

Eagleton CSC Meeting Notes

5/13

Purpose of csc:



What is the Collaborative School Committee (CSC)



CSCs, are designed to engage parents, teachers and the community; to enhance student achievement and school climate; to provide strategic direction in support of the school's mission and vision as stated in the Unified Improvement Plan (UIP) and to help ensure compliance with various laws and regulations.

Janine needs to submit a completed UIP for 24/25 June 12.

CDE asks us to identify root causes that impact overall student achievement.

UIP Root Causes 24-25 SY

Data-Driven Instruction	<i>Data-Informed Instruction is a robust set of ongoing practices that focuses on assessing student learning, analyzing assessment data, and adjusting instruction in response to the assessment data in intentional cycles (daily, weekly, etc). DDI at our school will include intentional assessment of student learning, data analysis structures and routines, and instructional practices informed by data analysis.</i>	<i>Eagleton Teams will fully complete the DDI protocol every week and implement reteach plans in response to student data. This will lead to increased growth and higher numbers of students mastering grade level expectations.</i>
Culturally Responsive Education	<i>Culturally Responsive Education involves a form of teaching that calls for engaging learners whose experiences and cultures are traditionally excluded from mainstream settings. It allows students to be fully seen, supported and affirmed in their unique identities and experiences. It centers and values students' cultures and identities; uses rigorous and relevant curriculum and anti-oppressive teaching practices; build strong, positive relationships between students, families and school staff; and supports students to develop the knowledge, skills and vision to transform the world towards equity and social justice.</i>	<i>Teachers will improve skills in providing Learning Environments that are safe and welcoming and culturally responsive. This will lead to higher numbers of students engaging in instruction.</i>

We choose root causes and stick with them for years so that we can dig deeply into them.

Root causes inform the UIP see below:

UIP Major Improvement Strategies 24-25 SY

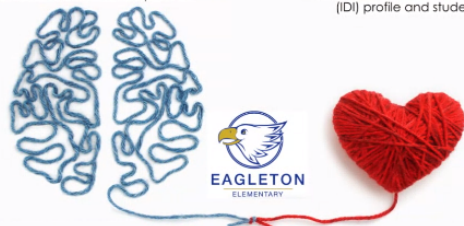
- MIS #1**
Data Driven Instruction

 - 1) Using progress monitoring data in early literacy and ECE-5th grade math, adjust instruction throughout the year for intervention instruction and whole group lessons.
 - 2) Effectively internalize and plan for integrated literacy instruction with a focus on response to reading and writing instruction through the unit and lesson internalization process.

2024-2025

MIS #2
Culturally Responsive Education

 - 1) Drive for equitable outcomes for all marginalized students, with a specific emphasis on student attendance.
 - 2) Educate ourselves about issues of equity and create school-wide, equity action steps via our Equity Team work and strategic Equity Professional Development map that is grounded in our group Intercultural Development Inventory (IDI) profile and student-centered needs.



We have been working hard on all things literacy through our work with our Early Literacy Grant Attendance will continue to be a focus since we have seen significant decline since COVID.

Clarification about improvement strategies. Expectations for school framework are the same for all schools and neighborhoods. DPS used to do their own measures but now we all use the states. Chelsey spoke to the community specific challenges, and Janine spoke to the rating and how it may not be an accurate measure of all we do.

Our attendance was tracking and achieving the 90% attendance rate but that was not consistent after we welcomed our newcomers (through no fault of their own) The students were not however counted toward the student outcomes for testing because they were not here in October.

Current Class Sizes for 23-24

Grade Level	ECE	MI-A	Kinder	1st	2nd	3rd	4th ELA-E	4th/5thE LA-S New Arrivals	4th/5th ELA-S	5th ELA-E
Projection from DPS	40 total	18 total	56	55	54	50	17	32	21	26
Current #	E-20 S-20	P- 9 I- 9	E: 24 S: 32	E: 21 S: 34	E: 20 S: 34	E: 16 S: 34	E: 17	S: 32	S: 21	E:26

Total students at October Count: 207

Projections from DPS: 308

Total students as of today's date: **369 (329 without ECE)**

We have not been in the mid 300's for about 7 years

Hiring Update

- Hire 1.0 FTE for 4th grade ELA-S Teacher - DONE
- Hire 1.0 FTE for 2nd grade ELA-S Teacher, 1 year position - DONE
- Hire .5 Interventionist for Literacy - DONE
- Hire 5 Mild Moderate Teacher - DONE
- .8 Bilingual Psychologist Intern - Redirecting funding to possible Social Worker (No funds for Music Program or Teacher Interns with PEBC)

Outside fundraising??? Janine is working with DPS foundation, she is meeting with them on Friday to help see if they can help support us.

It is still very unclear how many students we will have next year. School starts mid august, DPS has a count date in mid September that's when we can prepare for October count.

There are many families that won't receive transportation next year but are close enough to get here,

Janine is guessing that next year our numbers would be in the mid 200's to 300

Eagleton CSC Meeting Notes

3/12/24:

Members: Janine, Katie, Teddi, Mona, Eric (community representative), Chelsey Bova (parent)

This was the play last time we met:

Plan as of now...

- Hire 1.0 FTE for 4th grade ELA-S Teacher (2 rounds at each level)
- Hire .8 Bilingual Psychologist Intern
- Hire .5 Interventionist for Literacy (redistribute some intervention to math)
- Hire .5 Senior Team Lead and .5 Mild Moderate Teacher
- Hire external contract with ETM for .5 Music (Education Through Music)
- Save money in reserves for about 15-25 students

Budget Assistance was NOT granted by DPS.

Possible updates to the plan after March 1st.

These are the changes:

Hired for .5 Intervention

Positions needed to be hired:

Hire 2nd ELA-S

Hire 4th ELA-S

Hire for .5 mild mod

Heidi will stay on for next school year as a "learn to lead year 2" we are no longer hiring for ILT .5 mild mod .5 (because this has proven to be a difficult position to find the right candidate)

Funding has been secured from the DPS foundation to hire a bilingual social worker .5 (every day in the middle of the day) starting after spring break to the end of the year. This funding is only through this year. The donor is paying through the year, it is not a full contract. Janine is trying to secure funding for next year.

Janine met with ETM (education through music) they have us on their docket as a proposed partnership. They will know by the end of March, if they can \$35,000 for a full time program, a half

time program will be determined if they are willing to take on a new partner. We are aiming for a half time position and hopeful we can possibly adjust to full time in the fall depending on budgeting and adjustments.

Shelter update: 3 shelters are being closed in the far North East, They are prioritizing sending families to the one closest to us and 2 others. The planning department has confirmed that the city is prioritizing keeping the 6th and federal shelter open. What has happened with enrollment currently? :We are currently around 320 students (currently enrolled) and we are 100 over where we are at in October, we have lost around 12 students so far. At this point, the enrollment will be ongoing, but no enrollment events need to be planned. Migration to the city is seemingly down.

Next steps: Janine to reach out to make sure there are new budget changes from the district since the March 6 has passed. This was the day the district was going to send us updates and that has not happened yet.

April 15 is be our next meeting at 3:00

Eagleton CSC Meeting Notes

Date: Feb. 12, 2024

Agenda:

Members: Heidi, Janine, Katie, Teddi, Mona, Eric (community representative), Chelsey Bova (parent)

Agenda	
Mission Statement: Together, the diverse Eagleton community respects, nurtures and inspires a passion for creative thinking and lifelong learning while building a strong academic foundation.	
01	Welcome, CSC Logistics
02	Principal's Report: Enrollment since January
03	Review Projections for the 24-25 SY
04	Review Programming and Offerings for the 24-25 SY
05	Open Forum
06	Next Steps

Notes:

Logistics

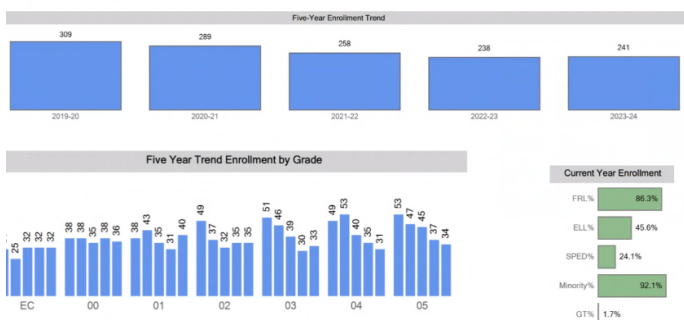
- CSC meets once a month or as needed (skip December & March & 1-2 months as needed)
- Meetings are public
- Agendas and minutes are posted on website
- Membership term is 2 years with an optional extended second term
- Governance
 - > Chair – facilitates, creates the final agenda with Principal and ensures that it is available 24 hours before the next meeting, organizes elections
 - > Secretary – takes the minutes which are posted in a timely manner after the meeting

CSC Eagleton By-Laws

CSC needs to approve our
By-Laws

Final Approval:
9-18-23

Enrollment Trend



The district is going to approach budgeting in a different way because of our circumstances. 329 students now,

Current Class Sizes for 23-24

Grade Level	ECE	MI-A	Kinder	1st	2nd	3rd	4th ELA-E	4th/5th ELA-S New Arrivals	4th/5th ELA-S	5th ELA-E
Projection from DPS	40 total	18 total	56	55	54	50	17	32	21	26
Current #	E: 20 S: 20	P: 9 I: 9	E: 24 S: 32	E: 21 S: 34	E: 20 S: 34	E: 16 S: 34	E: 17	S: 32	S: 21	E: 26

Total students at October Count: 207

Projections from DPS: 308

Total students as of today's date: **369 (329 without ECE)**

Projections is 308-329 (enrollment) = 21 students will not return or be replaced according to the DPS forecast.

