



YEAR OF ACHIEVEMENT AWARD

IMPORTANT: PLEASE DO NOT REQUEST EDITING OR SHARED ACCESS TO THIS FILE

To Use This Template: Follow These Simple Steps

(Be sure to delete these instructions before printing or sharing the final document)

Option 1: Download and Edit on Your Computer (Recommended)

1. Click on **“File”** in the top left corner of the screen.

2. Hover over or select **“Download”**, then click **“Microsoft Word (.docx)”**.

3. The file will download to your computer.

- **Note:** It will be saved wherever your computer normally puts downloads (often the “Downloads” folder).

4. Open the file from your computer to edit, save, and print as needed.

Option 2: Make a Copy to Your Google Drive (Only If You're Logged Into IWUSA G-Suite)

1. Make sure you're logged into your **@innerwheelusa.com** Google account.

- Click your profile icon in the **top right corner** to check which account you're using.
- If you're using a personal Gmail account, switch to your IWUSA account before continuing.

2. Click on **“File”**, then select **“Make a Copy”**.

3. A copy will be saved to your **My Drive** in Google Drive, where you can rename, edit, and share it.

The Year of Achievement Award is presented to those clubs who complete at least five of the six objectives outlined below. These objectives focus on the OBJECTIVES of Inner Wheel and thus help to strengthen and grow our Organization. This Program is entirely voluntary and open to Districted and Non-Districted clubs. The award covers the fiscal year of Inner Wheel year beginning July 1 and ending June 30.

Attach the appropriate documentation and/or outline the documentation in the space provided explaining how and what your club did to meet each objective. Applications from both Districted and Non-Districted clubs should be sent to the District Chairman for the District in which the club resides **by April 15**. The District Chairman will certify eligibility of the application, forward the application to the IWUSA National Secretary **by May 1** who will issue the certification and forward the completed certificate to the IWUSA National President for signature and return the signed Year of Achievement Award to District Chairman for presentation to the Club by the District's last meeting of the year.

Membership – induct at least one new member:
Foundation – Achieve a 10% increase in Foundation donations over the previous year OR donate at least \$1000. Donations may come from a club donation or from individual member donations:



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International Club Relations – Initiate a correspondence with at least three clubs outside the USA. Correspondence is defined as letters, email, greeting cards, or representative appearance before a club.
National Club Relations – Initiate a correspondence with at least three USA Clubs. Correspondence is defined as letters, email, greeting cards or representative appearance before a club:
Community Communications – Promote your Club within the community through any two of the following media: Newspaper/Magazine/Periodicals, Radio and /or television appearances; A club representative appearing before another organization outside of Inner Wheel; Social Media:
Personal Service and Leadership – Recognize a member(s) within your club who has demonstrated the OBJECTIVES of Inner Wheel in a particular instrumental way and/or involved a new member with less than one year of service in a leadership role in your club, e.g., chairmanship of a Special project, describing the outcome of their Leadership role: