

FIRST: Make a [copy](#) of this document to create your own editable book. Delete these instructions in your book.

Missouri 4-H

CLUB PROGRAM BOOK

[CLUB NAME HERE]

[County] County

2026 - 2027

Beyond
Ready



Standards of Excellence for 4-H Groups

To encourage

- A quality educational program for all members
- A safe environment where all youth feel like they belong
- An environment where youth have opportunities to connect with caring adults
- An environment where youth are actively engaged in
- exploring and learning about their interests
- Opportunities for youth to strive for mastery in subject matter of interests
- Opportunities for youth to set goals and be actively involved in the planning, implementing and evaluating the group's program
- Opportunities to experience and value service to others and community
- A vibrant environment where youth want to participate

To provide

Recognition for 4-H youth groups reaching Missouri 4-H Standards of Excellence

Bronze Seal

- Recruited and mentored new members and their families or other caring adults
- Supportive adult leadership for officers to succeed, learning through projects and activities, recreation and community service
- Group held four or more meetings of a minimum of six hours of teaching time.
- Group included demonstrations, judging, skill-a-thons, quiz bowls or other skill performances.
- At least one project group with a minimum of six hours of hands-on learning
- Enrollment records on file at the local University of Missouri Extension center
- The group planned, implemented and evaluated a community service project.

Silver Seal

- Recruited and mentored new members and their families
- Necessary youth leadership (example: President/Chair, Vice President/ Vice Chair, Secretary/ Recorder, Treasurer, Recreation Leader) who are prepared to fulfill their leadership roles
- Supportive adult leadership for officers to succeed, learning through projects and activities, recreation and community service
- Group meetings should include recreation, education and business. A group should meet eight times during the year for meetings, group activities or community service
- At least one hands-on project with a minimum of six hours of hands-on learning
- An annual program planned by the youth that includes skill performance (for example: demonstrations, judging or exhibition) and health/safety and recreation and community service
- Participation of group leadership (youth and adults) in advisory groups, program planning committees (local or county) or training opportunities
- Evaluated the program planned by youth and determined that two or more goals are achieved in the group's annual program plan
- Enrollment records on file at the local University of Missouri Extension center
- Sixty-five percent or more of members complete at least one project

Gold Seal

- Recruited and mentored new members and their families or other caring adults
- Necessary youth leadership (example: President/Chair, Vice President/ Vice Chair, Secretary/ Recorder, Treasurer, Recreation

Leader) who are prepared to fulfill their leadership roles

- Group meetings should include recreation, education and business. A group should meet 10 times during the year for meetings, group activities or community service projects.
- At least one project group with a minimum of six hours of instruction
- An average of six hours of hands-on learning for all project groups
- An annual program planned by the youth that includes skill performance (for example: demonstrations, judging or exhibition) and health/safety and recreation and community service

- Participation of group leadership (youth and adults) in advisory groups, program planning committees (local or county) or training opportunities
- Enrollment records on file at the local University of Missouri Extension center
- Seventy percent or more of the members complete at least one project by reaching their project goals in that project.

Youth and adults in the group jointly complete the What is Your Group Like? Vibrant Youth Group Assessment (Y671F) and submit it to the local University of Missouri Extension center.

Missouri 4-H	0
CLUB PROGRAM BOOK	0
Standards of Excellence for 4-H Groups	1
4-H Club Officers	3
County 4-H Council	4
4-H Club Activities and Goals for 20____	5
4-H Club Meeting Program (SAMPLE)	6
4-H Club Meeting Program: [month]	7
4-H Club Meeting Program: [month]	8
4-H Club Meeting Program: [month]	9
4-H Club Meeting Program: [month]	10
4-H Club Meeting Program: [month]	11
4-H Club Meeting Program: [month]	12
4-H Club Meeting Program: [month]	13
4-H Club Meeting Program: [month]	14
4-H Club Meeting Program: [month]	15
4-H Club Meeting Program: [month]	16
4-H Club Meeting Program: [month]	17
4-H Club Meeting Program: [month]	18

4-H Club Officers

President:

Vice-President:

Secretary:

Treasurer:

Song:

Leader:

Recreation Leader:

Reporter:

Other:

Other:

Committees

Committee Name and descriptions

Ex. Safety Committee: helps keep 4-H members safe by identifying hazards, sharing safety information, checking first aid supplies, and working with adult leaders on emergency plans...

