



Announcement:

Meeting of the Willow Bend Environmental Education Center Board of Directors and Guests

February 10th, 2025

Willow Bend Center (703 E Sawmill Road, Flagstaff, AZ 86001)

4:30-6:30 pm

All supporting documents:

[08 February](#)

https://drive.google.com/drive/folders/1Jwq4_2ogc8CA8JHA83wNwebhopZukY85?usp=drive_link

- 4:30-4:40** Welcomes, check in's
Melissa Eckstrom, Jillian Worssam, Ash Shields, Grant Mohn, Mary Mckell, Ariel Leonard, Andi Rogers, Alex Babinski, Eric Souders, Tabi Bolton, Melanie Colavido, Mary McKell, Jana Sterling - virtual
- 4:40 PM:** **Call Meeting to Order**
 - Agenda review and refine (if needed)
- 4:45 PM:** **Public Comments**
No Public Present
- 4:50 PM:** **Review and approve February minutes**
[1/13 Willow Bend Board Meeting NOTES.docx](#)
Motion to pass. Ariel. Mary Seconds. Passed
- 5:00 PM:** **Melissa Eckstrom ED Vision**
[Executive Director Vision for Willow Bend Environmental Education Center](#)
- 5:15 PM:** **Program Report/Updates**
[January 2025 Program Report.docx](#)
**See attached document
- 5:25:PM:** **Director Report/Financials**
Directors Report
[February Directors report](#)

Monthly Financial Reports
[StatementofActivity \(16\).pdf](#)
[StatementofFinancialPosition \(16\).pdf](#)
Met winter fundraising goals
Applied for five +/- more funding sources/projects
- 5:35 PM:** **Upcoming Board Needs**
[Board Events Sign Up](#)
Push March Board meeting. Change to March 17, 2025
- 5:45PM** **By-Law Committee Update**
[WBEEC BylawDraft_CNRCDD_MM_version_agl_markup.docx](#)

6:00 PM Strategic Planning

“Community Awareness and Engagement” focus area

[USE THIS Strategic Plan Goals Doc](#)- bottom of this document has working ideas

Old by-laws copy for Tabi

One more meeting revision before sending to CNRCD

Grant and Melanie working on outline for marketing and outreach communication by March 17

Eric working on financial plan by March 17

6:25PM

Additional agenda items

Alex provided a short demo on the use of the new technology

New Door with screen

Fix interior fan

6:30 PM Next steps, Vote to Adjourn

Mary moves to adjourn, Ariel Seconds