These numbers seem uncertain for next year, because we don't know what housing is going to look like and where the families we have now will end up. "A big cloud of uncertainty"

Projections based on the Proposal for 24-25

Grade Level	ECE	MI-A	Kinder	1st	2nd	3rd	4th	5th
Total	40 total	18 total	40	37	45	42	41	37
#	E: 20 S: 20	P: 9 I: 9	E: 20 S: 20	E: 13 S: 24	E: 22 S: 23	E: 18 S: 24	E: 17 S: 24	E: 17 S: 20

These projections by classroom are based on an assumption that 50 students will NOT return to Eagleton. This is also very hard to determine based on the shelter end dates.

Families are moving, we don't know when the turnover is going to happen, the shelter will implement deadlines so we can anticipate withdraws.

Plan as of now...

- Hire 1.0 FTE for 4th grade ELA-S Teacher (2 rounds at each level)
- Hire .8 Bilingual Psychologist Intern
- Hire .5 Interventionist for Literacy (redistribute some intervention to math)
- Hire .5 Senior Team Lead and .5 Mild Moderate Teacher
- Hire external contract with ETM for .5 Music (Education Through Music)
- Save money in reserves for about 15-25 students

Budget Assistance was NOT granted by DPS.

Possible updates to the plan after March 1st.

- 1.0 will help with the 4th grade number
- The .8 will need to be bilingual if we are to hire them. We are priority #1 so we are hopeful we will get one of the 2 interns who are bilingual.
- We are going to hire .5 intervention, and use .5 for math.
- We are in talks with the external music program. This is in the preliminary stages.

We asked for a social worker, we were not granted a social worker through budget assistance.

Katie asked if we are we going to put that back into the plan and pay for it with the budget as it is? Answer: We are looking to wait until March and get input from ELA-S teachers about how to allocate that money.

Chelsey brought up exploring the student teacher opportunities, if we could use them to help with some of the extra needs next year.

Chelsey is talking to her mom and looking into non-profits.

Katie Tappan is going to reach out to Sue Sava from PEBC to see if there is any potential for Student Teachers.

Chelsey brought up, Why are some schools so inundated with students, and others so low. Short answer: Boundaries are designated need to be updated, School choice process needs to be looked at, We can change programming that would attract families.

Closing:

1. **Review Decisions**, if applicable

2. **Next Meeting scheduled**

★ *March - email update only or a
meeting will be set depending on news
from DPS*

4. **Chairperson – Close the meeting**

Eagleton CSC Meeting Notes

Date: Jan. 30, 2024

Agenda:

Agenda

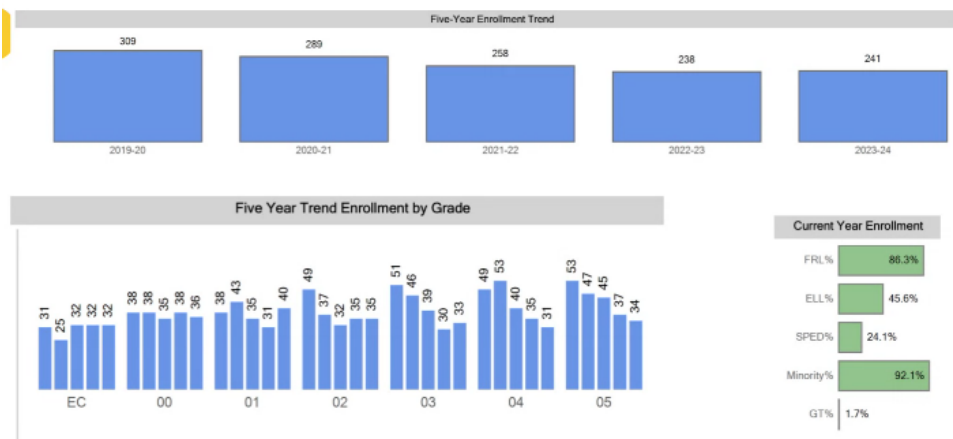
Mission Statement: Together, the diverse Eagleton community respects, nurtures and inspires a passion for creative thinking and lifelong learning while building a strong academic foundation.

- | | | | |
|-----------|-------------------------------------|-----------|---|
| 01 | Welcome, CSC Logistics | 04 | Review Programming and Offerings for the 24-25 SY |
| 02 | Principal's Report:
New Arrivals | 05 | Open Forum |
| 03 | Review Projections for the 24-25 SY | 06 | Next Steps |

Notes:

- Good things - Access testing done, Eric did a bike ride, Katie had a nice time in Mexico,
- CSC- is a big picture conversation, not personnel issues, we as csc members are advocating for the school as a whole, CSC recommends to the principal what would be in support of improvement strategies
- We may have a parent joining us from ECE she lives in the neighborhood and is exciting about contributing
- Marketing efforts - buses and phone popups continuing through
- Enrollment trends -

Enrollment Trend



- Enrollment impacts

Enrollment Impacts

- Uncertainty of school closings/consolidations
- New Arrivals and length of stay for those families
- Overall enrollment trend over the years
- We have 120 new students who we don't know how long they will be with us. Enrollment trend over the years is a consistent trend, projected before our new arrivals.

