

St. Peter Advisory Council Meeting Minutes
April 21, 2026

Attending: Msgr. Kurwicki, Dr. Gayle Trachsel, Kate Zumwalt, Jessie Pitts, Stephanie Hagenhoff, Bridget Frank, Maria Richmiller, Felicia Hubble

1. **Call To Order** Meeting was called to order by Jessie Pitts at 5:00 p.m. with a welcome to new member, Bridget Frank.
2. **Approval of Prior Meeting Minutes** Minutes from March 17, 2026 were not yet complete or presented.
3. **Reports**
 - a. **Principal** Dr. Gayle Trachsel provided a thorough report that included these items of note:
 - i. 1st, 3rd, and Front Desk Assistant positions remain open. Working with Mizzou in case we can utilize the 2 student teachers to lead classrooms if needed. This cannot be submitted until late summer. We also are looking for Special Education aid (see 3v).
 - ii. Policy changes from the diocese were presented. These will go to the Board and then be inserted into the Handbook.
 - iii. Our kitchen inspection passed with 100%. Dr. Trachsel gave glowing review of our kitchen leadership and staff.
 - iv. Information on Catapult Learning was presented that teachers may sign up. Our MO Bypass services will be done in partnership with JCPS.
 - v. We have 3 students with applications to attend Kindergarten. Their attendance is conditional on finding a Special Education aid as they will start out in a contained classroom. Erin Brown has proposed a Development Plan which would support these students to transition to the regular classroom with the goal being by Christmas.
 - b. **Home and School** Felicia Hubble provided the following report:
 - i. Morning with Moms was successful.
 - ii. Preparing for several appreciation days coming up (Administrative Professionals, Nurses, Principal, Teacher).
 - iii. Summer Blastoff will be held May 14. Additional insurance and inflatables are booked. The Selinger transition is shorter this year as our kitchen staff will be providing lunch. This has allowed us to not plan as much entertainment which is helpful.
 - iv. Currently seeking a successor to Felicia.
 - v. May look into holding some meetings via Zoom to allow for better participation.
 - c. **Athletic Committee** Dr. Gayle Trachsel provided a thorough report by Mark Veit that included these items of note:
 - i. A few students qualified for the national archery tournament.
 - ii. Our track program concluded and went well. One of our new teachers has expressed interest in leading this program.
 - d. **Pastor** Msgr. Kurwicki provided a thorough report that included these items of note:
 - i. St. Peter had 37 first communicants last week. There will be 10 at that Spanish Mass as well as 3-4 scattered over the coming weeks. St. Andrew had 13 first communicants with 7 being St. Peter students.
 - ii. St. Peter will confirm 50 students tomorrow.
 - iii. 8th grade promotion will be held May 8.
 - iv. March for Life is bringing a relic of St. Carlos Acutis next week.
 - v. The diocese has 42 priests with an average age of 55 as well as 21 missionary priests. June 6, the Bishop will ordain his first priest in the diocese, Jacob Hartman, a St. Peter graduate.
 - vi. Fr. Alber continues to visit the school regularly.
4. **Other Business** None
5. **Next Meeting** May 19th at 5:00 p.m.
6. **Adjourn** Jessie Pitts adjourned the meeting at 5:42 p.m.