

What information do you get? (use key words)		
	Dialogue 1	Dialogue 2
Name of applicant		
Kind of job		
Motivation applicant		
Work activities		
Working hours		

The text is on the next page.



## Text: Job interview

## Dialogue 1

Interviewer: So, you've applied for the IT support position, right?

David: Yes, I have.

Interviewer: Can you tell me what made you reply to our advertisement?

David: Well, I was looking for a job in IT and I think that I'd be really good at this kind of work because it is more or less the same as what I have been doing with other companies

before.

Interviewer: Do you know exactly what you would be doing as an IT support officer?

David: Well, I imagine I would be helping clients with IT questions, on the phone and in person, and keeping a check on the supplies in the office.

Interviewer: That about covers it, you would also be responsible for dealing with the incoming and outgoing post. What sort of worker do you regard yourself as?

David: I suppose I'm an honest and hardworking worker. I've never had problems with bosses, colleagues or clients before.

Interviewer: Now, do you have any questions you'd like to ask me about the position?

David: Yes. Could you tell me what hours I would have to work?

Interviewer: We open at 9.00, but you would be expected to arrive at 8.30 and we close at 6.00 pm.

You would be able to leave then. You might have to work a weekend now and then but you

## Dialogue 2

## The Job Interview

*Interviewer*: So, you've applied for the Saturday position, right?

John: Yes, I have.

Interviewer: Can you tell me what made you reply to our advertisement?

John: Well, I was looking for a part-time job to help me through college. And I think that I'd be really good at this kind of work.

Interviewer: Do you know exactly what you would be doing as a shop assistant?

John: Well I imagine I would be helping customers, keeping a check on the supplies in the store, and preparing the shop for business.

Interviewer: That about covers it, you would also be responsible for keeping the front of the store tidy. What sort of student do you regard yourself as . . . did you enjoy studying while you were at school?

John: I suppose I'm a reasonable student. I passed all my exams and I enjoy studying subjects that interest me.

Interviewer: Have you any previous work experience?

John: Yes. I worked part-time at a take-away in the summer holidays.

Interviewer: Now, do you have any questions you'd like to ask me about the position?

John: Yes. Could you tell me what hours I'd have to work?



will be paid extra for that and you will get two days off during the week in return.

Interviewer: I think I have asked you everything I wanted to.

Thank you for coming along to the interview.

David: Thank you. When will I know if I have been successful?

Interviewer: We'll be making our decision next Monday, we'll give you a call.

Interviewer: We open at 8.00, but you would be expected to arrive at 7.30 and we close at 6.00 pm. You would be able to leave then.

I think I have asked you everything I wanted to. Thank you for coming along to the interview.

John: Thank you. When will I know if I have been successful?

Interviewer: We'll be making our decision next week, we'll give you a call.