Current Class Sizes for 23-24

Grade Level	MI-A	Kinder	1st	2nd	3rd	4th ELA-E	4th/5thE LA-S New Arrivals	4th/5thE LA-S	5th ELA-E
Projection from DPS	18 total	58	55	53	49	17	32	21	26
Current #		E: 24 S: 34	E: 22 S: 33	E: 18 S: 35	E: 16 S: 33	E: 17	S: 32	S: 21	E: 26

Total students at October Count: 207

Projections from DPS: 308

Total students as of today's date: 369 (**329 without ECE**)

Projections is 308-329 (enrollment) = 21 students will not return or be replaced according to the DPS forecast.

- We are projected to have 100 students over what we had at October '23 count(207). DPS is assuming around 29 students will not return of our new arrivals next year but

Considerations

- More students means more money, can we add more staff?
 - Yes and No
- Different leaders budget philosophies
 - Spend Money and have a balanced budget with limited reserves
 - Cautious Spending and increase reserves
 - Very Limited Spending and significantly increase reserves

If enrollment does not meet projections, reductions in the fall would need to occur.

Further Considerations from the Planning Dept.

Eagleton is a "late hotspot" only second to Valdez (at 35 in almost every room) who has taken them all year.

Ashley Elementary is full. No more new enrollment. Swansea and Garden Place have lost some of their students.

Feb 1st and March 1st more adjustments.

"Eagleton is the most complicated case in the district."

75% return rate for migrant students - **when stable housing is available

"We don't think very many (of the students currently here) if any, will return next year. We think it will be a new set of students."

Starting Feb. 5th the cap is back on to 42 days, starting to reinforce for families too. (so forced to leave after spring break)

"For example: 100 kids at the shelter, in 3 weeks a good chunk will be asked to leave, most will stay til June. Then ??? (very low) might return by transporting themselves depending on where they settle. (SW Denver vs. Aurora border)"

"We don't know how many times the cycle will repeat. (new families into the shelter)"

Shelter Options from Denver City: Purchased by city (most likely for every day homelessness), multi year agreements, or what is happening right now which is a month to month lease. Planning Dept. is trying to get answers from the city.

Proposal

- Hire 1.0 FTE for 4th grade ELA-S Teacher
- Hire a 1.0 FTE ELA Para to support ELA-S teachers
- Save money in reserves for about 50 students
- Fall Plan: *Hire Social Worker (if all students come back)*

Budget Assistance Options

- Hire .5 (\$55,250) or 1.0 Social Worker (\$110,500)
- Keep .8 School Psychologist Intern (\$22,300)



Budget Timeline

Jan 22 – Final Enrollment Projections

Jan 17 - Superintendent's State of the District Call with School Leaders

Jan 18 – Budget Forms sent to school leaders

Jan 19 – Budget Form training for Principals

Jan 24th - Eagleton CSC Meeting

Feb 1 – Budget Development meeting for Eagleton

Feb 2 – Budget Assistance request deadline

Feb 7 – DPS Senior Leadership review BA requests and decisions communicated out to schools

Feb 9 – Budget Forms due back from schools balanced, including CSC form

- It was discussed that we cannot fully count on the projected numbers, we need to be conservative in planning a budget. So we are going to base our budget on having 50 or so less students than projected.
- Proposed 2 classrooms at every grade level, is the highest priority.
- Katie and Teddi proposed that we have a full-time or part time music teacher that we bank on having Janine also said there might be an option to explore the cost of an outside music program that we would contract and what the cost of that is, the thought is if we externally hire that role it will not be as difficult to eliminate or RIB it if we do not have the students that were projected in the fall.
- Originally we considered asking for budget assistance for either a .8 school psych or a .5 social worker. Katie proposed paying for the .8 intern school psych with projected enrollments because and asking for the .5 or 1.0 social worker in budget assistance. An intern is \$22,000 for .8 and is a lot of help for the money.
- We discussed the benefits of having a social worker added to our staff. We would need to have a clear delegation of roles and responsibilities.
- Mat asked if there would be any shifting of roles and intent to return, Janine is looking into that to see if we have opportunity for a .5 interventionist
- Janine is looking into contracting .5 music what is in the contract should the budget change
- Janine is looking into the contract of when we can back out of .8 Psych because we plan to pay for it in our projected budget but that could change
- As a CSC our decisions might change it March. If that happens we might need to adjust the budget in March (this has never happened).

Closing:

1. **Review Decisions**, if applicable
2. **Next Meeting scheduled**
Feb 12th at 3:00pm (Virtual)
3. **Eagleton Budgeting meeting** -
Feb. 3rd
4. **Chairperson – Close the meeting**

Eagleton CSC Meeting Notes

Date: Jan. 8, 2024

Agenda:

-

Notes:

- Members present: Teddi Garcia, Heidi Saunders, Janine Dillabaugh , Katie Tappan, RAMONA FRESQUEZ ,
- Good things & norms - Christmas is over, putting things away from the holiday - Teddi, Lots of support for TS Gold - Katie, Second kiddo turing 5 - Heidi, Getting better- Mona

Eagleton Black Excellence Plan 23-24

Success
Eagleton adults will use the MTSS process to ensure our black students excel.

Measurement: Literacy & Math Data, GT & Talent Pool Data

Inclusion

Eagleton adults create an inclusive environment for our black students in our Autism Program.

