.

**3. Describe how the school provides parents of participating children timely information in a uniform format and, to the extent practicable in a language they can understand, about programs under Title I, a description and explanation of the curriculum in use, forms of academic assessments, and achievement expectations used, and, if requested by parents, opportunities for regular meetings to formulate suggestions and participate as appropriate in decisions related to the education of their children. (Sec. 1116(c)(4)(A)(B)(C))**

The Elmore County Code of Conduct and Student Handbook and the WMS Student Handbook Supplement is sent home to all parents on the first day of school. The Handbook describes the school's curriculum and student achievement expectations. -Elmore County's website ([www.elmoreco.com](http://www.elmoreco.com)) has a description and explanation of research-based programs currently used throughout the county: Reading Renaissance, Alabama Reading Initiative (ARI), Alabama Math, Science, and Technology Initiative (AMSTI), STAR Reading and Math, IXL, Math 180, and Edgenuity

e2020, and Read 180. -Wetumpka Middle School presents information about its Title I programs, the curriculum, policies and procedures, school academic progress, and forms of assessment used during parent meetings held throughout the fall (Fifth Grade Orientation, Open House, Annual Meeting of Title I Parents, and Parent Report Day). -Progress Reports are sent home weekly in grades 5-6 and every three weeks in grades 7-8. -Report cards are sent home four times a year. -Power School is available to all parents to monitor student progress. -School Messenger is utilized to notify parents by phone and email of important dates, activities, meetings, and information about their child's education. -Remind, Class newsletters, Facebook, individual teacher blogs, and the school website provide updated information to help keep parents informed. Parents can communicate with the faculty through email, notes, or phone. Conferences can be scheduled with teachers or through the office. An interpreter is provided to communicate with ELL parents, and documents are translated to the extent practicable in the language indicated on the Home Language survey.

**4. Describe how parents, the school staff, and students share responsibility for improved student academic achievement for participating students (How the School- Parent Compact is jointly developed with Title I parents; how it is used, reviewed, and updated). (Sec. 1116(d))**

Wetumpka Middle School's School-Parent Compact is developed through a coordinated effort by the Title I committee consisting of administrators, teachers, and parents on the district level. The School-Parent Compact reflects the responsibility of the school, teacher, parent, and students in working toward student success. The School-Parent Compact is sent home on the first day of school. Parents, students, teachers, and conferences. Strategies to Increase Parental Involvement Wetumpka Middle School Advance Education, Inc. All rights reserved unless otherwise granted by written agreement.

**5. Describe procedures to allow parents to submit comments of dissatisfaction with the Continuous Improvement Plan. (Sec. 1116(c)(5))**

Wetumpka Middle School recognizes parents as partners in the planning process for continuous improvement. WMS's Continuous Improvement Plan is a living document evaluated and revised throughout the school year. The ILT committee, which consists of administrators, teachers, parents, and students, reviews, evaluates and revises the plan. Committee parents represent the entire school.

Parents are informed at the Annual Meeting of Title I Parents of their rights to give input regarding the revision of the plan. Letters of Discontent are available in the office for parents to make and submit comments if they disagree with any aspect or component of the CIP. Parents also can submit comments in the school suggestion box on the school website. The ILT committee reviews suggestions and concerns monthly and addresses concerns as needed.

**6a. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children.**  
**(See ESSA Sec. 1116, requirements for building capacity and parental and family engagement).**

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school:

Shall provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement.

Wetumpka Middle School will accomplish this through its required Annual Meeting of Title I Parents and Parent Report Day held in August. The Annual Meeting of Title I Parents will provide information on Title I requirements and funding, an overview of the school's current status, and information on monitoring their child's progress using PowerSchool, assignment books, and progress reports. Parents are provided an overview of the district's Parental Involvement Plans. In addition, parents will be encouraged to participate in parent-involvement activities throughout the school year. During Parent Report Day, teachers will go over the School-Parent Compact and Progress Reports with parents.

**6b. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children.**

**(See ESSA Sec. 1116, requirements for building capacity and parental and family engagement).**

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school:

Shall educate teachers, office personnel, and other school staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school.

WMS's Parent Resource Center contains information (in English and Spanish) on parenting topics related to Strategies to Increase Parental Involvement at Wetumpka Middle School.

**6c. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children.**

**(See ESSA Sec. 1116, requirements for building capacity and parental and family engagement).**

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school:

Shall to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other federal programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.

The importance of parent involvement will continue to be stressed through in-services, faculty meetings, and grade-level meetings. Parent Involvement information is discussed during Elmore County Counselor and Title I Meetings. Information on agencies offering family assistance is shared during these meetings. WMS's Problem Solving Team also meets to discuss ways to involve parents in their child's education.

**6d. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children.**

**(See ESSA Sec. 1116, requirements for building capacity and parental and family engagement).**

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school:

Shall ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.

Wetumpka Middle School coordinates its parent involvement program for all parents, including Special Education students, Title I students, and ELL students. As needed, the school system's translator translates notices for parent meetings. The translator is available to translate parent meetings and parent/teacher conferences. All parents are encouraged to attend the Annual Meeting of Title I Parents and PTO meetings. In addition, WMS currently has a 21st CCLC Program, which offers parental involvement activities. Parents are encouraged to volunteer at our school in various ways, including assisting with our morning snack duties, chaperoning after-school activities and field trips, school picture day, book fairs, and other classroom activities.

**6e. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children.**  
(See ESSA Sec. 1116, requirements for building capacity and parental and family engagement).

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school:

Shall provide such other reasonable support for parental involvement activities as parents may request.

Elmore County's Handbook/Code of Conduct, WMS's Supplemental Handbook, and other vital documents are translated into the language indicated on the Home Language Survey. Information provided to parents about meetings, programs, and activities is sent home in a language parents can understand to the extent possible. The Elmore County website and WMS website have forms and information in numerous languages.

**7. Describe how the school will ensure the provision for participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand. (See ESSA Sec. 1117(f))**

Wetumpka Middle School, to the extent practicable, provides opportunities for the participation of parents with limited English proficiency and parents with disabilities. Parent notifications are sent home in the preferred language indicated on the home language survey. A translator is available to assist in verbal and written communication with parents. Transact is used to translate documents and ATT Language Line, an over-the-phone interpretation service, is available for the faculty to use. At this time, Wetumpka Middle has no migrant students. Every effort is made to accommodate parents with disabilities. Wetumpka Middle School is a handicapped-accessible building.