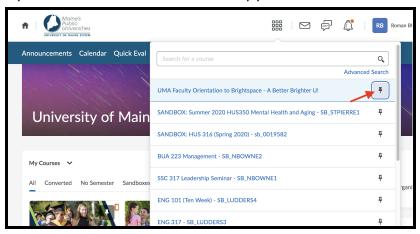


Pin a course in Brightspace

Pin a course to make it visible by default on your personal Brightspace homepage. New courses in which you are enrolled are automatically pinned.



- 1. Click the **course selector icon** on the minibar. A list with (multiple) courses appears, including at least your own personal Sandbox, sources you're enrolled in, and courses you might have opened recently.
- 2. Click the **pushpin icon** to the right of the name of the course you wish to pin or unpin.
 - a. A grey filled pushpin means the course is pinned to your homepage.
 - b. An empty pushpin means the course is not pinned to your homepage.

Pinned courses will automatically appear at the top of the course list. Use the search bar if the course you wish to pin isn't visible. Click **Advanced Search** to sort or filter the search results, for example by Role, Semester or Department. Your last search appears on top of the course list, below the already pinned courses. Note: the search bar is visible if you are enrolled in twenty courses or more. Also the sort and filter options are only available if you are enrolled in courses at multiple faculties or semesters.

You can change the order of the courses on your personal homepage only by pinning courses in a certain order. The first course you pin will be placed at the top, the second course you pin will be placed next to the first, et cetera. There is no other way to reorder the tiles on your personal homepage.