Measurement: Time with Gen. Ed Students & Gen Ed Classrooms



Voice & Engagement
Eagleton adults create a sense of belonging and the ability to celebrate the black voices in our community.

Measurement: PT Conf., Family Nights, Surveys

Equity Learning

Eagleton adults engage in challenging and necessary learning about issues of equity in order to change mindsets and actions.

Measurement: CRE Survey

- MIS review-
- We no longer have a parent representative, if anyone has suggestions email Heidi and Janine
- We have 2 meetings this month (none in december)
- Roles Teddi Chair, Katie Tappan Notes

- Marketing -

Marketing Efforts

- Bus Tail Ads - Federal and surrounding areas
- Google Ads - mobile ads in surrounding areas
- Facebook Ads
- Flyers at local businesses, apartment complexes & childcare centers
- Marketing Yard Signs
- Marketing emails to ECE centers near-by with virtual tour on website
- Eagleton Table at Headstart Family Night

- Enrollment has change quite a bit,

Eagleton Enrollment 23-24

23-24	ECE	K	1	2	3	4	5
As of 12/15	E-16 S-16	E-12 S-22	E- 21 S- 16	E-15 S-19	E- 14 S- 15	E- 17	E- 19 4/5 S- 11/15

23-24	ECE	K	1	2	3	4	5
As of 1/8	E-20 S-20	E-12 S-35	E- 21 S- 29	E-15 S-33	E- 14 S- 27	E- 17	E- 25 4/5 S- 23/12

Projections for next year:

Projections for 24-25

Grade Level	Kinder	1st	2nd	3rd	4th	5th
Projection from DPS	34	34	39	33	30	30
Current #	E-17 S-17	E-12 S-22	E-22 S-17	E-15 S-19	E-14	E-17 4th S-15 5th S-14

Adjustments

Adjustments

- Funded at 215 - Despite projections of 205
- Stimulus Funds - end this year
- Budget Assistance from last year: .8 Psychologist Intern, .25 Mild Mod Teacher and then a Learn to Lead Resident was gifted. (not part of original BA ask)

Budget Timeline

Jan 12 (Fri) – Final Enrollment Projections

Jan 17 (Wed) - Superintendent's State of the District Call with School Leaders

Jan 18 (Thu) – Budget Forms sent to school leaders

Jan 19 (Fri) – Budget Form training for Principals

Jan 24th - Eagleton CSC Meeting

Jan 23 to Feb 9 – Budget Development meetings (Feb 3)

Feb 2 (Friday 3pm) – Budget Assistance request deadline

Feb 5 (Monday end of day) - Collab Director rank order and feedback of BA requests

Feb 7/8 (Wed/Thu) – DPS Senior Leadership review BA requests and decisions communicated out to schools

Feb 9 (Fri 5pm) – Budget Forms due back from schools balanced, including CSC form

- Enrollment after January 5,:

ECE	Kinder	1st	2nd	3rd	4th	5th
None- at capacity at 20	9 (Now at capacity at 35)	8	12	10	8 (3 on waitlist)	1 (2 on waitlist)

We are currently rescheduling para support to assist larger classroom sizes

We are talking to the district about funding for additional FTE (1 ELA para, possible Newcomer teacher)

- CSC members asked whether there will be any reallocation of roles within the building, Answers: Paras will likely be supporting ELA S classrooms and those with 25 or less may receive less para support, in addition, it was asked if ILT will be taking on different roles within the school based on the needs of the student population, Heidi reported that there are many ideas on the table. It will depend on the funding coming from the district, when we know what that looks like, we will make those decisions

Closing:

1. **Review Decisions**, if applicable

2. **Next Meeting scheduled**

January 24th at 3:30pm (Virtual)

3. **Eagleton Budgeting meeting -**

Feb. 1st

- 4. **Chairperson – Close the meeting**

Eagleton CSC Meeting Notes

Date: Nov. 6, 2023

Agenda:

- CSC Logistics
- UIP

Notes:

- Members present: Janine Dillabaugh, Katie Tappan, Teddi Garcia, Mona Fresquez, Eric Bartczak, Heidi Saunders
- Good things & norms -
- Roles Teddi Chair, Katie Tappan Notes
- Ms. Mona recruited Gabriela Valadez who is now on CSC. She has a student in 1st grade and was a student here at Eagleton. We appreciate having a parent perspective and involvement in CSC
- Janine reviewed the goals of CSC.
- November reviewing UIP, January we will receive projections,
- UIP is a required document, something we use to guide priorities for the school. First 2 pages are our major improvement strategies, Leadership team and teachers review data, determine what our focus is for the following year. We are focused on 2 big things, 1)k-3 progress monitoring data for students in Literacy. All students are assessed quickly to see how they are progressing towards certain skills in Literacy, We believe that with progress monitoring we will be able drive instruction and 3rd-5th progress monitoring to make sure they are ready for middle school. 2) Attendance is declining all over the country, 92%-85% in the years Janinie has been at Eagleton. We are focused on helping families and students get to school, our goal is 90%. For Staff we are committed to learning and engaging in topics around equity, specifically the autism program at our school. We collect data to see how we are making progress toward these goals.
- We leave time during the meeting to hear input from family members, staff etc.
- We meet Jan.8 We should have preliminary info about the budget process.
- Gabriella said she has a person in mind that would be a good fit for CSC, she asked if we can provide an interpreter, and Janine confirmed we can.