County 4-H Council

Meeting Date:

Officers

President:

Vice-President:

Secretary:

Treasurer:

Song:

Leader:

Recreation Leader:

Reporter:

Other:

Other:

Club Representative(s)

•

4-H Club Activities and Goals for 20__

The goals are developed by committee (Standing committees are those named in the club's bylaws. Examples: program, health and safety, recreation) and then presented to the club for approval. In a small club, the entire club may develop the goals.

Example of goals

- Ninety percent of the members have at least one dental examination during the year.
- Have planned recreation at every club meeting.
- Survey and correct fire safety hazards in 90 percent of club member's homes.
- All members complete every project being carried.

General

Health & Safety*

Recreation*

Community Service*

Optional Activity

Other Club Goals

Optional Club Activities

- | | | |
|--------------------------|-------------------------------|-----------------------------|
| • Mini-Society | • Self-Determined | • Conserving our Natural |
| • Safety | • International Understanding | Resources |
| • Community Service | • Healthy Lifestyles | • Environmental Stewardship |
| • Recreation and Leisure | | |

*Must achieve one or more goals in health and safety, recreation, community service and the optional activity if the club is to qualify for a Gold Seal.

4-H Club Meeting Program (SAMPLE)

(First Meeting of the Year)

Location: Community Center

Date: Oct. 1, 2027

Time: 7:00PM

ACTION

PERSON(S) RESPONSIBLE

Activity for Early Arrival:

Joan Miller

Business Meeting

Call to order, opening exercise, pledges

President

Songs – “4-H Friendship Song”

Secretary

Roll call: What I Liked Best About My Project

Treasurer

Reading and approval of minutes, correspondence

Member reports

Treasurer report

Report of committees

Report of project groups

Old business

New business

1. Election of officers
2. Select club activity for next year
3. Appoint committee for Halloween treasure hunt
4. Make plans to attend Recognition Night
5. New president appoint program planning committee
6. Club leader suggestions and announcements

Program

Project demonstrations and/or illustrated talks (educational):

- “My Woodwork Project” Bill Rainey
- “How to Choose a New Project” Elizabeth Bell
- Health: Award certificates of merit to those who finished first-aid course
- “How Environment Affects Our Health” Mary Ray

Club activities:

- Safety: Report summary on home safety checks Bob Mullins
- Pictorial story of safety on the waterfront at camp Cecil Duffy

Recreation

- Play games, sing songs Nancy Moore

Refreshments

Bill Jones

Sue White

Rob Gilpin

4-H Club Meeting Program: [month]

Location:

Date:

Time:

ACTION

PERSON(S) RESPONSIBLE

Activity for Early Arrival:

Business Meeting

Call to order, opening exercise, pledges

Songs – [“4-H Friendship Song”]

Roll call: [What I Liked Best About My Project]

Reading and approval of minutes, correspondence

Treasurer report

Report of committees

Report of project groups

Old business

New business

•

Program

Project demonstrations and/or illustrated talks (educational):

•

Club activities:

•

Recreation

Refreshments

4-H Club Meeting Program: [month]

Location:

Date:

Time:

ACTION

PERSON(S) RESPONSIBLE

Activity for Early Arrival:

Business Meeting

Call to order, opening exercise, pledges

Songs – [“4-H Friendship Song”]

Roll call: [What I Liked Best About My Project]

Reading and approval of minutes, correspondence

Treasurer report

Report of committees

Report of project groups

Old business

New business

•

Program

Project demonstrations and/or illustrated talks (educational):

•

Club activities:

•

Recreation

Refreshments

4-H Club Meeting Program: [month]

Location:

Date:

Time:

ACTION

PERSON(S) RESPONSIBLE

Activity for Early Arrival:

Business Meeting

Call to order, opening exercise, pledges

Songs – [“4-H Friendship Song”]

Roll call: [What I Liked Best About My Project]

Reading and approval of minutes, correspondence

Treasurer report

Report of committees

Report of project groups

Old business

New business

•

Program

Project demonstrations and/or illustrated talks (educational):

•

Club activities:

•

Recreation

Refreshments

4-H Club Meeting Program: [month]

Location:

Date:

Time:

ACTION

PERSON(S) RESPONSIBLE

Activity for Early Arrival:

Business Meeting

Call to order, opening exercise, pledges

Songs – [“4-H Friendship Song”]

Roll call: [What I Liked Best About My Project]

