



NORWALK COMMUNITY SCHOOL DISTRICT

“Growing Learners and Leaders”

Regular School Board Meeting

6:00 PM, June 9, 2025

Norwalk CSD District Office

380 Wright Road, Norwalk

Resources:

[Board Protocols](#)

[Common Education Acronyms & Terms](#)

[NCSD Strategic Goals](#)

[School Board Meeting Calendar](#)

[Board Policy Review Schedule](#) - “The Board of directors shall, within a five year period of their origin or last review, review all policies of the Board.” ([BP209.06](#)). Order of Review: 400 Series, 100 Series, 300 Series, 500 Series, 200 Series, 700 Series, 900 Series, 600 Series, and 800 Series. The board will review 6-7 policies on average per month and 70-72 policies on average per year (these averages do not include LASB Policy Primer updates).

6:00 PM - Regular Board Meeting ([BP210.02](#), [BP210.08](#) & [BP210.08E1](#)):

- A. Call to Order, Board President
- B. Roll Call, Board Secretary ([BP210.06](#))
- C. Opening Activities
 - a. Girls State Golf , Boys and Girls State Track
 - b. District Retirees
- D. Public Forum ([BP213](#), [213.01](#), [213.01R1](#))

Three minute time limit per speaker (3 minute time limit is per speaker, other people wanting to speak may not give their time to another speaker) - thirty minutes total time will be allocated for the Public Forum. Public Speakers will typically be limited to citizens or patrons of the district.
- E. Agenda Approval ([BP210.02](#), [BP210.08](#) & [BP210.08E1](#))
- F. Consent Agenda Approval ([BP210.09](#))
 - a. Approve Minutes
 - i. [May 12, 2025 Regular Meeting](#)
 - b. Receive Financial Reports
 - i. [Cash Balances as of 05/31/2025](#)
 - ii. [Balance Sheet](#)

- iii. [Revenue Summary](#)
 - iv. [Expenditure Detail](#)
 - v. [CD Investment Detail](#)
 - c. Pay Bills
 - i. [May 2025 Late Bills](#)
 - ii. [June 9, 2025 Board Bills](#)
 - d. [Personnel Report](#) - Leslie Merriman
 - e. [Open Enrollment](#) - Shawn Holloway
 - f. [Fundraiser Requests](#) (BP504.05, [BP504.05R1](#) & [BP704.06](#)) -Shawn Holloway
 - g. [Food & Supplies Renewal](#) - Dee Serres
 - h. [Food & Supplies Chemicals Renewal](#) - Dee Serres
 - i. [Bread Products Renewal](#) - Dee Serres
 - j. [Food & Supplies Produce Renewal](#) - Dee Serres
 - k. [Milk & Dairy Products Renewal](#) - Dee Serres
 - l. [Shredding Agreement Renewal](#)- Jake Loll
 - m. [Norwalk CSD and Luther College MOU](#) - Shawn Holloway
 - n. Appoint District Legal Counsel - Jake Loll
 - i. Ahlers & Cooney Attorneys, General Legal Matters
 - ii. Dorsey & Whitney LLC, Bond Attorney & Other Finance Matters
 - o. Appoint Treasurer - Jake Loll
 - p. [WGU Placement Agreement Renewal 2025](#) - Leslie Merriman
 - q. [BVU District Agreement](#) - Leslie Merriman
- G. Presentations
- a. Board Subcommittee Reports (Capital Projects, Employee Experience, Financial Services, Instructional Services, and Policy, Student Board Representative)
- H. Public Hearings
- a. Baseball/Softball Construction Project
- I. Policy Reviews ([BP209.02](#)) (Reviewed by Policy Subcommittee) - Shawn Holloway
- a. Annual Reviews
 - i. [BP606.06](#) - Insufficient Classroom Space
 - ii. [BP306](#) - Succession of Authority to the Superintendent
 - iii. [BP505.08](#) - Parent and Family Engagement (TITLE I)
 - b. Second Reading(s):
 - i. [102 - Equal Educational Opportunity](#)
 - ii. [102.R1 - Equal Educational Opportunity - Grievance Procedure](#)
 - iii. [102.E1 - Annual Notice of Nondiscrimination](#)
 - iv. [102.E2 - Continuous Notice of Nondiscrimination](#)
 - v. [102.E3 - Notice of Section 504 Student and Parental Rights](#)
 - vi. [302.01 - Superintendent Qualifications, Recruitment, Appointment](#)
 - vii. [303.02 - Administrator Qualifications, Recruitment, Appointment](#)
 - viii. [401.01 - Equal Employment Opportunity](#)
 - ix. [600 - Goals and Objectives of the Education Program](#)

- x. [605.01R1 - Instructional Materials Selection Regulation](#)
- xi. [710.01R1 - School Food Program - School Nutrition Program Civil Rights Complaints](#)
- xii. [710.01E1 - School Nutrition Program Notices of Nondiscrimination](#)
- xiii. [710.01E2 - Child Nutrition Program Civil Rights Complaint Form](#)
- xiv. [603.04 - Multicultural/Gender Fair Education](#)

J. Discussion Items

- a. [IASB Legislative Priorities](#) - Jake Loll
- b. [Review Superintendent Evaluation Instrument](#) - Shawn Holloway
- c. [End of the Year Assessment Data](#) - Jen Sigrist
- d. [WIGU Data sharing agreement](#) - Jen Sigrist
- e. Student Behavior Support - Jen Sigrist

K. Action Items

- a. Baseball/Softball Construction Project - Jake Loll
 - i. [Dean Snyder Bid Withdrawal Request](#)
 - ii. [Recommendation Letter](#)
- b. High School HVAC Replacement Project - Jake Loll
 - i. [Change Proposal CP-1](#)
- c. [Walsh Door & Security Software Conversion](#) - Jake Loll & Richard Sleeth
- d. [AEA Contract for Transfer of State Funding](#) - Jake Loll
- e. [2025-2026 Sub Rates](#) - Jake Loll
- f. [Allender Butzke Engineers Inc Professional Services Agreement](#) - Jake Loll
- g. [Bishop Boundary Survey Proposal](#) - Jake Loll
- h. [Chromebook Purchase](#) - Jake Loll
- i. [Middle School Gym RTU Replacement](#) - Jake Loll & Richard Sleeth
- j. Student Handbook Revisions - Shawn Holloway
 - i. [Elementary Student Handbook](#)
 - ii. [Secondary Student Handbook](#)
- k. [2025-2026 Preschool Handbook Revisions](#) - Shawn Holloway

L. Upcoming Events and Community Updates

- a. Superintendent
- b. Board President and Board Members
- c. Other District Staff, as appropriate
- d. [Future Agenda Items](#)

M. Closed Session ([BP212](#)) -

- a. Per Iowa Code 21.5.1.j: To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.

Board decision to leave closed session

N. Board Action (if needed) on Topics Discussed in Closed Session

O. Adjournment