Eagleton CSC Meeting Notes

Date: Sept. 18, 2023

Agenda:

- CSC Logistics
- Enrollment
- Title 1
- Target Goals and UIP

Notes:

- Members present: Janine Dillabaugh, Katie Tappan, Teddi Garcia, Mona Fresquez, Eric Bartczak, Heidi Saunders
- Good things & norms -
- Roles Teddi Chair, Katie Tappan

Parent CSC Members- we still need 3 parents to join CSC, Mona suggested she could follow up with parents to encourage enrollment. Eric suggested we incentivise participation, Can we offer a chrome book for members?

Change in time for CSC meetings: CSC agreed to meet at 3:30 instead of 4 because of our change in bell time. This new time will still give participating parents the opportunity to get home and settle in.

Declining enrollment updates, Janine updated that DPS is supposedly waiting on new board members to decide next steps. Eagleton was projected at 194 but this year was actually 207. All schools are budgeted at 215.

Title 1 Schools, District receives federal funding, we receive that budgeting through the district. As part of being a Title 1 school we give a parent compact. Teacher explains we offer a rigorous learning environment and explains how parents can support their child's education. The document is intended to establish a partnership between teacher/school and parent. Teddi commented that the new parent compact is easy to read.

School performance framework - Eagleton is on an improvement plan (yellow) with the state, but we were less than 3 points away from green.

Student Target goals: Goals around attendance and attendance improvement. 95%.

TO DO: CSC is to review our [By-Laws](#) and give feedback to Janine.
Also, review our [Parent Compact](#) (A title 1 requirement)

Eagleton CSC Meeting Notes

Date: May 15, 2023

Agenda:

- CSC Nominations: Review Votes
- MIS Feedback for the 23-24 SY
- Community Engagement Process from DPS
- Principal Evaluation led by Chairperson

Notes:

- Members present: Janine Dillabaugh, Katie Strabala, Teddi Garcia, Mona Fresquez, Eric Bartczak, ~~Tara DeLaFuente~~
- Good things & norms
 - Rainy weather, home remodels finishing up, school year coming to a close, feeling healthy
- Not going to make too many MIS changes since we're waiting to hear what will happen with the school's future
- All main staff hiring is complete
 - still need to hire 2 MIA paras for next year (Mr. Simmons is interviewing now)
 - 0.5 literacy coach reassigned from Kerry Andrews (moving) to Julio Gamba
 - swapped 1 hour from health tech to office support to enable systems access
- CSC nominations have gone out to staff & families, we have enough for a staff vote but not enough parents yet
 - Plan to have sign-ups at registration and back-to-school nights, as well as

- upcoming family night in May
- Eric and Teddi are willing to continue as community members
- Vote for staff members (classified and certified) this spring - first meeting will be in early September
- Small Schools Marzano Group research: take [survey](#) as many times as you like
 - Survey and research over the summer, recommendations in fall, final board vote in October
- Principal Evaluation: Janine stepping out, Teddi will lead evaluation process

Eagleton CSC Meeting Notes

Date: March 6, 2023

Agenda:

- Agenda:
- Welcome
- Recap of Budget Process/Update on hiring
- Nominations for CSC next year
- Closure

Notes:

- Members present: Janine Dillabaugh, Katie Strabala, Teddi Garcia, Mona Fresquez, Eric Bartczak, Tara DeLaFuente
- Good things & norms
- Budget timeline overview/reminder:
 - Approved for budget assistance to full 2.0 mild/mod SPED and 0.8 psych intern
 - Able to keep in budget: 1.0 gen ed para and 0.25 library para
- Enrollment for next year currently projected at 194
- Next steps in hiring:
 - Hiring for: ECE ELA-E, Kinder ELA-S, 3rd grade ELA-E, SLT/intervention
 - Interviews started March 1 and will run for two weeks
- Small Schools update from Dr. Tony Smith

- 3 critical schools: info at board mtg this Thursday 3/9
- Other small schools, including Eagleton: community input will start in April and May under leadership from an outside group, leading into board votes next October regarding school closures
 - Hopefully both DPS and Eagleton will share this info with community
 - New criteria is enrollment under 275 (used to be 215): not sure what this new number means, will look forward to hearing more after the Thursday board meeting
- Nominations for next year's CSC: collect nominations through April, vote and announce results at May 1 meeting
 - Janine will send form to CSC members for preview via email after this mtg
- Open forum/public comment: (none)

Next meeting: (no meeting in April unless big change/info from district about small schools); next scheduled meeting is May 15th at 4:30pm

Eagleton CSC Meeting Notes

Date: February 1, 2023

Agenda:

- Review Projections for the 22-23 School Year
- Review timeline for Budget Process
- Scenarios and Updates
- Open Forum
- Next Steps

