

Attendees: Bethany Hsia, Jenn Aguilar, Christine Bertson Carolina Musawwir, Corneliue Klein-Gloris, Adrian Gerstel, Ben Stormo, Bria Washington, Alexander Williams, Elena Snavelly, Tracy Hamilton, 3 phone numbers

1. Public comment

None

2. 2024-2025 budget discussion

Bigger changes to budget from last year:

- Last year annual budget exceeded annual fund \$25k expectation largely due to big donation at end. Reduced amount to \$20k.
- Many PTA meetings will be via zoom, so reduced amount there.
- Will need more money for cultural events.
- Field trip numbers increased due to more students
- Classroom supplies increased due to more classrooms
- Added back DAE dues into budget (not there last year but was part of budget previously). Including caps per employee
- Do not need to pay for school communication anymore (Remind)
- Including line item from funds not spent last year (in order to spend money instead of adding to savings accounts)
- Discussed a few line adjustments

3. Open board positions

- Mary Knox interested in VP position
- Positions looking to fill:
  - Fundraising chairs (workload in Fall for Annual Fund)
  - Teacher appreciation co-chair (that is not on the George Watts staff)
  - Co-secretary
  - Family involvement chair: help corral volunteers for events
  - Cultural events chair
  - Non-voting chairs: membership, edible gardens, communication
- For the first PTA meeting have a slide on the open positions, what they do, and who they should reach out to
- Reminder that board needs to vote on non-voting chairs

4. Identifying room parents/other beginning of year priorities

- Run a PTA table on Friday: Handout PTA info, have a signup for PTA things (listserv, volunteers, open positions)
  - Bethany can be there half of the time, looking for someone to fill the other half
- List of room parents
  - Bethany will bring a signup list for room parents to school (maybe also include a description of a room parent) at the meet-the-teacher event on Friday
  - Give Carolina information about the PTA

## 5. Scheduling for the year

- First meeting agenda:
  - Budget
  - Open positions (and description)
  - Include a Montessori moment (information on Peace Day)
    - Bria will identify someone to present the Montessori moment
- Send out information on how to join the PTA
  - Reminder to board to pay dues
  - Bethany will send an email to listserv
- Time for board meetings
  - Not Wednesdays (board meetings)
  - Not during SIT meetings
  - Possibly third Tuesday at 5:30pm