Reading and approval of minutes, correspondence

Treasurer report

Report of committees

Report of project groups

Old business

New business

•

Program

Project demonstrations and/or illustrated talks (educational):

•

Club activities:

•

Recreation

Refreshments

4-H Club Meeting Program: [month]

Location:

Date:

Time:

ACTION

PERSON(S) RESPONSIBLE

Activity for Early Arrival:

Business Meeting

Call to order, opening exercise, pledges

Songs – [“4-H Friendship Song”]

Roll call: [What I Liked Best About My Project]

Reading and approval of minutes, correspondence

Treasurer report

Report of committees

Report of project groups

Old business

New business

•

Program

Project demonstrations and/or illustrated talks (educational):

•

Club activities:

•

Recreation

Refreshments

4-H Club Meeting Program: [month]

Location:

Date:

Time:

ACTION

PERSON(S) RESPONSIBLE

Activity for Early Arrival:

Business Meeting

Call to order, opening exercise, pledges

Songs – [“4-H Friendship Song”]

Roll call: [What I Liked Best About My Project]

Reading and approval of minutes, correspondence

Treasurer report

Report of committees

Report of project groups

Old business

New business

•

Program

Project demonstrations and/or illustrated talks (educational):

•

Club activities:

•

Recreation

Refreshments

4-H Club Meeting Program: [month]

Location:

Date:

Time:

ACTION

PERSON(S) RESPONSIBLE

Activity for Early Arrival:

Business Meeting

Call to order, opening exercise, pledges

Songs – [“4-H Friendship Song”]

Roll call: [What I Liked Best About My Project]

Reading and approval of minutes, correspondence

Treasurer report

Report of committees

Report of project groups

Old business

New business

•

Program

Project demonstrations and/or illustrated talks (educational):

•

Club activities:

•

Recreation

Refreshments

4-H Club Meeting Program: [month]

Location:

Date:

Time:

ACTION

PERSON(S) RESPONSIBLE

Activity for Early Arrival:

Business Meeting

Call to order, opening exercise, pledges

Songs – [“4-H Friendship Song”]

Roll call: [What I Liked Best About My Project]

Reading and approval of minutes, correspondence

Treasurer report

Report of committees

Report of project groups

Old business

New business

•

Program

Project demonstrations and/or illustrated talks (educational):

•

Club activities:

•

Recreation

Refreshments

4-H Club Meeting Program: [month]

Location:

Date:

Time:

ACTION

PERSON(S) RESPONSIBLE

Activity for Early Arrival:

Business Meeting

Call to order, opening exercise, pledges

Songs – [“4-H Friendship Song”]

Roll call: [What I Liked Best About My Project]

Reading and approval of minutes, correspondence

Treasurer report

Report of committees

Report of project groups

Old business

New business

•

Program

Project demonstrations and/or illustrated talks (educational):

•

Club activities:

•

Recreation

Refreshments

4-H Club Meeting Program: [month]

Location:

Date:

Time:

ACTION

PERSON(S) RESPONSIBLE

Activity for Early Arrival:

Business Meeting

Call to order, opening exercise, pledges

Songs – [“4-H Friendship Song”]

Roll call: [What I Liked Best About My Project]

Reading and approval of minutes, correspondence

Treasurer report

Report of committees

Report of project groups

Old business

New business

•

Program

Project demonstrations and/or illustrated talks (educational):

•

Club activities:

•

Recreation

Refreshments

4-H Club Meeting Program: [month]

Location:

Date:

Time:

ACTION

PERSON(S) RESPONSIBLE

Activity for Early Arrival:

Business Meeting

Call to order, opening exercise, pledges

Songs – [“4-H Friendship Song”]

Roll call: [What I Liked Best About My Project]

Reading and approval of minutes, correspondence

Treasurer report

Report of committees

Report of project groups

Old business

New business

•

Program

Project demonstrations and/or illustrated talks (educational):

•

Club activities:

•

Recreation

Refreshments

4-H Club Meeting Program: [month]

Location:

Date:

Time:

ACTION

PERSON(S) RESPONSIBLE

Activity for Early Arrival:

Business Meeting

Call to order, opening exercise, pledges

Songs – [“4-H Friendship Song”]

Roll call: [What I Liked Best About My Project]

Reading and approval of minutes, correspondence

Treasurer report

Report of committees

Report of project groups

Old business

New business

•

Program

Project demonstrations and/or illustrated talks (educational):

•

Club activities:

•

Recreation

Refreshments