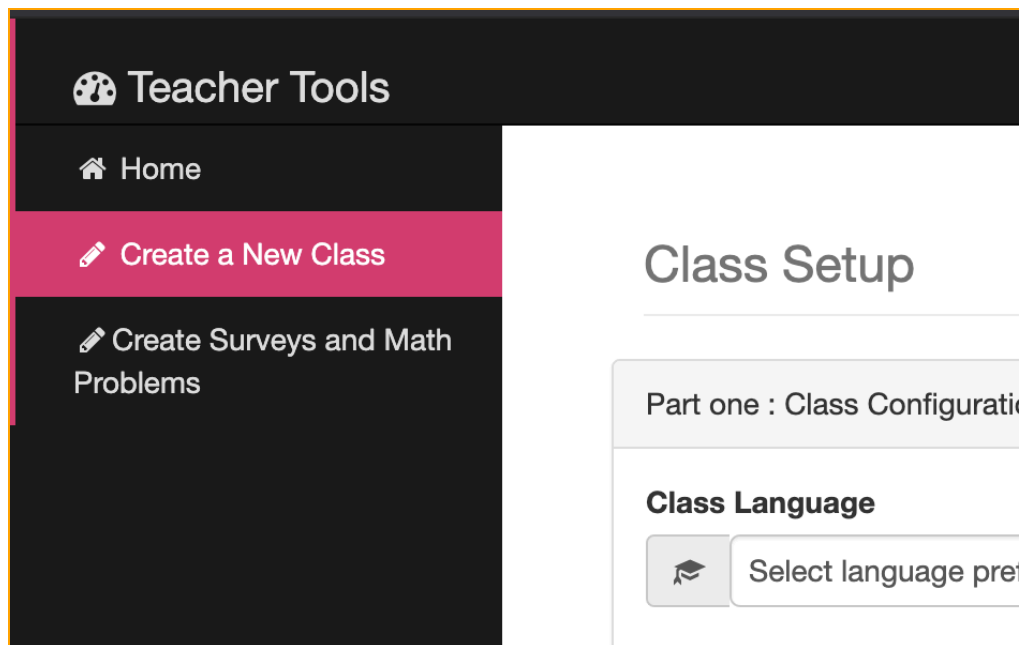


Module 3

Introduction to Teacher Tools

1. Create Student Accounts

Continuing from the last topic, [Create a New Class](#), you will now need to populate the class with your students. You should still be on the same page (use the left hand menu and click Create a New Class if needed).



NOTE: You currently cannot upload a student roster in MathSpring.

Student users may be created by either the students or by the teacher. Module 1 describes how a student can create their own account. The following describes how a teacher can create student accounts.

If you are using MathSpring in a classroom where you will have access to the students in person, one of the ways to create student accounts is during the class creation time (For other ways to create student users see the next section on 'Manage Students').

1. **Username Prefix.** Please select a **prefix** that will precede a number (the default is 'Math'). For instance, if your class has a name, such as BLUE, it would make sense to type that in the prefix field.
2. **Number of usernames to be created.** Select the number of student accounts you want created for this class.

NOTE: It is wise to create about 5 more accounts than you truly need, just in case you need an extra account for some unexpected reason.

Part two : Student Roster - A list of 'usernames' can be created now or later on the 'Manage Students' page.

P.S

If you do wish to create students here, make sure to give a unique prefix and the number of 'usernames' you wish to create for this class. Remember: the 'Manage Students' page is available to modify the student's information like 'first name' and 'last initial' as well as to add additional 'usernames' after the class has been created.

Username Prefix

Number of usernames to be created

3. Click [Create Class](#) at the bottom of the page.