Notes:

- Members present: Janine Dillabaugh, Katie Strabala, Teddi Garcia, Mona Fresquez, Eric Bartczak, Tara DeLaFuentes
- Good things & norms
- Our UIP drives our decisions and priorities
- Review budget timeline
 - Applications for budget assistance due this Friday 2/3
- Working toward consensus & a quorum: options for classroom scenarios
 - Current projection is 194 students

- Already proposed: reduce STL by 1.0, reduce mild/mod by 0.25 with hopes of getting it back in budget assistance, reduce 1.0 para, reduce nurse hours from 0.75 to 0.5 but keep health tech coverage
- Reading statement from parent member Martha P.
- Original proposals:
 - Option 1: 4th grade E/S split
 - Option 2: 3rd/4th grade ELA-S split
 - New Option 3: 4th/5th grade ELA-S split
 - New Option 4: 2 teachers (1 ELA-E and 1 ELA-S at each grade level)
 - Cost of this would be either:
 - 1.0 Dean of Culture, library para, & operating funds
 - 0.5 Dean of Culture, 0.5 office manager, library para, & operating funds
 - 1.0 STL/interventionist, 0.5 Dean of Culture, library para, & operating costs
 - 1.0 STL/interventionist, 0.5 Dean of Culture, library para, & operating budget
 - With any of the split options: can offer full-time para, dedicated STL to support just that classroom, and continued SEL support (each of these would be decided by the split classroom teacher and his/her needs)
- Janine recommends option 3; each CSC member shares out thoughts on options; lots of suggestions to take Option 1 off the table; discussion about the cost of Option 4
- Budget assistance requests will be: 0.25 mild/mod, 0.8 psych intern or more, psychologist days, 1.0 gen ed para
- Quorum: option 3 is most optimal, though not ideal
- Open forum/public comment: (none)

Next meeting: February 13 at 4:30

Eagleton CSC Meeting Notes

Date: January 23, 2023

Agenda:

- Welcome
- Logistics
- Projections for the 22-23 School Year

- Allocations
- Scenarios
- Open Forum
- Next Steps

Notes:

- Members present: Janine Dillabaugh, Katie Strabala, Teddi Garcia, Martha Padilla, Mona Fresquez, Eric Bartczak
- Budget timeline: we've already received projections & gone through budget training; today CSC will develop a budget, and next week Janine will apply for budget assistance
- Total projection for 2023-24 is 194 students. (We're still funded at 215 students, since that's the district minimum.)
- We will continue to receive Early Literacy Grant money (\$180K per year for 4 years).
 - Funding must go to lit coach, consultants, resources, etc (only very specific items allowed)
- We should receive funding for 3.5 ELA paras (3 paras and a 0.5 ELA resource teacher) based on our number of MLLs (multi-language learners), since we will now have less than 100 MLLs.
- We will only be funded for 3 TLCs (not the current 4) for next year. Need to reduce 1.
- Goal today: balance the budget by reducing ~2.0 FTEs
 - There is a list of mandated positions that cannot be considered for reduction (1.0 nursing/health, 1.0 psychologist, 2 ECE teachers and 2 paras, 2 MIA teachers and 6 paras, 10 hours of school tech partner, cafeteria & facilities staff, 0.25 GT coordinator, 1:1 paraprofessionals, principal, speech, OT/PT, art and PE, Discovery Link, 1.0 Literacy Coach, crossing guard)
 - Positions that *can* be considered: gen ed paras, teachers, mild/mod staff, library support, STL/interventionist, dean of culture, office manager, health tech/nurse over 1.0 FTE, operating funds)
 - Proposing that we reduce 1 STL, mild/mod by 0.25, and 1 gen ed para, reduce nurse from 0.75 to 0.5 - this will balance the budget (Janine will still ask for budget assistance to bring these things back)
 - We also need to rearrange classrooms. Possible scenarios:
 - Option 1: We'd have two 3rd grade teachers and a 4th grade S/E teacher
 - Option 2: One 3rd grade and one 4th grade ELA-E, with a 3/4 S/E split
 - CSC is requesting that Janine create an Option 3 that would have 1 E and 1 S teacher at every grade level.
- Janine is going to request the following for budget assistance: 0.25 mild/mod, 0.8 psych intern or more psych days, and 1.0 gen ed para (These requests could be

impacted by what Option 3 looks like.)

- PSC needs to hire ELA-E ECE and ELA-S kinder, which are current vacancies.
- Public Comment/Input: Carolina - thank you for considering an Option 3 to prioritize student-facing positions.

