

FFC8 Student Support Plan Guide

How to start a plan



Forward

Philosophy

District 8 believes that, by establishing a comprehensive continuum of supports and services for ALL District 8 students, students are more likely to experience success academically and behaviorally. This continuum, or seamless system, is best conceptualized and delivered through the MTSS Model. This Model defines the process whereby students access appropriate levels of support and intervention, given their academic and/or behavioral needs. Moreover, MTSS is effective only through a collaborative problem-solving approach to identify student needs, implement targeted interventions, utilize data to measure student progress as a result of the interventions, as well as monitor intervention integrity. The MTSS process requires the involvement of the classroom teacher, parent(s), student (where appropriate), and building specialists (e.g., curriculum leaders, special education teachers, ELL teachers, Title I teachers, counselors, speech therapists, school psychologists, building leaders).

Purpose of the Plan

The plan in Educlimber is designed to support the MTSS process through collaborative education decisions for all students. One plan allows multiple staff members and stakeholders to participate in the creation and implementation of the plan.

The design is meant to keep the paperwork simple, so that the student is the focus. Implementation and tracking the intervention is key. The following pages will walk you through filling out the plan on Educlimber. If you are not sure, please check with your building administrators, coaches and content experts.

If you have specific questions your district contacts for each area of the plan are:

READ-Laurie Noblitt

GT-Lisa Rogers

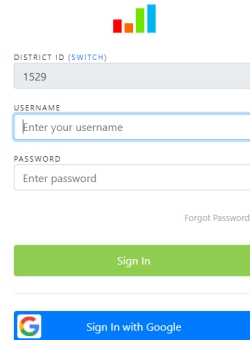
Behavior-Lisa Zimprich

MLL-Mary Brennan

Attendance-Bill Dallas


eduCLIMBER Click Path

1. Login to eduCLIMBER using Google Sign In.




The login form features a small bar chart icon at the top right. Below it is a 'DISTRICT ID (SWITCH)' field with the value '1529'. This is followed by 'USERNAME' and 'PASSWORD' fields, each with placeholder text 'Enter your username' and 'Enter password' respectively. A 'Forgot Password?' link is positioned below the password field. At the bottom, there are two buttons: a green 'Sign In' button and a blue 'Sign In with Google' button featuring the Google logo.


2. Click on “Student Profile” from the icons on the left of the screen.




Student Profile Icon-Individual student information




3D
Comparison-classes/schools




AD




Bar chart




These three icons are for comparison charts/cross information




Meetings can be scheduled through this icon




Smartforms-this is where the forms are stored blank and filled




Magnifying glass



Heart

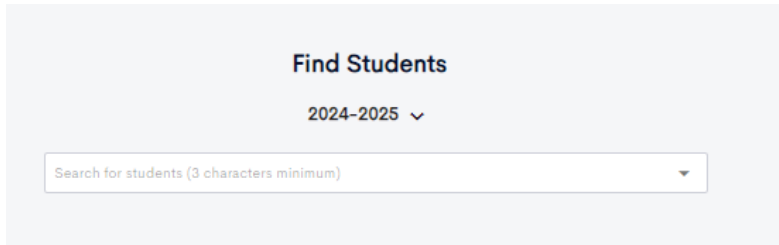


Megaphone



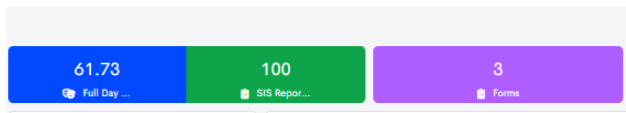
Incidences, Interventions, Thresholds and action items

3. Enter the Student Name under “Find Students”. Make sure it is the current year.

A screenshot of the 'Find Students' search interface. At the top, it says 'Find Students' in bold. Below that is a dropdown menu showing '2024-2025' with a downward arrow. Underneath is a search bar with the placeholder text 'Search for students (3 characters minimum)' and a small downward arrow on the right.

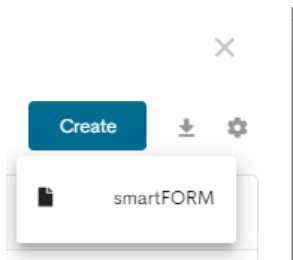
If a student has a plan for this year, you will add to that plan, **NOT create another plan.**

4. From the student’s profile, click on “FORMS” - the purple tab at the top of the Screen. (Some students will have a form and some will not.)

A screenshot of a student profile's top navigation bar. It contains three colored tabs: a blue tab on the left with '61.73' and 'Full Day ...', a green tab in the middle with '100' and 'SIS Repor...', and a purple tab on the right with '3' and 'Forms'.

5. **A. For returning students, there should be a plan labeled with this year. This is the plan you should work from. It will have a carry over of information from last year’s plan-You can skip down to filling out the plan.**

B. TO CREATE A NEW PLAN: This would be for a new student or one that has never had a plan before as well as transitioning students from Elementary to Secondary. Click “Create” (blue button-right corner), and select “smartFORM” from the dropdown.

A screenshot of a 'Create' button in a software interface. The button is blue with the word 'Create' in white. To its right are two small icons: a download arrow and a gear. A dropdown menu is open below the button, showing a white box with a document icon and the text 'smartFORM'.

6. Creating a FORM

- a. Select Elementary or Secondary from the FORM TEMPLATE drop down menu.
- b. The Name will already appear
- c. Folders-If you have created a school folder or class folder, you can add the plan to that folder here

Create smartFORM ×

Form Template

1 Students

×

Form Name

0 / 100

Folder (Optional)

Cancel

Save

- d. Click Save.
Double Click on the SSP you just created to begin.