



Norton Elementary
FEBRUARY 28, 2023
SBDM Meeting Agenda and Minutes

WHO	SBDM council
DATE	2/28/23
TIME	8:15 AM
LOCATION	Conference Room
PURPOSE	Review budget, policies and data using REAP protocol

Agenda Item	Responsible	Notes
Welcome and Meeting called to Order	Minogue	Time meeting began: 8:15 In attendance: Marcella Minogue, Amanda Colpo, Stephanie Maynard, Sharon George, Alexis Bradley
Approval of November Meeting Minutes Note: December and January meetings were canceled due to lack of quorum	Minogue	1st motion- Colpo 2nd motion- Maynard Agenda and November Minutes reviewed and approved.
Budget report Budget Monthly Report (Activity and Munis) Classroom Overages 2023-2024 budget approval SITE BASED AND ADD ONS SECTION 4&5- ESS TEXTBOOK Budget/Purchasing Plan BUDGET SIGN OFF		1st motion-George 2nd motion-Colpo Mrs. Minogue shared Site Based Allocation with the SBDM Committee. She pointed out changes to the budget structure for FY 24 compared to the structure of the previous years. Mrs. Minogue shared that the allocation for kindergarten teachers is one less than in previous years. She also discussed the change of the additional counselor from Site Based allocations to Add On funding. Mrs. Minogue proposed selling the additional counselor with approval from the Assistant Superintendent to purchase the 5th Kindergarten Teacher and assistant. Based on previous years enrollment, waitlist and feedback from the community, enrollment will continue to be high at Norton and all 5 kindergarten classrooms would be filled. The committee agreed and approved the recommendation with the section 4 & 5 form. Other position changes were discussed with Section 4&5 forms, all approved by SBDM. ESS funding was discussed with the struggle we

		<p>have had hiring retired teachers to work consistently. Which has resulted in a surplus amount for ESS. We are reviewing new Tier 2 supports for ESS students that will be purchased using FY24 ESS funds.</p> <p>Mrs. Minogue reviewed textbook funds that are now part of the Site Based Allocation (XF). She shared these funds would be used as needed to purchase curriculum associated with the district's curriculum selection.</p> <p>All members approved all components of the 2023-2024 Budget.</p>
<p>Policy Review</p> <p>POLICY REVIEW WITH REAP</p> <p>Budget</p>	Minogue	<p>1st motion- Colpo</p> <p>2nd motion- Maynard</p> <p>First reading of the updated Budget Policy. No changes.</p>
Staffing Updates	Minogue	None at this time.
<p>Adjourn</p> <p>Next Meeting-3/28/23</p>	Minogue	Time meeting adjourned: 8:45