Next meeting: Monday, January 30 at 4:30pm, then February 13 at 4:30

Eagleton CSC Meeting Notes

Date: January 9, 2023

Agenda:

- Review Projections for the 22-23 School Year
- Review timeline for Budget Process
- Principal's Report: Updates on Marketing Efforts & Health & Safety Update
- Open Forum
- Next Steps
- Next CSC Meeting - Jan 23rd (this is an additional meeting this month due to Budget Season)

Notes:

- Members present: Janine Dillabaugh, Katie Strabala, Teddi Garcia, Martha Padilla, Mona Fresquez, Eric Bartczak
- Today should be a shorter meeting to prepare for our second meeting later in January (1/23).
- Some new families have been invited, may or may not join today.
- Good things
- UIP: Focused on building early literacy in K-3, and equity & unity with our Black Excellence Plan and inclusion with our MIA students
- Marketing Efforts update: we have promoted Eagleton on bus tail ads (just renewed for 2 months on routes within 15 minutes of Eagleton), (new) Google ads for mobile phone, Facebook ads, fence banner to advertise Whole Child Award, flyers at local

businesses/apartments/childcare centers, marketing emails to 9 nearby ECE programs, virtual tour on website, upgraded website, visitor bumper stickers

- Suggestion to share info with nearby refugee shelters (Ruby Center?)
- New this year: DPS has dissolved the marketing department, so Janine has to get in touch directly with marketing vendors
- Enrollment projections for next year: 194 total students
 - Current year is being funded at 212 students
 - DPS will fund us as a Small School at 215 for next year
 - We had 2.75 FTE in budget assistance last year, but we'll have to reduce and then ask to receive budget assistance again (may or may not receive); we may choose to reduce those 2.75 FTEs, or we may choose to keep them and cut other budget areas to balance our budget
 - We will only have 3 STLs (instead of 4) next year
- Where is the school closure process at this point?
 - Last we've heard, the superintendent and Board of Education have not communicated about when we will revisit potential school closures or consolidations.
 - Cowell is currently projected at 223 students (about 10 less than this year), but we don't have any info on what that means for potential consolidations.
- Budget Timeline: Janine will receive final enrollment projections this Friday (1/13); budget forms are sent to principals on 1/19, and then CSC will look at budget proposals for our building on 1/23; budget assistance requests open 2/3, completed budget forms are due February 10.

Next Meeting: January 23, 2023 (online meeting)

Eagleton CSC Meeting Notes

Date: October 3, 2022

Agenda:

- Welcome new parents to CSC!
- Review next steps in hiring at Eagleton

Notes:

- Members present: Janine Dillabaugh, Katie Strabala, Teddi Garcia, Martha Padilla
- Good things: We have three new parents potentially joining the CSC!
- Hiring Updates:
 - Kinder ELA-S interviews tomorrow (Tuesday)
 - ECE ELA-A: current teacher here through October 21, then will confirm long-term sub and post the opening
 - General Ed para: interviews underway
 - Increase in funded nursing hours
- Next Meeting: November 7, 2022
 - *May* include updated info from DPS about Small Schools resolution at that time, or may move to later date if nothing new comes up

Eagleton CSC Meeting Notes

Date: September 19, 2022

Agenda:

- Introductions and review of committee guidelines
- Enrollment at Eagleton
- Parent Compact, Family Handbook, and PAC videos
- Eagleton UIP & Black Excellent Plan

- Open Forum
- Closing and Next Steps

Notes:

- Members present: Janine Dillabaugh, Mona Fresquez, Katie Strabala, Teddi Garcia, Martha Padilla (current members are in year 2 of a two-year commitment)
- CSC is responsible for school policies that support our two Major Improvement Strategies and our Black Excellent Plan
 - We're currently talking to other schools (Kaiser Elementary) about what worked for their Black Excellent Plans so that we can emulate
- How can we add more members and get new people involved?
 - Staff members submit names to Janine, she calls them?
 - Add invite blurb to Eagle's Nest?
 - Have a recruitment table with a sign-up sheet at our carnival night?
- We will meet about once per month (usually skip December and March, meet more or less as needed)
- Teddi Garcia will continue to be CSC meeting chair, Katie Strabala will continue to take notes as secretary
- Norms reviewed
- By laws are the same as last year, we will go with continued approval unless you tell Janine otherwise by the end of this week.
- Marketing efforts from last school year: billboards, bus tails, banners, flyers, Google & Facebook ads, virtual video tour, marketed to nearby ECE centers with personalized emails, upgraded website, Denver 7 News story
- Currently at 212 students (last year's projection was for 203), but still below 215 cut-off for Small Schools Resolution; we get funded at 215
 - Since we've met our projection, Janine would like to hire a bilingual general education para to allow for more experienced paras to support larger classrooms; this would also help cover absences; Janine will post the job and provide updates to CSC
- We are a Title I school, so we must have a parent compact. It was included in the Family Handbook, and we'll remind families of the Handbook & Compact at parent-teacher conferences
- UIP is not due for us yet, we'll look again in October or November
- School Performance Framework: we do not have an official rating due to insufficient state data
 - Student Target Goals: early literacy data, literacy interims, & ACCESS data for ELLs
 - Attendance data: last two years have been about 87% attendance, we're working to improve our protocols to increase attendance rates
- Public Input/Open Forum: (none)

- Virtual CSC training on Tuesday 9/27:

The September district-wide virtual training on Building an Effective CSC is scheduled for Tuesday, September 27th 5:00- 6:30 PM via Zoom

Zoom Meeting Link <https://us06web.zoom.us/j/85163957383>

- Next Meeting: October 3, 2022